

Wahpeton City Council
March 4, 2019
5:00 p.m.

Present: Miller, Bohn, Bajumpaa, McCann, Dale, Lambrecht, Bertsch, Wateland, and McNary

Absent: None

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, DeVries, Bakken, and Cain

CALL TO ORDER

Meeting called to order by Mayor Dale.

PUBLIC HEARINGS/CITIZEN CONCERNS/ETC.

Proclamation Declaring March as General Aviation Appreciation Month ó Bajumpaa read a Proclamation Recognizing March 2019 as General Aviation Appreciation Month in the City of Wahpeton.

CONSENT AGENDA ITEMS (presented by the Mayor) ó

Approval of minutes of regular meeting held February 19, 2019

Games of Chance Licenses, Site Authorizations & Special Permits:

Other Games of Chance and/or Special Permits:

NDSCS Diesel Club ó Raffle Permit

Wahpeton High School Baseball ó Raffle Permit

Rocky Mountain Elk Foundation Minn-Dak - Wahpeton Community Center ó Site Authorization

Three Rivers Gymnastics - Pranteøó ó Site Authorization (7/1/19-6/30/20)

Three Rivers Gymnastics ó Site Authorization (7/1/19-6/30/20)

Three Rivers Gymnastics - The Boiler Room ó Site Authorization (3/5/19-6/30/19)

Three Rivers Gymnastics - The Boiler Room ó Site Authorization (7/1/19-6/30/20)

Presentation/Approval of Reports

NOAA 2019 Spring Flood Outlook

Wahpeton Fire Dept. Fish Fry March 8th ó Eagles Club 11 AM ó 8 PM

Mayor Dale asked if there were any items to be removed from the consent agenda and there were none. **Motion by Bertsch, seconded by McNary, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.**

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Fire Dept. SCBA Preventative Mtc. Agreement – request approval ó Huwe explained the Fire Department was presented with a Self-Contained Breathing Apparatus (SCBA) Preventative Maintenance Agreement. The Wahpeton Fire Department purchased 32 SCBA sets of gear in 2018 from Alex Air Apparatus, Inc., with funding provided from a FEMA assistance to Fire Fighters Grant. Each set of gear is valued at approximately \$6,100. The National Fire Protection Association recommends visual and operational inspection of the equipment before and after every use with comprehensive inspection and flow testing conducted by a certified technician annually. The Fire Department officers have reviewed a proposal from Alex Air to enter into a five year preventative maintenance agreement at the cost of \$3,117 per year. The terms of the agreement include annual certification of the SCBA gear which will be used to provide documentation used

in the ISO audit and certification process. The Fire Department operating expense budget includes a line item for SCBA equipment of \$4,500. **Motion by Wateland, seconded by Lambrecht, to approve the Alex Air Apparatus, Inc. Five Year SCBA Preventative Maintenance Agreement with the Wahpeton Fire Department at the cost of \$3,117 per year. Motion carried with a roll call vote of 8-0.**

Budget Process Planning – request referral to Finance Cmt. ó Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Strategic Plan – request referral to Finance Cmt. ó Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Legislative Update ó Huwe said we have passed the crossover break, so things can start becoming laws and will be watched carefully. Tomorrow morning there will be a hearing with the Senate Finance and Taxation Committee on HB 1066 the Prairie Dog Infrastructure Bill. It already has a do-pass out of the House of Representatives and will now be looking for an additional committee recommendation before it goes to the floor for the full vote. This is a critical piece of legislation, which would be committing the earnings from the Legacy Fund to infrastructure. Huwe also noted Celebrate Cities Day was March 1st and had good participation.

ASSESSOR/BUILDING CODES

Reminder about Board of Equalization Tuesday, April 9th – Broadland gave a reminder that the Board of Equalization is scheduled for Tuesday, April 9th at 5:00 pm at City Hall. She asked that the Council members let her know if they would be available to attend.

