

Wahpeton City Council

July 7, 2014

5:00 p.m.

Present: Schmidt, Lambrecht, Bertsch, Mitskog, Hansey, DeVries, Dale, Bajumpaa, and Wateland

Absent: None

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, Priebe, Amos, and Gutzmer

Meeting called to order by Mayor Hansey.

CONSENT AGENDA ITEMS (presented by the Mayor) – Mayor Hansey asked if there were any items to be removed from the consent agenda and there were none.

Approval of minutes of regular meeting held June 16, 2014

Approval of minutes of re-organization meeting held June 24, 2014

Games of Chance Licenses, Site Authorizations & Special Permits: None

Presentation/Approval of Reports

One Million Barrels – ND Oil can

Wahpeton Breckenridge Chamber July 2014 Newsletter

Governor's Task Force on Property Tax Reform Notes

Twin Town Gardener's Market

Motion by Wateland, seconded by Mitskog, to approve the Consent Agenda items as presented.

Motion carried with all voting 'aye'.

ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA None.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Special Request – Fireworks display for returning soldier – Huwe said a request was received from Keith & Dawn Samuels of 914 4th Avenue North regarding the use of fireworks at their home on Sunday, July 20th from 10 PM to 12:00 midnight. Their son, Christopher, has served in the United States Marine Corps for 5 years, including a deployment to Afghanistan, and is returning to Wahpeton to attend NDSCS. The 4th of July is his favorite holiday and they would like to surprise him with permission to light off fireworks at his party. The Wahpeton Eagles Club has agreed to apply for the display permit and the Wahpeton Fire Department has agreed to provide firemen on stand-by in their neighborhood for the 2 hour period or until the fireworks are done. Huwe said City ordinance No. 14-92 allows the City council to consider such a request. **Motion by DeVries, seconded by Lambrecht, to approve the Special Request for Fireworks Display for a Returning Soldier on Sunday, July 20th at 914 4th Avenue North from 10:00p.m. to 12:00 midnight. Motion carried with all voting 'aye'.**

2013 Audited Financials – Huwe said the ND State Auditor's Office has completed and published the 2013 Audited Financial Statements for the City of Wahpeton. She said Page 51 of the report includes the Schedule of Findings and Questioned Costs with the only notable finding being the need for a prior period adjustment pertaining to reclassification of the Library and Airport Funds and the addition of assets not previously capitalized. Huwe said the outcome of the adjustment is positive for the City's Balance Sheet and Statement of Net Position. She said the Audit Report has been added to the City website, posted to the Municipal Securities Rulemaking Board EMMA site and provided to our Financial Advisor Dougherty & Co. Huwe requested a motion acknowledging receipt of the 2013

Audited Financial Statements. **Motion by Wateland, seconded by Bajumpaa, to approve acknowledging receipt of the 2013 Audited Financial Statements. Motion carried with all voting ‘aye’.**

Community Development Block Grant Urgent Need Resolution of Sponsorship permission to submit application for funding – Huwe said the City of Wahpeton has received preliminary approval of a \$150,000 grant from the Community Development Block Grant Governor’s Discretionary Funds for repairs to Well #3. She said Amber Schaan from Lake Agassiz Regional Council is the City’s contact person for funding and the grant application. Huwe said a preliminary requirement of the application includes a Resolution of Sponsorship by the City Council, and requested a motion from the Council to adopt Resolution No. 3544.

Council member Schmidt offered the following and moved its adoption:

RESOLUTION NO. 3544
RESOLUTION OF SPONSORSHIP
APPLICATION TO THE ND DIVISION OF COMMUNITY SERVICES FOR
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS – URGENT NEED
WELL #3 – 10” WATER LINE FAILURE REPAIR & RECONSTRUCTION

The motion for the adoption of the foregoing Resolution was duly seconded by Council member Lambrecht. Motion carried with a roll call vote 8-0.

2015 Budget Preparation – Budget Premises request referral to Finance Cmt.

Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report – Priebe said in regional news, the former Froedtert malting facility was purchased last fall by MinnKota Ag Products. She said plans are to build a 20,000 ton dry fertilizer storage and blending facility on the site using the latest high tech equipment to blend and load out crop nutrients and other additives for the crop production needs of producer customers. Priebe said construction is expected to begin in the next 30 days.

Priebe said in a press release, Karen Lauer of the Barnesville Economic Development Authority announced a ‘Business Pitch Contest’ is being held where winners will receive up to a \$1,000 cash prize. It will be held during the Potato Days Festival on Friday, August 22, at 6:30p.m. Priebe noted the startup idea is not required to locate in Barnesville, though many business incentives, loans and assistance for businesses are available in the community. She said complete information can be obtained online.

Locally, Priebe said 17 interviews have been completed and are in the last phase of the manufacturing survey which will now include the college, some retailers, and other units of government. Depending on the type of business, Priebe said some are better off than they were 5 years ago while others say they are not. She said there is a common thread of a skills gap (lack of available skilled laborers) and an appraisal gap (lack of affordable housing). She said a final summary is due in about 3 weeks.

