

Wahpeton City Council
May 6, 2019
5:00 p.m.

Present: Miller, Bohn, McCann, Dale, Lambrecht, Bertsch, Wateland, and McNary

Absent: Bajumpaa

Also Present: Huwe, Lies, Rogahn, Thorsteinson, Broadland, DeVries, Amos, and O'Meara

CALL TO ORDER

Meeting called to order by Mayor Dale.

PUBLIC HEARINGS/CITIZEN CONCERNS/ETC.

Oath of Office Wahpeton Police Officer John Smykowski ó Police Chief Thorsteinson administered Oath of Office to recently hired Wahpeton Police Officer John Smykowski who was congratulated and welcomed by a round of applause.

CONSENT AGENDA ITEMS (presented by the Mayor) ó

Approval of minutes of regular meeting held April 15, 2019

Approval of minutes of City Council Retreat held April 22, 2019

Games of Chance Licenses, Site Authorizations & Special Permits:

Site Authorization ó Head of the Red Youth Activities Assoc. at WCC

Site Authorization ó Head of the Red Youth Activities Assoc. at Wahpeton Vets Club

Raffle Permit ó Ryan Breuer Memorial Softball Tournament

Other Games of Chance and/or Special Permits:

Raffle Permit ó South East Fraternal Order of Police

Presentation/Approval of Reports

Wahpeton 2018 Tree City USA Award

2019 Q1 Restaurant Tax Report

Veterans Expo 2019

Census Newsletter April 2019

Mayor Dale asked if there were any items to be removed from the consent agenda and there were none. **Motion by Miller, seconded by McCann, to approve the Consent Agenda items as presented. Motion carried with all voting 'aye'.**

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Resolution 3720 Designation of Official Newspaper ó Huwe said the North Dakota Century Code states if the county's official newspaper is published in the city that is the official newspaper. If not, the governing board may designate the official newspaper from the newspapers circulated in the municipality. In review with the City Attorney he stated the Daily News is the official newspaper for the City of Wahpeton and designation by resolution is not necessary.

Draft 2019-2022 Council Goals ó Huwe said the discussion of goals and priorities at the City Council Retreat on April 22nd resulted in the following draft goal statement: Goals ó 1) Commit to funding ongoing obligations while making efforts to lessen dependency on property taxes; 2) Facilitate a diverse development plan for housing at various locations and price points; and 3) Promote our community image through marketing and civic engagement. Priorities ó 1) Address

regional infrastructure capacities; natural gas, water supply and transportation; 2) Encourage 100% participation in Census 2020; 3) Commit to continuous improvement of city service delivery; and 4) Continue sanitary sewer system improvements to upgrade environmental conditions in the city. Huwe asked that she be contacted if council members would like any clarification or re-wording. She requested a motion to approve the 2019-2022 City of Wahpeton Goals & Priorities. **Motion by Bohn, seconded by Wateland, to approve the 2019-2022 City of Wahpeton Goals and Priorities as presented. Motion carried with all voting ‘aye’.**

Draft Development Agreement Edgewood Park – request referral to Finance Cmt. ó Huwe said Assistant City Attorney Brittany Hatting has reviewed a draft development agreement for the development of 12 residential lots in a preliminary plat at the west end of 16th Avenue North described as Edgewood Park. She requested the agreement be referred to the Finance Committee for review. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Red River Mobile Home Court Purchase Option – request referral to Finance Cmt. ó Huwe said the current owner of Red River Mobile Home Court has inquired about the city's interest in purchasing the parcels located at 418 11th Street South. She requested the inquiry be referred to the Finance Committee for review. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Computer Equipment Updates – request referral to Finance Cmt. ó Huwe said the city is preparing for the Microsoft Windows end of product support for Windows 7 Operating systems. The city contracts with the North Dakota Association of Counties Resource Group for network management services, and they have prepared a quote for the updated equipment and necessary software. Huwe requested the quote be referred to the Finance Committee for review. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

NDPERS Health Insurance Rate Increase – request referral to Finance Cmt. ó Huwe explained the city contracts with the North Dakota Public Employees Retirement System for group health insurance. The contracts follow the state biennium with increases and or policy changes occurring in odd numbered years coinciding with the ND Legislature. The city received notice on May 2nd of the 16% increase. She requested the quote be referred to the Finance Committee for review. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Council Chambers Technology Update Cost Estimate – request referral to Finance Cmt. ó Huwe reported the recording and broadcast equipment in city hall is starting to show its age and obsolescence. A cost estimate has been prepared by AVI Systems, Inc. and there are multiple components of the proposal requiring further review. She requested the cost estimate be referred to the Finance Committee for review. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Legislative Review June 6th 5:30 – 7:00 PM West Fargo City Hall ó Huwe said the 66th Legislative Session was adjourned on Friday April 26th. There were 905 bills and 79 resolutions introduced. The NDLC will provide a recap on the session Thursday, June 6th at the West Fargo City Hall. She asked that anyone interested in attending let her know.

