

Wahpeton City Council

September 2, 2014

5:00 p.m.

Present: Lambrecht, Bertsch, Hansey, DeVries, Dale, Bajumpaa, and Wateland

Absent: Schmidt and Mitskog

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, Priebe, Guck, Amos, and Cain

Meeting called to order by Mayor Hansey.

PUBLIC HEARINGS/ETC.

Proclamation – Congratulating Wahpeton American Legion Baseball Team – Mark Ward, of American Legion Post 20, read the proclamation proclaiming “Wahpeton American Legion Post 20 Baseball Team Class A State Champions Day September 2, 2014”. He said the athletic programs within our communities are known to draw people together, contribute to the welling-being of our citizens, and attract visitors to our City, and the City of Wahpeton wishes to congratulate Coaches Chris Kappes and Kelly McNary, and the players of the Wahpeton American Legion Post 20 Baseball Team for their hard work and dedication on a winning season and earning the title of North Dakota Class A State Champions. Ward said the Wahpeton American Legion Post 20 2014 Baseball Team, through the dedication of the coaches, players and families who by example taught and cheered them on throughout the year, earned the title of North Dakota Class A Champions on Sunday, August 3rd, 2014 with a 4-2 victory over Velva at John Randall Field, signifying the players’ impressive season of team spirit, leadership and lessons that will endure for many years to come. Ward said the City of Wahpeton commends American Legion Post 20 for their support of youth baseball and their contributions to our vibrant community, and, on behalf Mayor Hansey of the City of Wahpeton, proclaimed September 2nd 2014 to be Wahpeton American Legion Post 20 Baseball Team Class A State Champions Day, urging each individual in the community to take time on this day to join him in congratulating them on their great season and wishing them continued success in future years. Coaches Chris Kappes and Kelly McNary, along with Mark Ward, were presented with awards acknowledging their accomplishment, and appreciation was shown through rounds of applause. Coach Kappes then said some words of gratitude, and presented the City of Wahpeton with a game baseball from the State Tournament signed by all the players.

CONSENT AGENDA ITEMS (presented by the Mayor) –

Approval of minutes of regular meeting held August 18, 2014

Games of Chance Licenses, Site Authorizations & Special Permits:

Red River Area Sportsmen’s Club – Games of Chance Raffle Permit

Humane Society of Richland-Wilkin Counties – Games of Chance Raffle Permit

Presentation/Approval of Reports

Dilapidated Properties Report

ND Dept. of Health Letter – Prairie View Landfill

Economic Development Fund 22 Year Review

Interstate Engineering Invitation

Mayor Hansey asked if there were any items to be removed from the consent agenda and there were none. **Motion by Bertsch, seconded by Lambrecht, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.**

ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA None.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Preliminary 2015 Budget – Huwe provided an update on the Preliminary 2015 Budget, saying at the previous City Council meeting there was a recommendation from the Finance Committee that was offered and adopted to approve the revised budget. She said the Preliminary Budget Statement is scheduled to appear in the legal publications in next Sunday's newspaper, at the City Council meeting on September 15th a public hearing will be held to do a review of the budget and allow public input, and if acceptable will proceed to the adoption of the 2015 budget. She noted the 2015 budget includes a decrease of a little over 4 mills, and said any questions regarding the budget can be directed to her.

NDLC Annual Conference Sept. 25 – 27, 2014 in Minot – Huwe said those interested in attending this conference should contact Jerrilyn Cain at City Hall by Friday of this week so registration and room reservation arrangements can be made.

ASSESSOR/BUILDING CODES

Special Assessment Commission Public Hearings Sept. 23rd at 5:30 p.m. Report – Broadland said the Special Assessment Commission met on August 25th at 2:00p.m. to review the five projects the City of Wahpeton currently has. She said approximately 640 letters were mailed out on August 30th to the parcels within those districts, and the Special Assessment Commission has scheduled a hearing for September 23rd at 5:30p.m. in the City Council Chambers at Wahpeton City Hall. Broadland said she has been and will continue to address any questions regarding the proposed special assessments.

ATTORNEY

Resolution No. 3549 Cable Television Franchise Agreement Renewal – Lies explained that the Franchise Committee held a public hearing last Monday to allow input on the renewal of the City's cable franchise agreement with Midcontinent, and since no residents were in attendance felt there was a satisfaction with the existing cable system. He said the Franchise Committee recommended to proceed with Resolution No. 3549, which would renew the cable television franchise agreement with Midcontinent Communications for 10 years, affective September 1st, 2014. Council member DeVries offered the following and moved its adoption:

RESOLUTION NO. 3549 **A RESOLUTION RENEWING THE** **CABLE TELEVISION FRANCHISE**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Bajumpaa. Motion carried with a roll call vote 6-0.

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report – Priebe reviewed the Economic Development 2013 Annual Report, and, also, the Economic Development Fund 22 Year Review, highlighting some of the information provided.

Priebe announced the Car Show V is scheduled during NDSCS Homecoming week for Thursday, October 2nd from 5:00-7:00p.m. on Dakota Avenue. She noted Council Member Chris DeVries is coordinating the event this year.

