

Wahpeton City Council

July 2, 2018

5:00 p.m.

Present: Miller, Bajumpaa, McCann, Dale, Lambrecht, Bertsch, Wateland, and McNary

Absent: Bohn

Also Present: Huwe, Lies, Miranowski, Thorsteinson, DeVries, Bakken, Amos, and Cain

CALL TO ORDER

Meeting called to order by Mayor Dale.

PUBLIC HEARINGS/CITIZEN CONCERNS/ETC.

Concerns were heard from 4th Avenue Manor residents Richard Haugen and Alton Bladow regarding some problems with the drainage/street north of their facility. Lambrecht said he, Miranowski and McCann would meet with them at the area of concern the next morning to discuss possible solutions.

CONSENT AGENDA ITEMS (presented by the Mayor) ó

Approval of minutes of regular meeting held June 18, 2018

Approval of minutes of Organization Meeting held June 26, 2018

Games of Chance Licenses, Site Authorizations & Special Permits:

Richland Wilkin Relay for Life Raffle Permit

Presentation/Approval of Reports

June 21st, 2018 Supreme Court Decision on Remote Sales Tax Collection Authority

Lake Agassiz Notice of Funding Availability

ND State Water Commission Newsletter ó The Current

Updated Municipal Directory

Mayor Dale asked if there were any items to be removed from the consent agenda and there were none. **Motion by McNary, seconded by Lambrecht, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.**

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

2019 Budget Preparation Update – request referral to Finance Cmt. ó Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Development Agreement Update – request referral to Finance Cmt. ó Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

ATTORNEY

First Reading of Ord. No. 992 – Rezone from R-1b to R-2 ó Lies said this an ordinance relating to replatting where Jerry Meide currently lives which is a part of Lots 1, 2, 4, 5 and 6 of Block 1 in Oakwood Addition. It is approximately a 4 acre site. It would be rezoned from R-1b which is single family to R-2 which would allow for twin homes. If Meide's proposal proceeds he would develop the area into 12 lots and move his house to a proposed annexed parcel to the south.

Council member McCann offered the first reading of the following Ordinance:

ORDINANCE NO. 992
AN ORDINANCE REZONING FROM
RESIDENCE R-1B SINGLE-FAMILY TO RESIDENCE R-2 TWO-FAMILY
(Lots 1, 2, 4, 5 and 6 of Block 1, Oakwood Addition Minor Replat No. 2)

First Reading of Ord. No. 993 – Petition for Annexation ó Lies explained a petition for annexation of properties was received from the property owners, from all except one, which it was felt would not be a problem. He referred to a map of the proposed area saying the petition is for the last property that is on the right inside the Highway 210 Bypass (Jerry Meide & Sandy Meide and Tim Stromberg) two parcels, a small parcel belonging to the State Highway Department who could just consent to be annexed as part of the City, and a big tract owned by the Community Development Corporation on the southerly part. An ordinance was offered to annex the land to the City.

Council member Bajumpaa offered the first reading of the following Ordinance:

ORDINANCE NO. 993
AN ORDINANCE ANNEXING LANDS
TO THE CITY OF WAHPETON, NORTH DAKOTA
(LEGAL DESCRIPTION)

Request Motion to Set Public Hearings

Lies explained this is a little complex as there are several different things going on with the proposed Meide development ó thereø the rezoning, replatting, and initial plats had been approved and hearings had initially been scheduled for them for July 16th however they have been unable to get the final plats completed because of easements and they are dealing with some utility easements that are non-City so the hearing cannot be held or even notice the hearing as the date is unknown. Lies said there have also been some issues on the name of the plat to the south which needs to be straightened out prior to Meideø house being moved. Lies felt the hearings should all be held on the same night so if the project is going to proceed itø not done piecemeal, itø done as one. So hearing dates are unknown at this time. Lies also talked about an issue with water rights on the south project that is currently being negotiated.

COMMUNITY DEVELOPMENT DIRECTOR

Affordable Housing Grant Program Proposal – request referral to Finance Cmt. ó Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Gateway Signage Projects – request referral to Finance & PW Cmt. ó Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee and also to the Public Works & Public Safety Committee.

LIBRARY DIRECTOR

Library Report ó Bakken reported the libraryø summer reading program “Libraries Rockø continues through July. The library will be closed on Wednesday in observance of the July 4th holiday. On July 9th the library will hold an air guitar contest in conjunction with the summer reading program. Bakken said the library is accepting Food for Fines, where one non-perishable food item will deduct \$2.00 from patronø existing fines up to \$20.00 per card. Bakken said the library is once again looking to fill a library clerk position. Applications and job description are available on the libraryø website as well as the city website. Applications will be accepted through July 18th.

