

Wahpeton City Council

November 2, 2020

5:00 p.m.

Present: Lambrecht, Carlson, Goltz, Wateland, Dale, Bohn, Woods II, Fobb, and McNary

Absent: None

Also Present: Huwe, Hatting, Miranowski, Thorsteinson, Broadland, DeVries, Bakken, and O'Meara

CALL TO ORDER

Meeting called to order by Mayor Dale. He then gave an update on the COVID-19 pandemic and the mask mandate in Wahpeton that went into effect today.

PUBLIC HEARINGS/CITIZEN CONCERNS/ETC.

Proclamation – Extra Mile – DeVries read a proclamation declaring November 1, 2020 to be Extra Mile Day.

CONSENT AGENDA ITEMS (presented by the Mayor) –

Approval of minutes of regular meeting held October 19, 2020

Games of Chance Licenses, Site Authorizations & Special Permits: None

Presentation/Approval of Reports

ND White House Report COVID-19

Mayor Dale asked if there were any items to be removed from the consent agenda and there were none.

Motion by Goltz, seconded by Lambrecht, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

General Election 2020 Nov. 3rd – Huwe said the 2020 General Election will take place tomorrow November 3rd. The corona virus pandemic has changed the voting process in Wahpeton, and voters have been encouraged to vote by mail. In-person voting has been limited to four sites throughout Richland County. The sites designated are intended to allow adequate personal space for voters and poll workers. The designated poll site in Wahpeton is the Blikre Activities Center at NDSCS. The polls will be open from 7 a.m. to 7 p.m. Mail in ballots must be postmarked no later than November 2nd. Election results are available on the North Dakota Secretary of State’s website. County Auditors will submit election information to the Secretary of State as it becomes available although results may not be finalized for several days. As of 3:00 p.m. today there are approximately 581,379 eligible voters in North Dakota, and 258,203 ballots have already been cast. The 2016 general election had 349,945 voters turn out – using the participation rate of 61% of all eligible voters over 73% of ballots have already been cast in North Dakota.

Wellfield Relocation Proj. W19-251 Reimbursement for Crop Damages – Huwe explained the City has been working since 2017 with the North Dakota State Water Commission Appropriations Division regarding diversifying the City’s raw water sourcing within the Wahpeton Buried Valley Aquifer. The City acquired option agreements with two landowners for the purposes of drilling test wells and observation wells. The option agreements are for (6) 2.5 acre well sites over 2 parcels. The option agreements include reimbursement for crop damage incurred in the construction of the test wells, and the tenant of one of the landowners has requested reimbursement for 2 acres of soybeans at \$600 per acre. The request is an eligible project cost and reimbursement is recommended to preserve the integrity of future negotiations. Huwe requested a motion to approve \$1,200 for reimbursement of crop damages related to Wellfield Relocation Project W19-251. **Motion by Bohn, seconded by McNary, to approve \$1,200 for reimbursement of crop damages related to Wellfield Relocation Project W19-251. Motion carried with a roll call vote of 8-0.**

Westdale Single Family Housing Project – request referral to the Finance Cmt. – Huwe said the Finance Committee reviewed the inventory of lots available in the Westdale 2nd Addition in northwest Wahpeton at their October 12th meeting. Additional information has been obtained from the landowner and several prospective developers. She requested this topic be referred to the Finance Committee for further discussion. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

COMMUNITY DEVELOPMENT DIRECTOR

Community Director Report –

Dakota Ave. Holiday Lighting Proposal – DeVries provided a background of the holiday lighting decorations downtown. Due to the size of the trees it was decided to do decorations on the light poles instead this year. Feedback was received from individuals who like the lighted trees. Dakota Designs provided quotes for 3 options of 2-year agreements to do the holiday lighting of the trees along Dakota Avenue. Discussion held. **Motion by Lambrecht, seconded by Goltz, to approve Dakota Designs LLC Option 1 (2 year agreement) for Holiday Lighting on Dakota Avenue from 4th Street to 6th Street at the cost of \$5,700 from the 1% Restaurant Tax line item for Holiday Decorations. Motion carried with a roll call vote of 8-0.**

LIBRARY DIRECTOR

Library Report – Bakken reported take and make Halloween craft bags were distributed. She expressed appreciation to those who completed the library survey. Library staff will be compiling and analyzing the results over the next month which will help shape their next 3-5 years of service to Wahpeton and Richland County residents. Friends of the Library will meet Wednesday at 1:00 p.m. for a short reorganizational meeting. The Library Board meeting will be held the 19th of this month. The library will be closed on November 11th in observation of the Veterans Day holiday.

