

Wahpeton City Council

November 3, 2014

5:00 p.m.

Present: Schmidt, Lambrecht, Bertsch, Mitskog, Hansey, DeVries, Dale, Bajumpaa, and Wateland

Absent: None

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, Priebe, Guck, Amos, and Cain

Meeting called to order by Mayor Hansey.

PUBLIC HEARINGS/ETC.

Bond Sale Results & Resolutions, Mike Manstrom Dougherty & Co. – Huwe said Mike Manstrom of Dougherty & Co. would present the City's bond sale results and then the City Attorney will offer the resolutions. Manstrom said Dougherty & Co. did a public sale for the City of Wahpeton earlier that morning from their Bismarck office for \$1,390,000 Refunding Improvement Bonds of 2014 for 5 different special assessment districts. He said in the official statement the purpose is outlined and will be completed once the rates are inserted, and is the document put into the bond sale. Manstrom then talked about the Moody's review, who he said reaffirmed Wahpeton's A1 rating which helps attract a large number of bids. There were 5 bids and a list of those bidders was provided and reviewed. Northland Securities, Inc. submitted the low bid of 2.632 net interest cost, and is the award Dougherty & Co. would suggest be approved. Manstrom said the City's Bond Counsel Jim Stewart prepared a resolution awarding the sale which City Attorney Lies will present, and if approved the interest rates will be locked and the money will be wired into the City's account on December 1st. Lies then explained the resolutions.

Council member Schmidt offered the following and moved its adoption:

RESOLUTION NO. 3557

**RESOLUTION CREATING THE FUNDS OF IMPROVEMENT DISTRICTS,
PROVIDING FOR AND APPROPRIATING SPECIAL ASSESSMENTS
FOR THE SUPPORT AND MAINTENANCE OF THE FUNDS, AND
AUTHORIZING ISSUANCE OF IMPROVEMENT WARRANTS THEREON**

**ASSESSMENT DISTRICT 08-02-03
SOUTH SIDE STORM SEWER DISTRICT
PHASE B (7TH AVENUE SOUTH & CENTER STREET)**

**ASSESSMENT DISTRICT 08-02-03
SOUTH SIDE STORM SEWER DISTRICT
PHASE C (6TH STREET SOUTH & 7TH AVENUE SOUTH)**

**ASSESSMENT DISTRICT 10-02-04
(CUL-DE-SAC STREET IMPROVEMENTS)**

**ASSESSMENT DISTRICT 10-03-04
(ALLEY IMPROVEMENTS VARIOUS LOCATIONS)**

**ASSESSMENT DISTRICT 11-01-03
(WESTSIDE NATURAL DRAIN)**

**ASSESSMENT DISTRICT 12-04-04
(COMMERCIAL STREET REHAB VARIOUS LOCATIONS)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Mitskog. Motion carried with a roll call vote 8-0.

Council member Bertsch offered the following and moved its adoption:

RESOLUTION NO. 3558
RESOLUTION AUTHORIZING THE ISSUANCE OF
\$1,390,000 REFUNDING IMPROVEMENT BONDS OF 2014,
DESCRIBING THE TERMS AND COVENANTS THEREOF,
AND CREATING A FUND FOR PAYMENT THEREOF

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Schmidt. Motion carried with a roll call vote 8-0.

On behalf of Dougherty & Co. and himself, Manstrom thanked the Council and staff for the opportunity to work with the City of Wahpeton once again.

CONSENT AGENDA ITEMS (presented by the Mayor) ó

Approval of minutes of regular meeting held October 20, 2014

Games of Chance Licenses, Site Authorizations & Special Permits:

Rocky Mountain Elk Foundation ó Site Authorization

Humane Society of Richland-Wilkin Counties ó Games of Chance Raffle Permit

American Legion Post #20 ó Games of Chance Raffle Permit

Presentation/Approval of Reports

Convention & Visitors Bureau Q3 Report

ND Dept. of Commerce ó Development of 2015-2019 Consolidated Plan

First Baptist Church ó West Briarwood Inquiry

7 Mindsets

Mayor Hansey asked if there were any items to be removed from the consent agenda and there were none. **Motion by Lambrecht, seconded by Bertsch, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.**

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR ó Huwe expressed gratitude to Mike Manstrom, on behalf of Dougherty & Co., City Attorney Liesøstaff, and Arntson Stewart Wegner PC staff for their efforts in assisting with the City's bond sale, and explained the unusual circumstances created by the high volume of special assessment prepayments made which affected that sale.

