

**Wahpeton City Council  
January 3, 2012**

**Present:** Hansey, Hartman, Mitskog, Sturdevant, DeVries, Dale, and Bohn

**Absent:** Bertsch and Bajumpaa

**Also Present:** Huwe, Lies, Nelson, Thorsteinson, Broadland, Priebe, MacIver, and Gutzmer

Meeting called to order by Mayor Sturdevant.

**PUBLIC HEARINGS/ETC.**

**Partial Street Vacation Hearing (Part of 3<sup>rd</sup> Ave. N 2<sup>nd</sup> St to 3<sup>rd</sup> St)** Mayor Sturdevant asked if any written protest had been received which Huwe answered there were none. Mayor Sturdevant then asked if there was anyone present to protest of which there were none. Council member Mitskog offered the following and moved its adoption:

**RESOLUTION NO. 3467**  
**RESOLUTION VACATING STREET**  
**(Part of 3<sup>rd</sup> Avenue North – 2<sup>nd</sup> Street to 3<sup>rd</sup> Street)**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Bohn. Roll call vote 6-0. Motion Carried.

**PILOT Application for Living Services Foundation/Wahpeton, LCC** Mayor Sturdevant asked if there were any written protests. He then read a letter of protest received from Rick Jacobson, Superintendent of Wahpeton Schools, representing the Wahpeton School District. Mayor Sturdevant then asked if there was anyone present to protest. Don Krassin, Leach Home Board representative, then made a statement of protest in opposition to the proposed PILOT on the Leach Home's behalf.

<b>Living Services Foundation/Wahpeton LLC</b>						
Year of Ex	Est. Value	Est. Mill	PILOT Pmt	Exempted	Total Amt.	Year
1	\$2,410,396	0.44	\$ -	100.00%	\$ 52,929	2012
2	\$2,410,396	0.45	\$ 3,619.00	93.30%	\$ 53,987	2013
3	\$2,410,396	0.46	\$ 9,819.00	82.17%	\$ 55,067	2014
4	\$2,410,396	0.47	\$ 16,019.00	71.48%	\$ 56,168	2015
5	\$2,410,396	0.48	\$ 22,219.00	61.22%	\$ 57,292	2016
6	\$2,410,396	0.48	\$ 28,419.00	51.37%	\$ 58,438	2017
7	\$2,410,396	0.49	\$ 34,619.00	41.92%	\$ 59,606	2018
8	\$2,410,396	0.50	\$ 40,819.00	32.86%	\$ 60,798	2019
9	\$2,410,396	0.51	\$ 47,019.00	24.18%	\$ 62,014	2020
10	\$2,410,396	0.52	\$ 62,000.00	1.98%	\$ 63,255	2021
			<b>\$264,552.00</b>	<b>\$315,002.29</b>	<b>\$579,554.29</b>	

**Motion by Hansey, seconded by Mitskog, to approve the PILOT application for Living Services Foundation/Wahpeton, LLC assisted Living Project. Motion Carried.**

**CONSENT AGENDA ITEMS** (presented by the Mayor) Mayor Sturdevant asked if there were any items to be removed from the consent agenda and there were none.

**Approval of minutes of regular meeting held December 19, 2011**  
**Games of Chance Licenses, Site Authorizations & Special Permits**

NDSCS Alumni Foundation – Game of Chance Raffle Permit  
Chahinkapa Zoo – Game of Chance Raffle Permit  
Other Games of Chance and/or special permits

**Presentation/Approval of Reports**

ND Rural Water Expo 2012 [www.ndrw.org](http://www.ndrw.org)  
ND National Guard Foundation

**Motion by Hartman, seconded by Dale, to approve the Consent Agenda items as presented.  
Motion Carried.**

**ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA** None.

**REPORTS**

**FINANCE DIRECTOR**

**Fiscal Year End Transfers – request referral to Finance Cmt.** Mayor Sturdevant will refer this item to Finance & Personnel Committee.

**2011 Budget Amendments – request referral to Finance Cmt.** Mayor Sturdevant will refer this item to Finance & Personnel Committee.

**2012 Election Calendar** Huwe explained that the first day a proposed candidate for the Wahpeton City Council or Wahpeton Park Board can begin circulating petitions for nomination is January 14<sup>th</sup>, 2012, with those petitions due at City Hall by 4:00pm on April 13<sup>th</sup>, 2012. All information, including the new ward map, is available on the City of Wahpeton’s website. Questions can be directed to City Hall.

