

Wahpeton City Council

March 7, 2022

5:00 p.m.

Present: Lambrecht, Carlson, Goltz, Wateland (remotely), Dale, Bohn, Woods II, Fobb, and McNary

Absent: None

Also Present: Huwe, Lies, Miranowski, Broadland, DeVries, Bakken, Thorsteinson, O'Meara, and Amos

CALL TO ORDER

Meeting called to order by Mayor Dale.

Richland County Sheriff Leshovsky addressed the Council regarding the critical incident on March 1st at the Law Enforcement Center which resulted in a standoff the following day and ending in the surrender of the suspect. He thanked all City agencies for their efforts in assisting with the incident, including the Wahpeton Fire Department and Police Department, and expressed his gratefulness for their good working relationships.

PUBLIC HEARINGS/CITIZEN CONCERNS/ETC.

Joint Public Hearing with Planning Commission – Planned Unit Development Block 10 Original Townsite Lots 1-14 Ord. 1033 – DeVillers said the Planning Commission was reconvened and explained the change in Ordinance 1033, replacing original Ordinance 1026, is under Section 46-219 (d) subsection (3) (c.) changing the roof pitch from 'at least 6 to 12' to 'at least 5 to 12'. When asked, Huwe said there have been no inquiries or protests, either written or in person, opposing the ordinance change. It was asked if there was anyone present to speak about the change in the ordinance of which there was none. The Planning Commission was asked for their recommendation. **Motion by Hickel, seconded by Dockter, to recommend to the City Council to approve Ordinance No. 1033. Motion carried with all voting 'aye'.**

Council member Bohn offered the second reading of the following Ordinance:

ORDINANCE NO. 1033

AN ORDINANCE REPEALING AND REPLACING ORDINANCE 1026 AMENDING SECTION 46 ZONING ARTICLE III – ZONING DISTRICTS DIVISION 5 OTHER DISTRICTS (CREATING PLANNED UNIT DEVELOPMENT ZONING FOR LOTS 1 - 14 BLOCK 10 OF ORIGINAL TOWNSITE)

The motion for the adoption of the foregoing Ordinance was duly seconded by Councilmember Fobb. Motion carried with all roll call vote of 8-0. The Public Hearing was then concluded.

Motion by Dockter, seconded by Hickel, to adjourn the Planning Commission meeting at 5:06 p.m. Motion carried with all voting 'aye'.

Equal Pay Day Proclamation – Bohn read a proclamation and Mayor Dale declared March 15th, 2022 as "Equal Pay Day" in the City of Wahpeton.

CONSENT AGENDA ITEMS (presented by the Mayor) –

Approval of minutes of regular meeting held February 23, 2022

Games of Chance Licenses, Site Authorizations & Special Permits:

NDSOS Welding Club – Raffle Permit

Other Games of Chance and/or Special Permits:

Humane Society of Richland/Wilkin Counties – Raffle Permit

Wahpeton Dollars for Scholars – Raffle Permit

Bois de Sioux Golf Course – Raffle Permit

Presentation/Approval of Reports

Cargill & Golden Growers Partnership Press Release
Local Sales Tax Collections YTD

Mayor Dale asked if there were any items to be removed from the consent agenda and there were none.
Motion by McNary, seconded by Woods, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Bois de Sioux Golf Club 2022 C-6(a) Seasonal Liquor License – Huwe said the Bois de Sioux Golf Club has submitted an application for a City Liquor License, contingent upon all requirements for a license being satisfied. She requested a motion to issue a 2022 C-6(a) Seasonal Liquor License to the Bois de Sioux Golf Club. **Motion by Carlson, seconded by Lambrecht, to approve issuing a 2022 C-6(a) Seasonal Liquor License to the Bois de Sioux Golf Club contingent upon all requirements of the license being satisfied. Motion carried with all voting ‘aye’.**

Election 2022 – Huwe said the City has received and confirmed two candidacy filings for the 2022 election, Mayor Dale filing for re-election and Chad Purdue filing for Council Member Ward 1. The City of Wahpeton contests on the June 14th, 2022, ballot include Ward 1, Ward 3, (2) At-large positions, and Mayor. The ballot will also include 3 At-large Park Board Commissioners. Information and the required filing forms are available on the City’s website and are due to City Hall by 4:00 pm on April 11th.

Huwe noted that the Finance Committee agenda had a single carry over item regarding a development agreement which is awaiting pending information. If that information is not received by Thursday the committee may not need to meet next week.

COMMUNITY DEVELOPMENT DIRECTOR

Community Development Report – Win Column – This issue featured the importance of supporting our local sports teams and congratulated the Wahpeton Lady Huskies on their wins at the Eastern Dakota Conference Basketball Tournament which will send them to the State Tournament.

DeVries provided some updates saying he has attended the first three meet and greets for the NDSCS Presidential candidates which he felt have provided some good options to continue the leadership at the college. He has also met three of the four candidates vying for the new SVEDA employee position. He said the Wahpeton Community Development Corporation is planning an annual meeting sometime in April, which has not been held the last couple of years due to COVID. He announced the Chamber of Commerce is hoping to bring back their Home & Garden Expo March 26th-27th at the Blikre Activity Center. It was noted a sendoff for the Wahpeton Girls’ Basketball Team will be Tuesday at 3:00 pm at the high school with an escort parade on Wednesday at 2:00 pm as the girls leave for the State Tournament in Bismarck.