POLICE CHIEF

Request for Street Closure for Crazy Days Wednesday, July 23rd – Police Chief Thorsteinson said the Wahpeton Breckenridge Chamber is requesting a street closure for Crazy Daze on July 23rd, which would involve blocking Dakota Avenue at 3rd Street to 6th Street, with the 4th Street intersection remaining open to north/south traffic, starting at 6:00a.m. with the event running from 7:00a.m. to 7:00p.m and the street opening shortly thereafter. Thorsteinson noted this has been done in previous years and did not foresee any difficulties. **Motion by Bajumpaa, seconded by DeVries, to approve**

the Street Closure for Crazy Daze on Wednesday, July 23rd starting at 6:00a.m. to 7:00p.m. on Dakota Avenue from 3rd Street to 6th Street, with the 4th Street intersection remaining open to north/south traffic. Motion carried with all voting ‘aye’.

Request for Street Closure NDSCS Homecoming Parade Saturday, Oct. 4th – Thorsteinson then presented a request from NDSCS for street closure for the NDSCS Homecoming Parade on Saturday, October 4th. The parade will start in Breckenridge and proceed west into Wahpeton on Dakota Avenue in the north lanes then proceed north on either 9th Street or 11th Street which hasn’t been clarified yet. Either way Thorsteinson did not foresee any difficulties. **Motion by Mitskog, seconded by Schmidt, to approve the Street Closure for the NDSCS Homecoming Parade on Saturday, October 4th on Dakota Avenue in the north lanes to proceed north on either 9th Street or 11th Street (to be determined). Motion carried with all voting ‘aye’.**

Request dedication of NDIRF payment – request referral to Finance Cmt.

Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

PUBLIC WORKS DIRECTOR

Request Motion to Schedule Public Hearing for the Final Plat of Part of the Kidder Addition on July 21st at 5:00pm – Motion by Mitskog, seconded by Schmidt, to Schedule a Public Hearing for the Final Plat of Part of the Kidder Addition on July 21st at 5:00p.m. Motion carried with all voting ‘aye’.

PW Report – Miranowski then reported that the Red River Court corrections have been completed that were due to the contractors lack of performance last fall. He also said that an input meeting for the 16th Avenue North Reconstruction needs to be scheduled and Council members will be notified when that date has been set. Miranowski then gave an update on the 11th Street North Reconstruction Project.

COMMUNICATIONS FROM THE MAYOR & COUNCIL

Council Member Bajumpaa – ND Local Foods Directory – Bajumpaa provided an update on the Twin Town Gardeners Market, saying it will be held Thursdays from 4:00p.m. to 7:00p.m. beginning July 10th with the venue at the Family Dollar Store/Sears parking lot at 8th Street and 2nd Avenue. Bajumpaa explained that agriculture is the largest industry in North Dakota. He said there are a number of opportunities for citizens in the southeast part of ND to obtain locally grown foods and the ND Department of Agriculture put together a pamphlet called “North Dakota Local Foods Directory – Farmers Markets-Growers 2014-15”. He said there are over 48 vendors within Southastern ND that provide fresh produce and locally grown foods in our region, which he noted are healthier because they have more nutrition as they are fresher. He added there are local efforts that are in place through the state of ND that allow growers to donate fresh produce to those in need as well as to local food pantries through the Hunger Free ND Garden Project, and encouraged those who can to donate their extra produce. Bajumpaa said anyone interested or who may have questions can contact him by visiting the City of Wahpeton webpage or by calling City Hall for his contact information.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Bertsch said the Finance, Personnel & Economic Development Committee met at noon on June 23rd.

Safety Violation and Alarm Button Policies – motion to recommend approval of the policies as revised – **Motion by Bertsch, seconded by Bajumpaa, to approve the Safety Violation Policy and Panic Alarm Policy with the recommended revisions. Motion carried with all voting ‘aye’.**

2015 Budget Premises – discussion

West Briarwood – discussion

Revolving Loan Fund Delinquencies – discussion – Motion by Bajumpaa, seconded by Mitskog, to approve that after an RLF (Revolving Loan Fund) loan is 3 months/90 days delinquent the loan will be turned over to the City Attorney to proceed with judgment for collection. Motion carried with all voting ‘aye’.

Public Works Public Safety Committee Report

DeVries said the Public Works Public Safety Committee met at noon on June 24th.

Assault Ordinance Amendment – motion to recommend first reading of Ord. No. 963 – Council member DeVries offered the first reading of the following Ordinance:

ORDINANCE NO. 963

AN ORDINANCE AMENDING SECTION 26-32 SIMPLE ASSAULT

Cargill Waste Water Services Agreement – discussion

SCADA System for Storm Sewer Lift Stations - discussion

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Franchise Committee July 7th – immediately following Council
- b. Finance Committee July 14th, 12:00 Noon
- c. Public Works Committee July 15th, 12:00 Noon
- d. Planning Commission July 17th, 4:00 P.M.

Motion by Mitskog, seconded by Wateland, to adjourn at 5:31p.m.

Mayor Hansey

Lynelle Amos, Finance Assistant