

# Wahpeton City Council

November 7, 2022

5:00 p.m.

**Present:** Schillinger, Perdue, Goltz, Lambrecht, Bohn, McNary, Fobb, and Unruh

**Present Via Teleconference:** Woods

**Absent:** None

**Also Present:** Huwe, Hatting, Miranowski, Broadland, DeVries, Thorsteinson, Anderson, Amos, and O'Meara

## **CALL TO ORDER**

Meeting called to order by Mayor Lambrecht. The pledge of allegiance was then recited.

## **PUBLIC HEARINGS/CITIZEN CONCERNS/ETC.**

### **A Joint Public Hearing will be held with the Planning Commission on the Replat of Homestead 2<sup>nd</sup>**

**Addition** – DeVillers said the Planning Commission was reconvened and referred to Miranowski for explanation of the replat of Homestead 2<sup>nd</sup> Addition, saying it was originally planned to connect 19<sup>th</sup> Street to 19<sup>th</sup> Street crossing 16<sup>th</sup> Avenue but to reduce costs it has been decided to reconfigure it to intersect with Commerce Street. It was asked if there was anyone present to speak about the proposed replat, and there was none. When asked, Huwe said there have been no inquiries or comments, either written or in person, regarding the proposed replat. The Planning Commission was asked for their recommendation. **Motion by Wolfgram, seconded by Cook, to recommend to the City Council to approve the Replat of Homestead 2<sup>nd</sup> Addition contingent upon the title coming back clear. Motion carried with all voting 'aye'.**

Council member Bohn offered the following and moved its adoption:

### **RESOLUTION NO. 3843**

#### **RESOLUTION APPROVING**

#### **THE PLAT OF HOMESTEAD SECOND ADDITION AND REQUESTING THAT IT BE RECORDED WITHOUT AUDITOR'S CERTIFICATE**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Goltz. Motion carried with a roll call vote 8-0.

The Public Hearing was then concluded. **Motion by Cook, seconded by Wolfgram, to adjourn the Planning Commission meeting at 5:07 p.m. Motion carried with all voting 'aye'.**

**A Proclamation – Small Business Saturday November 26, 2022** – Fobb read a proclamation recognizing Small Business Saturday November 26, 2022.

**A Proclamation – Lung Cancer Awareness Month November 2022** – McNary read a proclamation recognizing Lung Cancer Awareness Month November 2022.

## **CONSENT AGENDA ITEMS (presented by the Mayor) –**

**Approval of minutes of regular meeting held October 17, 2022**

**Games of Chance Licenses, Site Authorizations & Special Permits:**

NDSOS Diesel Club – Raffle Permit

**Other Games of Chance and/or Special Permits:**

St. John's Church – Raffle Permit

Breckenridge Wahpeton Swim Team – Raffle Permit

Wahpeton All-Sports Booster Club – Raffle Permit

NDSOS Auto Tech Club – Raffle Permit

## **Presentation/Approval of Reports**

### **1% Restaurant Tax Third Quarter Report**

Mayor Lambrecht asked if there were any items to be removed from the consent agenda and there were none. **Motion by McNary, seconded by Fobb, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.**

## **REPORTS FROM CITY OFFICERS AND STAFF**

### **FINANCE DIRECTOR**

**Report – General Election November 8<sup>th</sup>, 2022** – Huwe said the 2022 General Election will take place tomorrow November 8<sup>th</sup>. Richland County will have 7 poll locations open throughout the county. Wahpeton residents will vote at the Wahpeton Event Center on 21<sup>st</sup> Avenue North. Polls are open 7 AM to 7 PM. Normally, people would be voting on 72 seats of a 141-member legislature (48 in the house and 24 in the senate). Every 10 years a census is performed, and each political district is re-evaluated in an effort to preserve fair and equal representation. The district boundary line changes resulted in 98 legislative offices on the ballot. That is a 36% increase over the regularly scheduled contests in an even numbered election year. Additional facts about this year’s legislative office elections: 30 legislators (out of 141) chose not to run again. There are 19 freshman legislative candidates that have not been previously elected running unopposed in their districts. As a result of this high level of turn over, there will be significant changes in leadership including the Senate and House Majority Leaders, the Senate Minority Leader, and the Senate and House Appropriations chairs. With change comes opportunity. Huwe requested a discussion of Legislative Priorities be referred to the Finance Committee. Mayor Lambrecht will refer this item to the Finance, Personnel & Economic Development Committee.

### **Reminder City Hall Closed Friday, November 11<sup>th</sup> in observance of Veteran’s Day**

**City Hall Closed Thursday and Friday, November 24<sup>th</sup> and 25<sup>th</sup> for Thanksgiving** – Huwe said City employees will observe Thanksgiving, November 24<sup>th</sup> with the option to use vacation on the Friday following. Only essential personnel will be working that day.

