

Wahpeton City Council
July 2, 2012

Present: Bertsch, Hansey, Hartman, Sturdevant, DeVries, Dale, and Bajumpaa

Absent: Mitskog and Bohn

Also Present: Huwe, Lies, Nelson, Broadland, MacIver, Johnson, Gutzmer, and Amos

Meeting called to order by Mayor Sturdevant.

PUBLIC HEARING/ETC.

Public Hearing on Notice and Order at 6:00 p.m.

CONSENT AGENDA ITEMS (presented by the Mayor) Mayor Sturdevant asked if there were any items to be removed from the consent agenda and there were none.

Approval of minutes of regular meeting held June 18, 2012

Approval of minutes of special meeting held June 26, 2012

Games of Chance Licenses, Site Authorizations & Special Permits

Three Rivers Gymnastics – Site Authorization

Head of the Red Youth Activity Association – Site Authorization

Other Games of Chance and/or Special Permits

Presentation/Approval of Reports

NDLC Article – Elected Officials

Dept. of Health VOC's Sampling

Bois de Sioux Watershed District Meeting Minutes April 19, 2012

**Motion by Hartman, seconded by Bertsch, to approve the Consent Agenda items as presented.
Motion Carried.**

ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA None.

REPORTS

FINANCE DIRECTOR

2013 Budget Premises for Calculation – request referral to Finance & PW Cmtes. Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee and also to the Public Works & Public Safety Committee.

City Hall Closed for Independence Day – Wednesday, July 4th

POLICE CHIEF

Request street closure for Crazy Daze July 25th In Police Chief Thorsteinson's absence, Huwe presented the request from the Wahpeton Breckenridge Chamber of Commerce for a partial closure of Dakota Avenue for this event on July 25th. **Motion by Hartman, seconded by Bertsch, to approve the request for street closure of a portion of Dakota Avenue for Crazy Daze July 25th.
Motion Carried.**

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report – In Economic Development Director Priebe's absence, Huwe shared a report Priebe had provided regarding the Economic Development Association of North Dakota Summer Conference she attended recently on Williston.

ATTORNEY

Project Resolutions No. 3477 – 3482

Resolution No. 3477 Relating to the Issuance of Bonds the Reimbursement of Certain Expenditures for Improvement District 10-02-04 (Cul-de-Sac Street Improvements, Project ST10-161) Lies explained the purpose for each of the resolutions relating to different street improvement district projects.

Council member Hartman offered the following and moved its adoption:

RESOLUTION NO. 3477
**RESOLUTION OF THE CITY OF WAHPETON
RELATING TO THE ISSUANCE OF BONDS AND
THE REIMBURSEMENT OF CERTAIN EXPENDITURES
FOR
IMPROVEMENTS DISTRICT 10-02-04
(Cul-de-Sac Streets Improvements, Project No. ST10-161)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Hansey. Motion carried with a roll call vote 6-0.

Council member Hartman offered the following and moved its adoption:

RESOLUTION NO. 3478
**RESOLUTION OF THE CITY OF WAHPETON
RELATING TO THE ISSUANCE OF BONDS AND
THE REIMBURSEMENT OF CERTAIN EXPENDITURES
FOR
IMPROVEMENT DISTRICT 12-01-06
(11th Street North Avenue B to 16th Avenue North
Reconstruction Street & Utilities, Project SR12-187)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Hansey. Motion carried with a roll call vote 6-0.

Council member Hartman offered the following and moved its adoption:

RESOLUTION NO. 3479
**RESOLUTION OF THE CITY OF WAHPETON
RELATING TO THE ISSUANCE OF BONDS AND
THE REIMBURSEMENT OF CERTAIN EXPENDITURES
FOR
DRAINAGE IMPROVEMENT DISTRICT 11-01-03
(Westside Natural Drain)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Hansey. Motion carried with a roll call vote 6-0.

Council member Hartman offered the following and moved its adoption:

RESOLUTION NO. 3480
**RESOLUTION AMENDING RESOLUTION NO. 3460
RESOLUTION CREATING**

**STREET IMPROVEMENT DISTRICT 12-01-06
(11th Street North - Reconstruction)
(Avenue B to 16th Avenue North)
(Project No. ST12-187)
TO INCLUDE STORM SEWER**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember DeVries. Motion carried with a roll call vote 6-0.

Council member Hartman offered the following and moved its adoption:

**RESOLUTION NO. 3481
RESOLUTION RECEIVING AND APPROVING ENGINEER'S REPORT
FOR DRAINAGE IMPROVEMENT DISTRICT 11-01-03
(Westside Natural Drain)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Hansey. Motion carried with a roll call vote 6-0.

Council member Hartman offered the following and moved its adoption:

**RESOLUTION NO. 3482
RESOLUTION DIRECTING PREPARATION OF PLANS AND SPECIFICATIONS
AND ESTIMATE OF COST FOR IMPROVEMENT DISTRICT 11-01-03
(Westside Natural Drain)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Bertsch. Motion carried with a roll call vote 6-0.