ASSESSOR/BUILDING CODES

Continuance of Board of Equalization Meeting following Council ó Broadland gave a reminder that the Continuance of the Board of Equalization Meeting will take place tonight following the Council meeting to begin at 5:45 p.m.

ATTORNEY

Vector Control Board and Weed Board Updates ó Lies requested referral to Public Works Committee of the Vector Control Board and whether or not it should be continued. He explained the City is the last municipality to have a Vector Control Board, which is a County appointed board and the County does not have any volunteers to serve on the board so the City needs to decide what they want to do with it. He also requested referral to Public Works of the Weed Control Board. He explained it was abolished by the legislature a few years ago but the City can still independently have one if it wants but questioned if it should, and if the City does away with the board it may still want to keep some of the ordinances that deal with weeds and weed control. Mayor Dale will refer both of these items to the Public Works & Public Safety Committee.

COMMUNITY DEVELOPMENT DIRECTOR

Community Development Report ó No formal report at this time.

LIBRARY DIRECTOR

Library Report ó No formal report.

PUBLIC WORKS DIRECTOR

PW Report

Rogahn requested referral to the Public Works Committee of **Review of a Quote from Traffic Control Corp. for Replacement of Signal Cabinet at Dakota Avenue and 2nd Street**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Rogahn requested referral to the Public Works Committee of **a Request from Resident at 1822 Woodlawn Drive to Review Mailbox Replacement/Snow Removal Policy**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Rogahn then gave an update on 3rd Avenue North saying construction has resumed with concrete crews working this week expecting to be done toward the end of the week. Work is also being done on grading the topsoil behind the curbs.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report (no meeting held April 22, 2019)

Liquor License Request for New Classification – continue discussion

400 Block Development Agreement Update – continue discussion

Public Works & Public Safety Committee Report

Bohn said the Public Works & Public Safety Committee met at noon on April 23rd.

Sale of 1991 Pierce Ladder Truck – motion to list with Broker Brindlee Mtn. ó Motion by Bohn, seconded by McNary, to approve the Wahpeton Fire Department enter into a contract with Broker Brindlee Mountain to sell the used 1991 Pierce Ladder Truck. Discussion held.
Motion carried with a roll call vote of 7-0.

K9 Officer Program Review – motion to suspend the program and transfer the K9 Fund Balance to the Special Police Equip. Fund ó Motion by Bohn, seconded by Bertsch, to approve suspending the K9 Officer Program and transfer the K9 Fund Balance to the Special Police Equipment Fund. Discussion held regarding the future of the K-9 Officer position. **Motion carried with a roll call vote of 7-0.**

Sale of 2013 Ford Taurus – motion to sell to Mid States Auto Auction with proceeds deposited into the Special Police Equipment Fund ó **Motion by Bohn, seconded by McNary, to approve authorizing the Sale of the 2013 Ford Taurus to Mid States Auto Auction with Proceeds Deposited into the Special Police Equipment Fund. Motion carried with a roll call vote of 7-0.**

Off-highway Vehicle Regulations ó discussion

Rosewood Shared Use Path Project – motion to rebid the project in the Fall of 2019 ó **Motion by Bohn, seconded by Lambrecht, to approve proceeding with re-advertisement of bids for the Rosewood Shared Use Path Project in the Fall of 2019. Motion carried with all voting ‘aye’.**

Dr. Wei Lin Waste Water Study Draft Report – discussion

Chickens in City Limits – Discussion

Parking/Licensing of Recreational Vehicles – discussion

Yard Junk/Clutter Updates

Building Official Updates

Right-of-Way Considerations South of Bank of the West

Dakota Avenue Striping Project – motion to approve Northstar Safety proposal for epoxy painting and grinding as proposed \$18,812.01 with funding from the Community Enhancement Fund ó **Motion by Bohn, seconded by Bertsch, to approve the Northstar Safety Proposal for Epoxy Painting and Grinding as proposed at the cost of \$18,812.01 from the Community Enhancement Fund for the Dakota Avenue Striping Project. Discussion held regarding the use of CEO Funds for this project. Motion carried with a roll call vote of 7-0.**

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee May 13th, 12:00 Noon
- b. Public Works Committee May 14th, 12:00 Noon

Adjournment

Motion by Bohn, seconded by McNary, to adjourn at 5:27 p.m. Motion carried.

Mayor Steve Dale

Lynelle Amos, Finance Assistant