

Wahpeton City Council

July 5, 2022

5:00 p.m.

Present: Perdue, Woods II, Goltz, Lambrecht, McNary, and Fobb

Absent: Bohn and Unruh

Also Present: Huwe, Rogahn, Broadland, DeVries, Bakken, Thorsteinson, Anderson, and O'Meara

CALL TO ORDER

Meeting called to order by Mayor Lambrecht. The Pledge of Allegiance was then recited.

PUBLIC HEARINGS/CITIZEN CONCERNS/ETC.

The new NDSCS President Dr. Rod Flanigan was introduced and spoke about his hopes for the future of the college and working together with the City.

CONSENT AGENDA ITEMS (presented by the Mayor) –

Approval of minutes of regular meeting held June 20, 2022

Approval of minutes of reorganization meeting held June 28, 2022

Games of Chance Licenses, Site Authorizations & Special Permits: None

Presentation/Approval of Reports

City Election June 14, 2022 Official Results

WBI Energy FERC Filing

Wahpeton Airport Grant Award ND Aeronautics Commission

Chalkfest July 9th & 10th

Mayor Lambrecht asked if there were any items to be removed from the consent agenda and there were none.

Motion by Woods, seconded by Fobb, to approve the Consent Agenda items as presented. Motion carried with all voting 'aye'.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Board & Commission Appointments – Huwe said the Board and Commission appointments were carried over from the reorganization meeting, pending communication from several appointees on availability. She requested the Council confirm the following appointments to the various committees as follows: **Library Board:** Kelly McNary and Judy Oren for terms ending 2025; **Special Assessment Commission:** Jeremy Remily to term ending 2028; **Convention and Visitors Bureau:** Paul Sjurseth and Tiana Bohn for terms ending 2026; **Zoning Board of Adjustment:** Mike Bassingthwaite, Steve Ackerman and Kelly Larson to terms ending 2025; and the **Southeast Multi-County Agency:** Brett Lambrecht to a term ending 2026.

Motion by Fobb, seconded by Goltz, to approve confirming the appointments to the various committees as presented. Motion carried with all voting 'aye'.

Preliminary Budget Update – request referral to Finance Cmt. – Huwe said the 2023 budget is a work in progress and requested it be referred to the Finance Committee for additional input. Mayor Lambrecht will refer this item to the Finance, Personnel & Economic Development Committee.

Richland County Communications Agreement – request referral to PW Cmt. – Huwe said the City contracts with Richland County for 911 dispatch and communications services, and Richland County has prepared a new agreement for 2023-2024. She requested it be referred to the Public Works Committee for additional input. Mayor Lambrecht will refer this item to the Public Works & Public Safety Committee.

ATTORNEY

Richard Pierce Nuisance Property Hearing Postponed

COMMUNITY DEVELOPMENT DIRECTOR

Community Development Report –

Referrals to Finance Cmt.:

- 1) **Keeble Commons** – Mayor Lambrecht will refer this item to the Finance, Personnel & Economic Development Committee.
- 2) **Housing Rehab Grant & Loan Program** – Mayor Lambrecht will refer this item to the Finance, Personnel & Economic Development Committee.
- 3) **Street Closure Request** – This will be addressed by Chief Thorsteinson later in the meeting.
- 4) **Sales Tax Grant Request** – Mayor Lambrecht will refer this item to the Finance, Personnel & Economic Development Committee.

DeVries then expressed appreciation to Dr. Flanigan for being in attendance and talked about taking advantage of opportunities for the City to work with NDSCS. He would like to connect with NDSCS and its students for the upcoming car show activities to get them more involved.

Win Column – This issue featured a ‘Thank you’ to those that made this year’s fireworks display at Chahinkapa Park a big success.

LIBRARY DIRECTOR

Library Report – Bakken reported the Story Strolls have been moved to Jackie’s Park in Rosewood Addition and Chahinkapa Park between the playgrounds for the month of July. The Oceans of Possibilities art show began today. Take & Make Art Projects are available this month for all ages. Next Monday a virtual aquarium visit will take place, along with a show by the Wonder Weavers. Bakken said the library needs to consider a technology update and/or upgrade to the patron computers and requested a budget amendment for up to \$20,000. There are 14 computer units/hardware that need to be brought up to speed, update the operating systems to the current version of Windows 10 with the possibility of moving to Windows 11, update the Microsoft Suite, and purchase an updated version of their Deep Freeze security unit. **Motion by McNary, seconded by Goltz, to approve a budget amendment of up to \$20,000 from the Library Budget for Technology Updates and/or Upgrades to the Patron Computers at Leach Public Library. Motion carried with a roll call vote of 5-0.**

POLICE CHIEF

Street Closure Request Thursday, September 15 Car Show – Thorsteinson presented a request for street closure related to the car show. This has been done successfully in the past. **Motion by Goltz, seconded by Woods, to approve the Street Closure of the 400 Block and 500 Block of Dakota Avenue on Thursday, September 15th from 3:30 p.m. to 7:30 p.m. for the Classy & Classic Car Show. Motion carried with all voting ‘aye’.**

Street Closure Request Saturday, October 1st NDSCS Homecoming Parade – Thorsteinson said a request for street closure has been made to accommodate the 2022 NDSCS Homecoming Parade on October 1, 2022 beginning at 10:00 am. Thorsteinson said only one side of the street is used and did not see any difficulty with this request. **Motion by Perdue, seconded by Fobb, to approve the street closure of Dakota Avenue starting at 10:00 am on Saturday, October 1, 2022 for the NDSCS Homecoming Parade. Motion carried with all voting ‘aye’.**

Referrals to Finance Cmt.

- 1) **Police Dept. Position Descriptions** – Mayor Lambrecht will refer this item to the Finance, Personnel & Economic Development Committee.
- 2) **Internal Promotion Process** – Mayor Lambrecht will refer this item to the Finance, Personnel & Economic Development Committee.

PUBLIC WORKS DIRECTOR

Public Works Report –

Referral to PW Committee –

- 1) **8th Ave. N. Proj. ST19-248 NDSCS Parking Lot Encroachment License** – Mayor Lambrecht will refer this item to the Public Works & Public Safety Committee.
- 2) **OTPCO Request for Easement** – Mayor Lambrecht will refer this item to the Public Works & Public Safety Committee.

Rogahn requested referral to Public Works Committee **of the Approval of Plans & Specs and Authorize Receipt of Bids for the Lime Lagoon Dredging Project.** Mayor Lambrecht will refer this item to the Public Works & Public Safety Committee.

Rogahn requested referral to Public Works Committee **of a Change Order with Manikowski Well Drilling to drill two additional test wells for the Well Field.** Mayor Lambrecht will refer this item to the Public Works & Public Safety Committee.

Rogahn reported on the Public Works/Street Department tasks/activities in the past few weeks that have been completed or that are being worked on.

COMMUNICATIONS FROM THE MAYOR & COUNCIL

Lambrecht noted it was a great 4th of July weekend in Wahpeton. Council members were then asked for any announcements they would like to share.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report – (No meeting held)

Public Works & Public Safety Committee Report – (No meeting held)

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee July 11th, 5:00 PM
- b. Public Works Committee July 12th, 12:00 Noon

Adjournment

Motion by Goltz, seconded by McNary, to adjourn at 5:23 p.m. Motion carried.

Mayor Brett Lambrecht

Lynelle Amos, Finance Assistant