COMMUNITY DEVELOPMENT DIRECTOR

Community Development Report ó DeVries reported on Wins For Wahpetonø He said the Huskies Boys Basketball team is headed to the State Tournament on Thursday in Bismarck and encouraged anyone interested to attend and cheer on the team and interact with other cities. He also congratulated Wahpeton High School Sophomore Eric Anderson who is the State Swimming Champion in the 50 and 100 meter free style. He also recognized Wahpeton High School Senior Emily Gilsrud who is the 2019 North Dakota Poetry Out Loud Speech Champion and will be representing the City of Wahpeton and the State of North Dakota in Washington DC next month.

LIBRARY DIRECTOR

Library Report ó Bakken reported the Midwinter Reads program is now finished. Participants included 13 kids and 6 adults and the winners were announced. The schedule of events was then reviewed which include Story Time, Computer Class: Using Social Media, and Books to Movie event. Bakken noted March is also Womenø History Month which is featured in a display at the library. There is also a display of green books in recognition of St. Patrickø Day.

PUBLIC WORKS DIRECTOR

PW Report

Miranowski requested referral to the Public Works Committee **of how to proceed with the Position to be Vacated by Retirement of Water Plant Operator Alan Weiland.** Mayor Dale will refer this item to the Public Works & Public Safety Committee.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

McCann said the Finance, Personnel & Economic Development Committee met at noon on February 25th.

Introduction of Street Worker Terje Heggem

Amendment of Class C-1 Liquor License – motion to offer first reading of Ordinance No. 1004 to create a special permit for Sesquicentennial off-sale ó
Council member McCann offered the first reading of the following Ordinance:

ORDINANCE NO. 1004

**AN ORDINANCE PROVIDING FOR
SPECIAL PERMITS - SESQUICENTENNIAL**

Motion to offer first reading of Ordinance No. 1003 to create an additional liquor license classification (E) ó
Council member McCann offered the first reading of the following Ordinance:

ORDINANCE NO. 1003

**AN ORDINANCE AMENDING
SECTION 22-49. ALCOHOLIC BEVERAGES, GENERALLY, DEFINITIONS
AND SECTION 22-104. LICENSES AND PERMITS, CLASSIFICATIONS**

Amendment of Bidding Procedure – motion to include used vehicles and to proceed with adoption of Ordinance No. 1002 ó
Council member McCann offered the second reading, with amendments, of the following Ordinance:

ORDINANCE NO. 1002

**AN ORDINANCE AMENDING
CHAPTER 2 ADMINISTRATION, ARTICLE V FINANCE
AUTHORIZING WAIVER OF BIDDING PROCEDURES
FOR THE PURCHASE OF USED VEHICLES AND EQUIPMENT**

The motion for the adoption of the foregoing Ordinance was duly seconded by Councilmember Bohn. Motion carried with a roll call vote 8-0.

400 Block Development Agreement

Public Works & Public Safety Committee Report

Bohn said the Public Works & Public Safety Committee met at noon on February 26th.

Introduction of Street Worker Terje Heggem

Red River Human Services Parking Lot Property Transfer Request – discussion

John Randall Field Parking Lot – Improvement by Special Assessment – discussion

Off-highway Vehicle Regulation

2019 Seal Coat Project – motion to recommend to proceed as amended ó **Motion by Bohn, seconded by Bajumpaa, to approve the 2019 Seal Coat Project as presented and authorize advertising for bids. Motion carried with all voting ‘aye’.**

Off-Street/Front Yard Parking – Adoption of Ord. 1001 pending further discussion

Building Official Updates

Right-of-Way Considerations South of Bank of the West

UNFINISHED BUSINESS

Referring to Resolution No. 3716, a copy of which was provided, establishing 2019 liquor license and cabaret license fees, Wateland asked for clarification which Lies provided. Lies explained it included the new classification fee but if the Council wants to consider the other fees at the same time they could.

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee March 11th, 12:00 Noon
- b. Public Works Committee March 12th, 12:00 Noon

Adjournment

Motion by Wateland, seconded by McNary, to adjourn at 5:26 p.m. Motion carried.

Mayor Steve Dale

Lynelle Amos, Finance Assistant