

**Special City Council**  
**Monday, May 11, 2020**  
**5:00 PM – City Hall Council Chambers**

**Members Present:** Dale, Wateland and Miller, and via teleconference Bohn, Remily and McNary

**Others Present:** Huwe, Lies, Thorsteinson, DeVries, Amos and O'Meara, and via teleconference Miranowski, Rogahn, and Frank Stanko of the Daily News

The meeting was called to order at 5:01 p.m. by Mayor Steve Dale.

**Review of the Draft Capital Improvements Plan 2021-2025** ó Huwe provided an overview of the Capital Improvement Plan (CIP) and process. A draft copy of the Capital Improvements Plan 2021-2025 had been provided. It was noted the CIP process had to be modified due to the COVID-19 event as it is usually on committee agendas in March and April where more input would have been sought. Huwe explained the plan is separated into capital improvements and operating budget projects.

Highlights of the 2021-2025 Capital Improvements Plan were then reviewed, with a 5 year total of \$53,812,501. Plans include 52 projects over 5 years with an average project value of \$1,034,856. The 9 largest projects greater than \$1 million accounting for \$42,633,751 or 79% of the proposed CIP were identified as (by year): 2021 ó East Side Sanitary Sewer Phase B \$6,047,680, Westside Development \$3,922,040; 2022 ó Loy Ave. & Concord Court Reconstruction \$3,338,874, Downtown Sidestreet Reconstruction \$2,270,697, New Well Fields \$6,705,210; 2023 ó 8<sup>th</sup> Ave. N. Reconstruction \$5,406,021, Implementation of the Lagoon Study \$2,000,000; 2024 ó 15<sup>th</sup> Ave. N. & 14<sup>th</sup> St. N. Reconstruction \$2,508,756, WT Plant Process Replacement Imp. \$10,434,473.

The proposed operating budget projects have a 5 year total of \$4,500,839, with 69 ongoing projects over 5 years with an average project value of \$65,229. The 8 largest projects greater than \$100,000 include (by year): 2021 ó Street Mtc. (annually recurring) \$212,000, Portable Generators (flood protection) \$120,000, Street Sweeper \$200,000; 2022 ó Vector Control Chemical Storage Bldg. \$190,000; 2023 ó Sanitary Sewer SCADA Impr. \$125,000, 1995 Cat Loader Replacement \$165,000; 2024 ó 1997 Champion Grader Replacement \$275,000; 2025 ó 1997 JD Backhoe Replacement \$145,000. Funding for these projects is proposed as: General Fund/Property Taxes \$2,280,214 (51%); Water/Sewer or Enterprise Funds \$908,625 (20%); Sales Tax/Lodging Tax Funds \$1,277,000 (28%); and Grants \$35,000 (1%).

Dale commented on project priority/necessity. Huwe asked Council members to review the CIP as it will be referred on the City Council agenda for adoption/approval on Monday night, May 18<sup>th</sup>, and any questions or comments should be directed to her prior to the meeting so they can be made available to the entire Council for consideration.

Discussion was then held. Dale asked for clarification that once the CIP is adopted and goes into the budget it does not go back to committee, it is automatically approved. Huwe explained that if it is in the budget and within the appropriation and doesn't require additional action then it would go through without going back to Council, but if it requires a special assessment process or public bidding then it would go back to Council prior to initiation. If it is in the plan it is a commitment of an intention. Bohn questioned current hours and estimated uses of certain pieces of equipment to set priorities, of which she was asked to send an e-mail request to Miranowski and Roghan. Thorsteinson was asked if the Police Department garage and flooring replacement was requested for 2021 which he responded they would like to have it done but wasn't a priority. Portable generators were then discussed. Follow-up will be made via e-mail. Huwe noted that due to the strange times, the 2021 budget may be at hold level or less than 2020 budget. There may not be sufficient funding in Fund 229 Capital Improvements Fund. Sales Tax and Prairie Dog Funds were then discussed. Conservative estimates will be used as there are a lot of unknowns at this time. Dale asked Council members to take the time to review the CIP.

**Motion by Wateland, seconded by Miller and carried to adjourn the meeting at 5:40 p.m.**

ATTEST

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Steve Dale, Mayor

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Lynelle Amos, Finance Assistant