

Wahpeton City Council
January 4, 2016
5:00 p.m.

Present: Schmidt (via skype), Lambrecht, Bertsch, Mitskog, Hansey, DeVries, Dale, Bajumpaa, and Wateland

Absent: None

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, Priebe, Amos, and Cain

Meeting called to order by Mayor Hansey. Hansey recognized Council Member Bajumpaa, who is employed by the Wilkin Soil & Water Conservation District, and he and his committee of which he is in charge received the DNR Division of Ecological and Water Resources Appreciation Award for the State of Minnesota on December 7th. Appreciation was shown through a round of applause.

CONSENT AGENDA ITEMS (presented by the Mayor) ó

Approval of minutes of regular meeting held December 21, 2015

Games of Chance Licenses, Site Authorizations & Special Permits:

Other Games of Chance and/or special permits:

Wahpeton Breckenridge Chamber of Commerce ó Raffle Permit

Presentation/Approval of Reports

Potential Impacts of FM Diversion ó ND Water Magazine

Pierce Homes Correspondence

Mayor Hansey asked if there were any items to be removed from the consent agenda and there were none. **Motion by Bertsch, seconded by Lambrecht, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.**

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

2016 ND Dept. of Health Laboratory Services Contract – request motion to approve ó Huwe explained this is an annual contract that is offered through the Department of Health, whose purpose is for analyses of clean water and to ensure the City has compliance with both the Safe Drinking Water Act and the Clean Water Act. Each analyses is required by the System and completed by Laboratory Services Division and/or their designee. Fees are charged in accordance with the laboratory fee schedule in effect at the date of sample receipt. Huwe noted in 2015 this contract's value was approximately \$460, and requested a motion to approve entering into a new contract for services effective for the calendar year 2016. **Motion by Bajumpaa, seconded by Dale, to approve the 2016 ND Department of Health Laboratory Services Contract. Motion carried with all voting ‘aye’.**

Fiscal Year End Transfers – request referral to Finance Cmt. ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

2015 Budget Amendments – request referral to Finance Cmt. ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

Council Retreat Agenda – request referral to Finance & PW Cmts. ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee and also to the Public Works & Public Safety Committee.

City Hall Closed Jan. 18th in observation of Martin Luther King Jr. Day ó Huwe noted with City Hall closed January 18th, the next City Council meeting will be held Tuesday, January 19th.

City/Park Board Election Information ó Huwe said City and Park Board election information is available on the City's website and at City Hall. Packets for candidates that are interested in running may be obtained. Petitions for signatures can be circulated after January 1st with a deadline of April 11th.

ATTORNEY

Lies said he received an e-mail from The Brew's attorney this afternoon which included their counter proposals in the development agreement, mortgage and note, and all seem to be fairly insignificant ó grammatical or change in spacing. He requested referral to the Finance Committee. Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report ó Priebe provided a written report.

LIBRARY DIRECTOR

Library Report ó Guck gave a reminder that tomorrow night they are launching the Community Coloring Club at 7:00p.m. at Leach Public Library. Attendees can bring their own coloring books and supplies/tools or coloring books and colored pencils will be provided. She encourage attendance as a chance to try something new.

PUBLIC WORKS DIRECTOR

PW Report ó Miranowski requested referral to Public Works Committee **to Consider Upgrading the Sanitary Sewer SCADA System**. Mayor Hansey will refer this item to the Public Works & Public Safety Committee.

Miranowski reported City crews are busy taking down holiday decorations. Mitskog asked about the lights on the trees on Dakota Avenue which it was answered will be left up a little while longer.

COMMUNICATIONS FROM THE MAYOR & COUNCIL

Correspondence from Richard Pierce regarding West Briarwood ó Hansey said Mr. Pierce will be attending the Finance Committee meeting on January 11th.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report (No Meeting 12/28/15)

Public Works Public Safety Committee Report

Bajumpaa said the Public Works Public Safety Committee met at noon on December 30th.

Yard Waste Collection Program – discussion

WCCO/Armed Forces Reserve Center Storm Water Discharge - discussion

2016 CEO Cmt. Priority List/Participation for Lighting Mtc. On Dakota Ave. – motion to recommend \$25,000 line item for Dakota Ave. Mtc. From CEO Fund ó Motion by Bajumpaa, seconded by Wateland, to approve a \$25,000 Line Item for Dakota Avenue Maintenance from the CEO Fund. Motion carried with a roll call vote of 8-0.

2016 Police Patrol Vehicle – motion to recommend acceptance of Vision Ford Bid for 2016 CUV Police Interceptor for \$27,323.08 ó **Motion by Bajumpaa, seconded by Lambrecht, to approve acceptance of the Vision Ford Bid for a 2016 Ford CUV Police Interceptor for \$27,323.08. Motion carried with a roll call vote of 8-0.**

Dilapidated Properties

FLOOD MITIGATION (AD-HOC)

Recap of Flood Cmt. Meeting 12/17/15 ó Miranowski said a written report could be prepared for the next City Council meeting. Lies noted that it is a work in progress and information was to be brought back to the Committee at its next meeting for more certainty.

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee January 11th, 12:00 Noon
- b. Public Works Committee January 12th, 12:00 Noon

Motion by Mitskog, seconded by Wateland, to adjourn at 5:21 p.m.

Mayor Hansey

Lynelle Amos, Finance Assistant