**City Hall closed January 16<sup>th</sup> in observation of Martin Luther King Jr. Day**

**ATTORNEY**

**Ratification of Resolution No. 3464 authorizing the Issuance & Establishing the Terms and Conditions of \$3,290,000 Refunding Improvements Bonds of 2011 Series B** (this item corrected on the agenda) Lies explained that when the refunding improvement bonds of \$3,290,000 for the City of Wahpeton were done the financial consultant and bond attorney thought they were being sold as term bonds when in fact the buyer wanted what is known as serial bonds. He said this makes no difference to the City and nothing will change, but will need to amend the resolution made on the bonds the City issued at their last meeting relating to the refunding and flood mitigation bonds to change the type of bond to satisfy the bond buyer.

Council member Hartman offered the following amendment and moved its adoption:

**RESOLUTION NO. 3468**  
**RESOLUTION AMENDING RESOLUTION 3464**  
**AUTHORIZING THE ISSUANCE AND ESTABLISHING**  
**THE TERMS AND CONDITIONS OF \$3,290,000**  
**REFUNDING IMPROVEMENT BONDS OF 2011, SERIES B**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Mitskog. Roll call vote with all voting “aye”. Motion Carried.

**ECONOMIC DEVELOPMENT DIRECTOR**

**Economic Development Report** – Priebe reported that twin home development in NorthPark is taking shape after the Board of Adjustment approved the special exception needed for the current project and any future twin home projects within NorthPark.

Priebe said the Tour of Manufacturing Committee meetings will continue throughout January with information gathered during December from the companies to be toured. The Tour is scheduled for Saturday, April 21, from 9am-1pm, and will include ComDel/Heartland Precision, Bobcat, Wil-Rich and WCCO Belting.

Priebe announced that a joint EDC/CDC meeting will be held Wednesday, January 4<sup>th</sup>, from noon – 1:30pm at the Community Center.

Priebe said the Planning Commission met today and authorized staff to prepare an RFP for a Southside Mini-Master Plan to be reviewed by the Planning Commission prior to its release.

Priebe requested referral to Finance Committee for a request received from the realtors to extend the agreement on selling city-owned lots. Mayor Sturdevant will refer this item to Finance & Personnel Committee.

### **LIBRARIAN**

**Library Programs Update** – MacIver talked about programs available at the library, such as Chess Club, Baby/Tot Story Times, Story Time, Kids Club, TAG, along with new programs such as Training for Library 2 Go, Kindle and Nook classes, Beginners Readers Club, Cinema Book Club, and Lego Club. She said there are puzzles set out to be put together for anyone interested from January – May. MacIver said there are lots of activities planned in 2012.

### **PUBLIC WORKS DIRECTOR NELSON**

**PW Report** –

**Change Order No. 3, Safe Routes to School, Project 2008 – request referral to PW Cmt.** Mayor Sturdevant will refer this item to Public Works & Public Safety Committee.

**Professional Service Agreement with Interstate Engineering, Inc. for Southside Storm Sewer Improvements, Phase B – request referral to PW Cmt.** Mayor Sturdevant will refer this item to Public Works & Public Safety Committee.

Nelson also requested referral for **Change Order No. 3 and Final on North Central Area Street Rehabilitation Project ST10-160.** Mayor Sturdevant will refer this item to Public Works & Public Safety Committee.

### **REPORTS FROM THE CITY COUNCIL COMMITTEES**

#### **Finance Committee Report**

Bohn said the Finance Committee did not meet so had nothing to report at this time. She commented that **City Land Inquiry** and **Funding Dakota Ave. Care & Mtc.** remain on the agenda.

#### **Public Works Public Safety Committee Report**

Hartman said the Publics Works Public Safety Committee did not meet so had nothing to report at this time. He commented that **Fire Chief Vehicle Replacement – trade in** had a change to the trade in and requested this item be referred back to the PW Cmt. Mayor Sturdevant will refer this item to Public Works & Public Safety Committee. **Lease Fees for Antennae on Water Towers – ongoing discussion** and **Engineers Report for S. Side Storm Sewer District Phases B & C (Center St. & 7<sup>th</sup> Ave. S.)** remain on the agenda.

## **SCHEDULING OF COMMITTEE MEETINGS**

The following Committee Meetings were then scheduled:

- a. EDC & CDC Joint Meeting January 4<sup>th</sup>, 12:00 Noon
- b. Finance Committee January 9<sup>th</sup>, 12:00 Noon
- c. Public Works Committee January 10<sup>th</sup>, 12:00 Noon

**Motion by Mitskog, seconded by Hartman, to adjourn.**

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Mayor Sturdevant

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Lynelle Amos, Finance Assistant