

Wahpeton City Council
January 4, 2021
5:00 p.m.

Present: Lambrecht, Goltz, Wateland, Dale, Bohn, Fobb, and McNary

Present Remotely: Carlson and Woods II

Absent: None

Also Present: Huwe, Hatting, Miranowski, Thorsteinson, Broadland (remotely), DeVries, Bakken (remotely), Amos, and O'Meara

CALL TO ORDER

Meeting called to order by Mayor Dale.

CONSENT AGENDA ITEMS (presented by the Mayor) –

Approval of minutes of regular meeting held December 21, 2020

Games of Chance Licenses, Site Authorizations & Special Permits: None

Presentation/Approval of Reports

Mayor Dale asked if there were any items to be removed from the consent agenda and there were none.

Motion by Bohn, seconded by McNary, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

2020 Budget Amendments – request referral to Finance Cmt. – Huwe said as part of the City’s fiscal year end and preparation of the final financial statements a reconciliation of budgeted expenditures to actual costs is prepared. The final fund transfers will also be incorporated into the budget to actual statement. She requested 2020 budget amendments be referred to the Finance Committee. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

67th Legislative Session Information – Huwe reported the 67th session of the ND Legislature will convene tomorrow. This legislature consists of 47 senators and 94 representatives. As of January 2nd, there are 103 pre-filed House bills and 119 pre-filed Senate bills. Pre-filed bills typically originate from interim legislative committees and/or State departments or agencies. New bills may only be presented up to January 25th, the 13th legislative day. The North Dakota League of Cities has a legislative tracking tab on their website and will begin hosting Friday afternoon legislative update conference calls starting January 15th. Anyone who would like the Council or a committee to review proposed legislation are asked to request a referral during a Council meeting.

City Hall Closed Monday, January 18th in observation of Dr. Martin Luther King Jr. Day

COMMUNITY DEVELOPMENT DIRECTOR

Community Director Report – DeVries provided an update on the recreation/activities center committee – the Mayor’s Ad Hoc Committee. DeVries is an ex-officio member and unofficial secretary. The committee has met twice. The group has finalized the RFP process and sent requests to five architectural firms last week who have about two and a half weeks to respond. They will be narrowed down to a couple of firms in which to interview, so it may be a month or so before another update will be provided. This may not be the final plan but will provide a means to get specifications and cost estimates to start planning funding options. A name for the facility is also still in the works.

LIBRARY DIRECTOR

Library Report – Bakken gave a big thank you to those who donated socks for the library’s annual sock tree, as 1200 pairs of socks were collected and will be delivered to Three Rivers Crisis Center as soon as possible. Due to illness story time will not take place this week, but will continue virtual story time next week. There were 72 viewers for the virtual Christmas Eve story time. The library is offering print services at the cost of 15¢ per sheet, more for colored prints. Curb side service will continue. The library will be closed Monday, January 18th in observation of Martin Luther King Jr. Day.

PUBLIC WORKS DIRECTOR

Public Works Report –

Miranowski requested referral to Public Works Committee of **Airborne Custom Spraying Inc. Contract Renewal**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of **Midstates Equipment & Supply Crack Seal Melter**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of **Woodland Drive Mill & Overlay Project Review**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of **East Side Sanitary Sewer Project Phase B Recommendation for Award of Contract**. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski reported the City is planning to burn the trees at the Tree Dump Site on Tuesday, January 5th if weather permits. The access road will be closed during this time which could take about 2 weeks.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Wateland said the Finance, Personnel & Economic Development Committee met at 5:00 p.m. on December 28th.

2020 Proposed Capital Asset Additions/Disposals – motion to approve – Motion by Wateland, seconded by Lambrecht, to approve the 2020 Proposed Schedule of Fixed Assets Additions/Disposals as presented. Motion carried with a roll call vote of 8-0.

2020 Proposed Year End Transfers – motion to approve – Motion by Wateland, seconded by Goltz, to approve the 2020 Fiscal Year End Transfers as presented. Motion carried with a roll call vote of 8-0.

Westdale Land Acquisition-Affordable Housing Project – motion to approve the purchase agreements with a total cost of \$233,480 from the Housing Development Reserve Fund – Motion by Wateland, seconded by Goltz, to approve entering into Purchase Agreements for the Acquisition of Additional Land in Westdale 2nd Addition (16 buildable lots at \$11,000 each & 14.37 acres at \$4,000 per acre) for a total cost of \$233,480 from the Housing Development Reserve Fund. Dale provided an update on recent developments. Due to the possibility of creating competition with overlap of the same type of housing in different areas he suggested the motion be modified to move forward with the 16 lots at \$176,000 and holding off on the second purchase agreement for the 14.37 acres at this time. **Motion amended by Wateland, seconded by Goltz, to approve entering into a Purchase Agreement for the Acquisition of Additional Land in Westdale 2nd Addition (16 buildable lots at \$11,000 each) for a total cost of \$176,000. Motion carried with a roll call vote of 8-0.**

400 Block Update – motion to proceed – Motion by Wateland, seconded by Fobb, to approve authorizing the City Attorney to proceed as directed in executive session. Motion carried with a roll call vote of 8-0.

Motion by Wateland, seconded by Goltz, to reject C&G's offer to negotiate on Lot 12. Motion carried with all voting 'aye'.

Dale referred Westdale Land Acquisition to Finance Committee.

Public Works & Public Safety Committee Report (no meeting held)

Bohn provided a review of the City's snow removal policy.

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee January 11th, 5:00 PM
- b. Public Works Committee January 12th, 5:00 PM

Adjournment

Motion by Wateland, seconded by Goltz, to adjourn at 5:26 p.m. Motion carried.

Mayor Steve Dale

Lynelle Amos, Finance Assistant