LIBRARY DIRECTOR

Library Report – Bakken reported library scheduled events include story time programs, Leach Reads Book Club, crafty adult session on blackout poetry, and a family movie. Friends of the Library will hold an event planning meeting for National Library Week April 4-9. She announced the library’s newspaper digitization project will soon be complete. By the end of this week patrons will be able to search the city’s historic newspapers by OCR or by typing in a term and locating articles pertaining to their search. This was made possible by the support of the Friends of the Library along with a ND Library Vision Grant received in December. This summer the library will work with the Wahpeton Parks Department to create a story walk with funding from donations made to the library.

PUBLIC WORKS DIRECTOR

Public Works Report –

2022 Sealcoat Project Bids – request referral to PW Committee – Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Wellfield Relocation Proj. W19-251 Engineer Selection – request referral to PW Committee – Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Save Our Lakes Grant Application for Homestead Addition – request referral to PW Committee – Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Northern Technologies Inc. (NTI) Contract Assignment to American Engineering & Testing (AET) – request referral to PW Committee – Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski then reported on the Public Works/Street Department tasks/activities in the past few weeks that have been completed or that are being worked on.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Wateland said the Finance, Personnel & Economic Development Committee met at 5:00 p.m. on February 28th.

Former Central School Site Development Agreement – discussion

Tuck-It-Away Storage BND Flex Pace Buydown – motion to approve grant from sales tax up to \$16,682.58 – **Motion by Wateland, seconded by Goltz, to approve the BND Flex PACE Interest Buydown Application for Tuck It Away Storage LLC/Jason Filbert located at 512 6th Street South for the City’s share of up to \$16,682.58 with no repayment being requested after 5 years. Motion carried with a roll call vote of 8-0.**

Keeble Commons (701 Dakota Ave. Greenspace) Project – motion to proceed with funding from 1% restaurant tax – **Motion by Wateland, seconded by Fobb, to approve the Keeble Commons (701 Dakota Avenue Greenspace) Project using the 1% Restaurant Tax Fund with design to follow, and to proceed to solicit bids for the preparation improvements to the lot. Motion carried with all voting ‘aye’.**

Referrals – None.

Public Works & Public Safety Committee Report

Bohn said the Public Works & Public Safety Committee met at 5:00 p.m. on March 1st.

Street Shop Hoist Replacement – motion to approve up to \$19,350 from the capital improvements fund – **Motion by Bohn, seconded by McNary, to approve the purchase of a new hoist from AEE at a cost of \$19,350 from Fund 229 Capital Improvements Fund. Motion carried with a roll call vote of 8-0.**

Traffic Signal Control Box Art – motion to approve the three designs up to \$1,950 total from restaurant tax fund – **Motion by Bohn, seconded by Woods, to approve proceeding with the three designs as presented for the Traffic Signal Control Boxes on Dakota Avenue at a cost of up to \$1,950 from the Restaurant Tax Fund – Art in Public Spaces. Motion carried with a roll call vote of 8-0.**

Valve Exercising – discussion

WTP Lime Pond Cleaning Proj. W21-260 CCO #1 Comstock Construction – motion to approve \$6,808 – **Motion by Bohn, seconded by Lambrecht, to approve Change Order #1 from Comstock Construction at a cost of \$6,808 for additional work on the Water Treatment Plant Lime Pond Cleaning Project W21-260. Motion carried with a roll call vote of 8-0.**

East Side Sanitary Ph B Part 2 13-02-02 Proj. SS18-243 – motion to offer Res. 3824 Approving Plans & Specs and Res. 3825 Directing Advertisement of Bids –

Council member Bohn offered the following and moved its adoption:

RESOLUTION NO. 3824
**RESOLUTION APPROVING REVISED PLANS AND SPECIFICATIONS
AND ESTIMATE OF COST FOR PHASE B, PART 2 OF
EASTSIDE SANITARY SEWER IMPROVEMENT DISTRICT 13-02-02
(Eastside Sanitary Sewer Improvement Project, Phase B, Proj. No. SS18-243)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember McNary. Motion carried with a roll call vote 8-0.

Council member Bohn offered the following and moved its adoption:

RESOLUTION NO. 3825
**RESOLUTION DIRECTING PUBLICATION OF ADVERTISEMENT
FOR BIDS FOR CONSTRUCTION OF AN IMPROVEMENT IN
PHASE B, PART 2 OF EASTSIDE SANITARY SEWER
IMPROVEMENT DISTRICT 13-02-02
(Eastside Sanitary Sewer Improvement Project, Phase B, Proj. No. SS18-243)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember McNary. Motion carried with a roll call vote 8-0.

Yard Junk/Clutter Updates – discussion

Building Official Updates – discussion

Referrals – See PW Director’s Report

NEW BUSINESS

Mayor’s Minute Update – Dale said a thank you was received from St. John’s School for the City staff’s service to the community. He wished the Lady Huskies good luck as they travel to the State Basketball Tournament. Regarding the recent event at the Law Enforcement Center, he commented that Wahpeton is not immune to these type of issues and acknowledged the collaboration of the local agencies in handling this unfortunate event.

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee March 14th, 5:00 PM
- b. Public Works Committee March 15th, 5:00 PM

Adjournment

Motion by Woods, seconded by Wateland, to adjourn at 5:39 p.m. Motion carried.

Mayor Steve Dale

Lynelle Amos, Finance Assistant