### **COMMUNITY DEVELOPMENT DIRECTOR**

**Community Development Report – Intro to Southern Valley Lifestyle** – DeVries said the Southern Valley Economic Development Authority and the Wahpeton Breckenridge Chamber put together Southern Valley Lifestyle as a way to entice people to choose to live in the Southern Valley. To learn more their website can be visited at [southernvalleylifestyle.com](http://southernvalleylifestyle.com).

**Holiday Events** – DeVries announced upcoming holiday events include Tree Lighting at Heritage Square on November 22<sup>nd</sup>, expanded Holiday Lane at Chahinkapa Park November 22<sup>nd</sup> – December 31<sup>st</sup>, and a Light up the Town store front challenge.

### **PUBLIC WORKS DIRECTOR**

**Public Works Report – Richland County Multi-Hazard Mitigation Plan Approval – Resolution #3842**  
Miranowski explained Wahpeton needs to adopt this updated plan in order to be eligible for FEMA grant programs.

Council member Schillinger offered the following and moved its adoption:

### **RESOLUTION NO. 3842** **RESOLUTION ADOPTING THE RICHLAND COUNTY** **MULTI-HAZARD MITIGATION PLAN**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Unruh. Motion carried with a roll call vote 8-0.

**Change Order #1 Downtown Side Streets Phase I Project – refer to PW Committee** – Mayor Lambrecht will refer this item to the Public Works & Public Safety Committee.

**Change Order #2 Eastside Sanitary Sewer Phase B Part 2 Project – refer to PW Committee** – Mayor Lambrecht will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee **of a Snow Pusher for a Skid Steer Loader to accommodate the new Downtown Side Streets.** Mayor Lambrecht will refer this item to the Public Works & Public Safety Committee.

Miranowski reported on the Public Works/Street Department tasks/activities in the past few weeks that have been completed or that are being worked on.

## **REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS**

### **Finance, Personnel & Economic Development Committee Report**

Bohn said Finance, Personnel & Economic Development met at 5:00 p.m. on October 24<sup>th</sup>.

#### **Special Assessments Overview – discussion**

#### **FEMA Grant Announcement – Projects for Consideration – discussion**

**Capital Improvement Fund Service Delivery & Urgent Need Equipment Requests – motion to approve – Motion by Bohn, seconded by McNary, to approve up to \$346,200 from the Capital Improvements Fund and Sales Tax for Flood Fund for Urgent Need Equipment as presented, to include a Toro Groundmaster 3310 Mower, a Toro Groundmaster 5910D Mower, a Street Sweeper, Police Department Office Equipment/Furniture/Storage, and two City Hall Fleet Vehicles.** Discussion held. Motion carried with a roll call vote of 8-0.

### **Public Works & Public Safety Committee Report**

McNary said the Public Works & Public Safety Committee met at 5:00 p.m. on October 25<sup>th</sup>.

**Cat Ex Document 8<sup>th</sup> Ave. N. Reconstruct Project SU-8-991(037) PCN 23052 – motion to approve – Motion by McNary, seconded by Fobb, to approve the Cat Ex Document for the 8<sup>th</sup> Avenue North Reconstruction Project SU-8-991(037) PCN 23052.** Motion carried with all voting ‘aye’.

**Change Order #1 Flood Lift Station Improvements – motion to approve – Motion by McNary, seconded by Bohn, to approve Change Order #1 extending the contract to October 1, 2023, for the Flood Lift Station Improvement Project.** Discussion held. Motion carried with a roll call vote of 8-0.

**Change Order #1 Sanitary Lift Station #8 Improvements – motion to approve – Motion by McNary, seconded by Fobb, to approve Change Order #1 extending the contract to October 1, 2023, for the Sanitary Lift Station #8 Improvement Project.** Motion carried with a roll call vote of 8-0.

**Capital Improvement Purchases – motion to approve: Police Department Furniture CIP Request; 2006 John Deere 1600 Wide Area Mower Replacement CIP Request; 2003 John Deere 1445 Mower Replacement CIP Request; 2008 Elgin Sweeper Replacement CIP Request – This was discussed earlier.**

#### **Snow Removal Policy Annual Review – discussion**

#### **Adoption of updated North Dakota Building Codes**

#### **Special Assessment Process - discussion**

#### **Yard Junk/Clutter Updates – discussion**

#### **Building Official Updates**

**Referrals:**

**1. Engineering Design/Development Standards**

**SCHEDULING OF COMMITTEE MEETINGS**

The following Committee Meetings were then scheduled:

- a. Finance Committee November 14<sup>th</sup>, 5:00 PM
- b. Public Works Committee November 15<sup>th</sup>, 4:30 PM

**Motion by Schillinger, seconded by Goltz, to adjourn at 5:47 p.m. Motion carried.**

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Mayor Brett Lambrecht

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Lynelle Amos, Finance Assistant