POLICE CHIEF

NDSCS Homecoming Parade Request for Sept. 29th ó Thorsteinson said NDSCS has made a request to hold their homecoming parade on September 29th starting at 10:00 a.m., which is something that is done every year so he did not anticipate any difficulties in accommodating this request. **Motion by Wateland, seconded by Lambrecht, to approve the request by NDSCS to hold a Homecoming Parade on September 29th starting at 10:00 a.m. Motion carried with all voting ‘aye’.**

Considerations Regarding Chickens Within City Limits – request referral to PW Cmt. ó

Mayor Dale will refer this item to the Public Works & Public Safety Committee.

PUBLIC WORKS DIRECTOR

PW Report

Miranowski requested referral to the Public Works Committee **of 16th Avenue and Hwy 210 Storm Sewer Lift Configuration**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to the Public Works Committee **of Eastside Sanitary Sewer Phase 2**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to the Public Works Committee **of Engineering Agreement with Interstate Engineering for the Rosewood Loop Shared Use Path Project**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski was asked to provide an update on the plan for mosquito control which he answered that ground spraying is being conducted tonight as well as barrier spraying in the park.

COMMUNICATIONS FROM THE MAYOR & COUNCIL

ND Cares Community – Council President Wateland ó Wateland said in 2015 Wahpeton passed a resolution to be part of the ND Cares Community which is a network of support for service members, veterans, families and survivors. It has been on the back burner for a while, but with a new director in the State it has been revived and the City of Wahpeton will be participating in the ND Cares Community. Wateland asked for two volunteer members to serve on the committee with him. Anyone interested was asked to contact him.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Wateland said the Finance, Personnel & Economic Development Committee met at noon on June 25th.

Fire Dept. Training Trailer Donation Agreement – motion to recommend approval of the agreement with amendments ó **Motion by Wateland, seconded by Bertsch, to approve the Fire Department Training Trailer Donation Agreement with TrainND/NDSCS with amendments as suggested**. Discussion held. **Motion carried with all voting ‘aye’.**

Capital & Development Project Financing Update – discussion

Review of Liquor License Ordinances & Current Practices - discussion

Public Works Public Safety Committee Report

Lambrecht said the Public Works & Public Safety Committee met at noon on June 26th.

Installation of Permanent DO Meter at Pond #1 – discussion

CCO #1 Grothberg Electric WTP Improvements Ph. A Proj. #W16-225 – motion to recommend approval of \$20,500 ó **Motion by Lambrecht, seconded by Bajumpaa, to approve Change Order #1 with Grothberg Electric for the Water Treatment Plant Improvements Phase A Project #W16-225 in the amount of \$20,500. Motion carried with a roll call vote of 7-0.**

ND DOT Construction Agmnt. to Upgrade the RR Crossing Signal System on 16th Ave. N. – motion to recommend approval of agmnt. (cost is unchanged at approx. \$6,500) ó **Motion by Lambrecht, seconded by Bajumpaa, to approve the NDDOT Urban Agreement for Construction of Federal Aid Project Title II Safety Program to Upgrade the Railroad Crossing Signal System on 16th Avenue North. Motion carried with a roll call vote of 7-0.**

Revision of Policy to Disconnect Water & Sewer Service Lines on Demo Buildings – motion recommend City Attorney draft an amendment ó **Motion by Lambrecht, seconded by Bajumpaa, to approve City Attorney Draft a Revision of Policy to Disconnect Water & Sewer Service Lines on Demo Buildings. Motion carried with all voting ‘aye’.**

Revisions to Policy for Ownership of Water & Sewer Service Lines from Main to Property Line – discussion

Professional Services Agmnt. with Interstate Engineering for Sanitary Sewer Lift Station #1 Wet Well Lining – motion to recommend approval of agmnt. to include design and construction engineering \$58,462 ó **Motion by Lambrecht, seconded by Miller, to approve entering into a Professional Services Agreement with Interstate Engineering Inc. for Sanitary Sewer Lift Station #1 Wet Well Lining to include Design and Construction Engineering at the cost of \$58,462. Motion carried with a roll call vote of 7-0.**

Revisions to Ordinance Regarding Parking/Licensing of Recreational Vehicles - discussion

Yard/Clutter Updates – discussion

Building Official Updates – discussion

Discussion was then held regarding reseeding grass on 16th Avenue, as well as to whether or not the 4-way stop should continue at the corner of 4th Street and 2nd Avenue after the construction project is complete. Consensus was it should remain if possible.

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee July 9th, 12:00 Noon
- b. Public Works Committee July 10th, 12:00 Noon

Adjournment

Motion by McCann, seconded by Miller, to adjourn at 5:40 p.m. Motion carried.

Mayor Steve Dale

Lynelle Amos, Finance Assistant