PUBLIC WORKS DIRECTOR

Public Works Director Report –

Miranowski requested referral to Public Works Committee **of Red River Communications Antenna Lease on Water Tower #1.** Mayor Dale will refer this item to the Public Works & Public Safety Committee.

E. Side Sanitary Sewer Phase B Plans and Specs – request referral to PW Cmt. – Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee **of Cargill Domestic Waste Water Agreement.** Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee **of Professional Service Agreement with Interstate Engineering for Former Central School Site.** Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Titan Machinery Tractor Lease for 2021 – Miranowski explained the City has an agreement with Titan Machinery for rental of a tractor used for mowing until October 31, 2020. There is a need for the tractor for an extra week at \$25.00 per hour to power the materials screener at the tree disposal site to process last year's ash. Titan has agreed the city could keep the tractor until November 10th and has offered to extend the 2020 agreement for the 2021 season at the same price as 2020. Due to the pandemic and possible problems in obtaining inventory, it was suggested the City take the offer to ensure it will have a tractor in the spring. **Motion by Bohn, seconded by Woods II, to approve extending the current Tractor Lease with Titan Machinery to November 10th, and to approve the Case Tractor Rental Agreement with Titan Machinery for 2021 with the same terms as 2020.** Discussion held. **Motion carried with a roll call vote of 8-0.**

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Wateland said the Finance, Personnel & Economic Development Committee met at 5:00 p.m. on October 26th.

Westside Development - discussion

Former Central School Site Development Agreement – discussion

City Insurance Policy Summary – discussion

Business Licensing Renewals Ch. 22 – discussion

Public Works & Public Safety Committee Report

Bohn said the Public Works & Public Safety Committee met at 5:00 p.m. on October 27th.

Masonite Fire Mitigation Plan – motion to acknowledge receipt – Motion by Bohn, seconded by McNary, to approve acknowledging receipt of the Fire Mitigation Plan by Masonite. Discussion held. Motion carried with all voting ‘aye’.

WCCO Agreement to Dispose of Cooling Water – motion to approve as amended – Motion by Bohn, seconded by Carlson, to approve the Cooling Water Disposal Agreement with WCCO, contingent upon adding a maximum of 1.5 million gallons discharge to the agreement. Motion carried with all voting ‘aye’.

Engineering Service Agmnt. with Interstate Engineering for Wahpeton Facility Plan and Odor Control Assessment – motion to approve \$92,500 – Motion by Bohn, seconded by Woods II, to approve entering into an Engineering Service Agreement with Interstate Engineering for the Wahpeton Facility Plan and Odor Control Assessment at a cost of \$92,500. Motion carried with a roll call vote of 8-0.

Yard Junk/Clutter Updates – discussion

Building Official Updates – discussion

Bois de Sioux Club House Repairs – motion to approve purchase of Wi-Fi thermostats \$850 and restroom wall coverings \$2,728.50 from the Club House Mtc. Fund – Motion by Bohn, seconded by Wateland, to approve proceeding with the improvements at the Bois de Sioux Club House at a cost of \$3,578.50 from the Club House Maintenance Fund. Motion carried with a roll call vote of 8-0.

Referrals

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee November 9th, 5:00 PM
- b. Public Works Committee November 10th, 5:00 PM

Adjournment

Motion by Wateland, seconded by Goltz, to adjourn at 5:34 p.m. Motion carried.

Mayor Steve Dale

Lynelle Amos, Finance Assistant