PUBLIC WORKS DIRECTOR NELSON

PW Report –

Authorization to Advertise for Bids for Briarwood Levee, Project No. FL12-199 – Motion by DeVries, seconded by Dale, to approve Authorization to Advertise for Bids for Briarwood Levee, Project No. FL12-199. Discussion was held regarding the need to improve this temporary levee in Briarwood and how the project will be funded. **Motion Carried.**

Authorization to Advertise for Bids for Rosewood Seal Coat Maintenance, Project No. ST12-204 – Nelson explained that this seal coat maintenance project would include work at Rosewood and, also, at the City Street Department and Water Treatment Plant. **Motion by Hartman, seconded by DeVries, to approve Authorization to Advertise for Bids for Rosewood Seal Coat Maintenance, Project No. ST12-204. Discussion held. Motion Carried.**

Resolution Creating Drainage Improvement District 12-03-03 (City Drain No. 1 Improvements, Project No. DR12-202) Nelson provided a map and explained the boundaries of the area included in the improvement district.

Council member Hartman offered the following and moved its adoption:

**RESOLUTION NO. 3483
RESOLUTION CREATING
DRAINAGE IMPROVEMENT DISTRICT 12-03-03
(City Drain No. 1 Improvements
Project No. DR12-202)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Bajumpaa. Discussion held. Motion carried with a roll call vote 6-0.

Resolution Creating Street Improvement District 12-04-04 (Commercial Streets Rehabilitation, Various Locations, Project No. ST12-205) Nelson provided a map and gave an explanation for the three areas included in the improvement district.

Council member Hartman offered the following and moved its adoption:

RESOLUTION NO. 3484
RESOLUTION CREATING
STREET IMPROVEMENT DISTRICT 12-04-04
(Commercial Street Rehabilitation, Various Locations)
(Project No. ST12-205)

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember DeVries. Discussion held regarding special assessments for these improvement districts. Motion carried with a roll call vote 6-0.

Nelson requested referral to Public Works Committee for **request from Red River Telephone for lease on Water Tower #1**. Mayor Sturdevant will refer this item to Public Works & Public Safety Committee.

Nelson requested referral to both Finance Committee and Public Works Committee for **Position Description for Public Works Operations Manager**. Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee and also to the Public Works & Public Safety Committee.

Nelson then gave an update on the library improvement project and the alley, and also regarding vector control.

COMMUNICATIONS FROM THE MAYOR & COUNCIL

Mayor Sturdevant announced that this would be Councilmember Hartman's last City Council meeting whose resignation is effective July 3rd. He said Hartman has served on the City Council for 2 years and prior to that served on the Wahpeton Police Department from 1980-2009. Appreciation for Hartman's years of service was expressed through a round of applause and with a plaque to be presented at a later date. Sturdevant then noted that this would leave an opening on the City Council for an At-Large position. He encouraged anyone interested to contact City Hall. The position will be open for 15 days and applications will be taken during that time.

REPORTS FROM THE CITY COUNCIL COMMITTEES

Finance, Personnel & Economic Development Committee Report

Bajumpaa said the Finance, Personnel & Economic Development Committee met at noon on June 25th.

Preparing an Effective Budget - discussion

Upgrade to Public Access Channel 12 – demonstration

Consolidated Fee Schedule – topic tabled pending additional information

Funding Dakota Ave. Care & Mtc. – public forum on proposed Ordinance No. 944 to adopt a 1% Restaurant Tax scheduled for June 26th at 6:00 p.m.

Public Works Public Safety Committee Report

Hansey said the Publics Works Public Safety Committee met at noon on June 26th.

Cul-de-Sac Street Improvements, Proj. No. ST10-161 – discussion

Engineer’s Report for Improvement District 11-01-03 (Westside Natural Drain Improvements, Project No. DR10-177) – motion to recommend approval – Motion by Hansey, seconded by DeVries, to accept the Engineer’s Report for Improvement District 11-01-03 (Westside Natural Drain Improvements, Project No. DR10-177). Motion Carried.

Professional Services Agreement with Interstate Engineering, Inc. for City Drain No. 1 Improvements, Project DR12-202 – motion to recommend approval \$10,819 – Motion by Hansey, seconded by Hartman, to approve the Professional Services Agreement with Interstate Engineering, Inc. for City Drain No. 1 Improvements, Project No. DR12-202 in the amount of \$10,819. Roll call vote 6-0. Motion Carried.

Project Concept Report for 11th Street North Reconstruction, Avenue B to 16th Ave N., SU-8-991(031)028, Project No. ST12-187 – motion to recommend Alternative B-1 to include a dedicated turning lane and parking on the west side of the street – Motion by Hansey, seconded by Hartman, to approve the Project Concept Report for 11th Street North Reconstruction, Avenue B to 16th Ave N., SU-8-991(031)028, Project No. ST12-187 with Alternate B-1 (HBP) in one phase to include a dedicated turning lane and parking on the west side of the street, and to hold a public informational meeting in lieu of a public hearing. Motion Carried.

Professional Service Agreement with Interstate Engineering, Inc. for Southside Drainage Improvements, Part B – Center Street and 7th Avenue, Project No. DR12-203 – motion to recommend approval \$45,302 – Motion by Hansey, seconded by Dale, to approve the Professional Service Agreement with Interstate Engineering, Inc. for Southside Drainage Improvements, Part B – Center Street and 7th Avenue, Project No. DR12-203 in the amount of \$45,302. Roll call vote 6-0. Motion Carried.

Review of Request for Quotes for City Hall Flag Pole – discussion

Pigeon issues in Dakota Ave. corridor - discussion

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Independence Day July 4th City Hall closed
- b. Finance Committee July 9th, 12:00 Noon
- c. Public Works Committee July 10th, 12:00 Noon

Motion by Hartman, seconded by Bertsch, to adjourn at 5:35pm.

Mayor Sturdevant

Lynelle Amos, Finance Assistant