

Wahpeton City Council

February 2, 2015

5:00 p.m.

Present: Schmidt (via skype), Mitskog (via skype), Lambrecht (via teleconference), Bertsch, Hansey, DeVries, Dale, and Wateland

Absent: Bajumpaa

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, Priebe, Amos, and Cain

Meeting called to order by Mayor Hansey.

CONSENT AGENDA ITEMS (presented by the Mayor) ó

Approval of minutes of regular meeting held January 20, 2015

Games of Chance Licenses, Site Authorizations & Special Permits:

Wahpeton Fire Dept. ó Raffle Permit

Wahpeton Fire Dept. ó Raffle Permit

Other Games of Chance and/or special permits:

Valley Lake Boyø Home, Inc.

Presentation/Approval of Reports

Final FYE 12/31/14 Financial Statements

Dilapidated Property Report

2015 ND State Water Management Plan (127 pgs ó available via web link

<http://www.swc.nd.gov/4dlink9/4dcgi/GetSubCategoryPDF/293/Water%20Plan.pdf>)

Mayor Hansey asked if there were any items to be removed from the consent agenda and there were none. **Motion by Dale, seconded by DeVries, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.**

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Fiscal Year End Financial Statements ó Regarding the Fiscal Year End Financial Statements of 2014, Huwe said after the Council had approved the budget amendments and transfers she found a mistake of a duplicate fuel expense entry giving the General Fund a higher balance than what was discussed, and because it resulted in less of an expense than was previously presented the financial statements were amended. The ND Century Code requires the schedule of fund activity be printed in the Cityø official newspaper prior to March 1st so after being approved tonight Huwe will arrange for the legal publication of those. **Motion by Wateland, seconded by Bertch, to approve the Fiscal Year End Financial Statements as amended. Motion carried with all voting ‘aye’.**

400 Block Update – request referral to Finance Cmt. ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

Old City Hall – request referral to Finance Cmt. ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

ND State Auditors 2014 Financial Field Audit Feb. 17th – 19th

City Hall closed February 16th in observation of President’s Day ó Huwe noted that due to this holiday the next City Council meeting will be held Tuesday, February 17th.

**Motion by Bertsch, seconded by DeVries, to approve the Finance Director's report as presented.
Motion carried with all voting 'aye'.**

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report ó Priebe announced an EDC meeting is scheduled for Wednesday, February 11th at noon with 3 applications for Sales Tax for Recreation funding being presented, and said information will be provided to the EDC as it's received. Priebe also reported that the cash rent farm lease with K-2 Farms for the 32 acres north of ComDel/Bobcat has been amended and are currently securing signatures from all parties. **Motion by Dale, seconded by Wateland, to approve the Cash Rent Farm Lease with K-2 Farms dated February 2, 2015 for three years for the 32 acres north of ComDel/Bobcat.** Discussion held regarding the price, which it was noted stayed the same at \$100 per acre for roughly 30.1 tillable acres or \$3,000. **Motion carried with all voting 'aye'.**

Regarding Economic Development by the Numbers, Priebe said there will be a webinar on the ND Partner System on February 19th at 10:00a.m. Priebe is currently signed up and using the system when there's a Request for Proposals from the State. She reviewed some of the items that will be addressed during the webinar, saying Community Profiles is one item she is interested in learning more about.

Priebe reported that the Wahpeton Breckenridge Chamber of Commerce Annual Meeting will be held February 19th at 11:30a.m. and she circulated a signup sheet for those interested in attending.

PUBLIC WORKS DIRECTOR

PW Report ó Miranowski requested referral to Public Works Committee of **Dakota Avenue concrete road service repairs (at Dakota Avenue bridge & at 11th Street)**. Mayor Hansey will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee of **Change Order #2 for Well #3**. Mayor Hansey will refer this item to the Public Works & Public Safety Committee.

Miranowski provided an update on Well #3 saying all the exterior walls are completed and tomorrow will start putting a pre-cast roof on top of the well house. He also reported that at the Public Works Committee meeting at noon on Tuesday, February 10th he and Josh Meyer will be giving a presentation on their proposed revisions and additions to the vector control program and invited any Council members interested to attend.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Dale said the Finance, Personnel & Economic Development Committee met at 5:00 p.m. on January 26th.
2015 Capital Improvements Budget – discussion

2015 Council Goals - discussion

Public Works Public Safety Committee Report

DeVries said the Public Works & Public Safety Committee met at 5:00 p.m. on January 27th.
Dilapidated Properties Updates

2015 Capital Improvements Budget – motion to recommend approval as amended (request to table recommendation) ó DeVries said this item will be tabled until the Finance Committee has a chance to review the information requested.

2015 Council Goals – discussion

Leach Library Lift – motion to recommend proceeding with replacement of Motion by DeVries, seconded by Bertsch, to approve proceeding with advertising for a new Lift at Leach Public Library. Motion carried with all voting ‘aye’.

Regulation of Portable Storage Containers & Roll-off Dumpsters – City Attorney to draft ordinance for review

Old City Hall – discussion

Waste Management Agreement Compost Disposal - discussion

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee February 9th, 12:00 Noon
- b. Public Works Committee February 10th, 12:00 Noon

Motion by Wateland, seconded by DeVries, to adjourn at 5:30 p.m.

Mayor Hansey

Lynelle Amos, Finance Assistant