Priebe also announced that Manufacturing Day is nationally set for October 3rd and locally will be held October 22nd. She said tours are scheduled at Bobcat, ComDel, Heartland Precision, WCCO Belting, and NDSCS for Wahpeton High School juniors and seniors as a way to consider a career in manufacturing.

Regarding the Revolving Loan Fund, Priebe reported there are currently 42 loans totaling \$927,000. She commented the City is very lucky to have this program available as another tool to assist local businesses.

LIBRARIAN

Student Resource – With the start of the school year, Guck highlighted some free resources available to students. She said TutorND is paid for by the State Library so anyone in North Dakota can access it, and is live one-on-one tutoring open from 3:00p.m. to 10:00p.m. Sunday through Thursday. Guck added that Learning Express is also paid for by the State Library and is focused on adult learners to build math skills, become a better reader, study for US citizenship, career resources, etc. She encouraged people to utilize these resources as they are free and can be accessed through the Library website.

Gardener’s Market “Kids Day” – Guck said Thursday, September 11th is “Kids Day” at the Gardener’s Market and the Library will have a booth there with Children’s Librarian Rachel Kucher offering story time and a bookmark craft as a way to reach new parents and bring more people into the library.

Library Logo Contest – Guck said on the current library cards there is a picture of a smiling library which is the current logo. She said they are looking at updating that logo and have decided to hold a logo contest open to the public. She said the contest will start Wednesday, September 3rd and is for all ages with the prize being \$200 along with a selection of art books. She said the deadline is November 3rd and will be judged by Library staff and the Board.

Guck announced that she was interviewed by WDAY earlier in the day to talk about the new ‘Books in Bars’ program and that it should air on the news later that night.

PUBLIC WORKS DIRECTOR

PW Report – Miranowski requested referral to Public Works Committee **of the possibility of Obtaining a Burning Permit for the Tree Disposal Site.** Mayor Hansey will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee **to Review Bid Results Obtained Friday, August 29th for the Well #3 Reconstruction Project and Award of Contract.** Mayor Hansey will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee **for Change Order #2 for 11th Street North Reconstruction Project.** Mayor Hansey will refer this item to the Public Works & Public Safety Committee.

Miranowski reported that 4th Street is closed from 2nd Street to Dakota Avenue as the water line is connected for the 400 Block, and said the public’s patience is appreciated. He also announced that the slurry trench at the Golf Course that was to start today has been delayed at least one week.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Dale said the Finance, Personnel & Economic Development Committee met at noon on August 25th. **AT&T/Crown Cell Tower Lease Extension Proposal – motion** to recommend acceptance of offer with one time 30% escalation then 20% increase upon each 5 year renewal – **Motion by Dale, seconded by Wateland, to approve acceptance of the alternative AT&T/Crown Castle Cell Tower Lease Extension Proposal as presented including a 30% escalation in 2016, 20%**

escalation on the remaining 3 5-year terms and the execution of a contract within 20 days in exchange for a \$10,000 expedition fee from Crown Castle. Motion carried with all voting ‘aye’.

2015 Preliminary Budget (as amended) – motion to recommend first reading of the 2015 Budget Ordinance No. 965 –
Council member Dale offered the first reading of the following Ordinance:

ORDINANCE NO. 965
AN ORDINANCE MAKING AN APPROPRIATION FOR THE CITY OF WAHPETON, NORTH DAKOTA FOR THE YEAR 2015

Public Works Public Safety Committee Report

DeVries said the Public Works Public Safety Committee met at 5:00 p.m. on August 26th.

Dilapidated Properties Update – motion to recommend contracting for demolition of the 104 2nd Ave. N. property – **Motion by DeVries, seconded by Lambrecht, to approve issuing a Notice to Proceed with the demolition of 104 2nd Avenue North by contracting with Comstock Construction in the amount of \$9,000 from the Real Estate Levy Fund. Motion carried with a roll call vote 6-0.**

DeVries reported on an update of the Masonite/Primeboard straw pile concerns.

Supplemental Agreement with Interstate Engineering for 3rd Ave. N. Reconstruction Project - motion to recommend approval of the agreement for \$22,721 – **Motion by DeVries, seconded by Bertsch, to approve a Supplemental Agreement with Interstate Engineering Inc. for the 3rd Avenue North Reconstruction Project in the amount of \$22,721. Motion carried with all voting ‘aye’.**

Waste Water Ponds Odor Concerns – discussion

Disposition of City Property ordinance change – motion to recommend first reading of Ordinance No. 964

Council member DeVries offered the first reading of the following Ordinance:

ORDINANCE NO. 964
AN ORDINANCE AMENDING § 2-505
SALE OF PERSONAL PROPERTY

2015 Preliminary Budget (as amended) – motion to concur with motion from Finance Cmt. to offer first reading of the 2015 Budget Ordinance No. 965 – DeVries said this item was covered under the Finance Committee report.

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee September 8th, 12:00 Noon (Cancelled due to lack of agenda items)
- b. Public Works Committee September 9th, 12:00 Noon

Motion by Bertsch, seconded by Wateland, to adjourn at 5:42 p.m.

Mayor Hansey

Lynelle Amos, Finance Assistant