2015 City License Renewal Reminder ó Huwe said the 2015 City License Renewal applications will be sent out in the next week or so then be due at City Hall the end of November and will be presented to Council for approval at the first meeting in December.

City Council Retreat Planning – Thursday Nov. 20th – request referral to both cmts. to set the agenda ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee and also to the Public Works & Public Safety Committee.

City Hall copier lease proposals – request referral to Finance Cmt. ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

Midcontinent Communications Cable TV Franchise Agreement regarding public access channel – request referral to Finance Cmt. ó Mayor Hansey denied the request.

First Baptist Church proposal for West Briarwood – request referral to Finance Cmt. and to reschedule the meeting to 5:00 p.m. on Monday Nov. 10th ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

Reminder General Election on Tuesday, Nov. 4th polls open from 7 a.m. to 7 p.m.

City Hall Closed Tuesday, Nov. 11th in observation of Veteran’s Day

LABRARIAN

Gazebo Dedication ó Guck said the renovations have been completed on the gazebo located adjacent to the library. She said the gazebo has a new roof, new coat of paint, new floor, a spindle was added and it looks very nice. She encouraged anyone who hasn’t seen the gazebo after its renovations to stop by. Guck said a dedication ceremony will be held Wednesday at 3:00p.m. She explained the labor for the roof was done by Josh Heitkamp in memory of his father, Neal Heitkamp, who the gazebo will be dedicated to during the ceremony.

Makerspace (pilot) grant ó Guck said she recently applied for and was awarded a grant from the ND Library Coordinating Council. She said the grant for \$1,000 was very open-ended, and you could get a laptop or desktop computer. Guck said she plans to use it for a makerspace pilot grant, and purchase a Macbook Pro and load it with some web design and graphic design, and would like to purchase Adobe Creative Suite, to make technologies available to the public that they otherwise would not be able to afford. She hopes to have it available in the next month or so.

PUBLIC WORKS DIRECTOR

PW Report ó Miranowski provided an update on the slurry trench. He said it is almost complete, with the final walk-through of the project to be on Wednesday. Miranowski said he was impressed with the work the contractor did on the project and that it looks great.

Miranowski said the asphalt patching season is coming to a close and commended the Street Department on the amount of work completed this year.

Miranowski announced that Wednesday at 1:00p.m. the pre-construction meeting for the 16th Avenue manhole repair will be held.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Dale said the Finance, Personnel & Economic Development Committee met at noon on October 27th.

Re-advertisement of Pay Study Request for Proposals – motion to recommend proceeding with negotiations with the HayGroup ó **Motion by Dale, seconded by Mitskog, to approve proceeding with negotiating with the HayGroup with the contract previously proposed for a pay study. Motion carried with all voting ‘aye’.**

Employment Definitions Policy Revisions – motion to recommend adoption of a revised policy ó **Motion by Dale, seconded by Mitskog, to approve adoption of the Revised Employment Definitions Policy. Motion carried with all voting ‘aye’.**

Ord. No. 964 Disposition of Public Property – motion to recommend adoption ó Council member Dale offered the second reading of the following Ordinance:

ORDINANCE NO. 964
AN ORDINANCE AMENDING § 2-505
SALE OF PERSONAL PROPERTY

The motion for the adoption of the foregoing Ordinance was duly seconded by Councilmember Mitskog. Motion carried with a roll call vote 8-0.

Bond Sale Nov. 3, 2014 - discussion

Public Works Public Safety Committee Report

DeVries said the Public Works Public Safety Committee met at 5:00 p.m. on October 28th.

Dilapidated Properties Report – discussion

Tree Disposal Site Burn Permit – discussion

Vector Control – discussion

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee November 10th, 5:00 PM <Note Time Change>
- b. Public Works Committee November 12th, 12:00 Noon <Note Day Change>

Motion by Mitskog, seconded by Lambrecht, to adjourn at 5:27 p.m.

Mayor Hansey

Lynelle Amos, Finance Assistant