

Wahpeton City Council
August 6, 2018
5:00 p.m.

Present: Miller, Bohn, Bajumpaa, McCann, Dale, Lambrecht, Bertsch, Wateland, and McNary

Absent: None

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, DeVries, Bakken, Amos, and Cain

CALL TO ORDER

Meeting called to order by Mayor Dale.

PUBLIC HEARINGS/CITIZEN CONCERNS/ETC.

ND Cares Community Presentation – Darcie Handt, Executive Director ó As the City’s representative for the ND Cares Community Committee, Wateland welcomed Darcie Handt, Executive Director for ND Cares, and Joe Faller, Military Outreach Specialist. Handt thanked the City of Wahpeton for continuing their great tradition of supporting the military community that resides in Wahpeton and becoming part of their support network with ND Cares, and presented Mayor Dale with a certificate recognizing Wahpeton as a ND Cares Community.

CONSENT AGENDA ITEMS (presented by the Mayor) ó

Approval of minutes of regular meeting held July 16, 2018

Approval of minutes of special meeting held July 30, 2018

Games of Chance Licenses, Site Authorizations & Special Permits:

VFW Auxiliary Raffle Permit

Wahpeton High School Music Dept. Raffle Permit

Southern Valley Figure Skating Club Raffle Permit

Presentation/Approval of Reports

Q2 2018 1% Restaurant Tax Report

Q2 2018 Convention & Visitors Bureau Report

Q2 2018 Sales Tax Financial Report

Memo to Wahpeton Area Employers ó ND Cares Coalition

Mayor Dale asked if there were any items to be removed from the consent agenda and there were none.

Motion by Bertsch, seconded by McNary, to approve the Consent Agenda items as presented.

Motion carried with all voting ‘aye’.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Bond Refinancing of the Series 2008D & 2008E Bonds Issued by Innovis Health – request a motion to set a public hearing for August 20th at 5:00 PM ó Huwe said the City of Wahpeton issued Resolution No. 3331 on January 7, 2008 approving the issuance of MIDA Bonds by Innovis Health to finance building improvements throughout the Essentia Health Network including the Essentia Clinic on 11th Street South in Wahpeton. Innovis is in the process of refinancing the \$106,335,000 outstanding balance at a lower interest rate. A public hearing is required to approve the proposed refinancing, and Huwe requested a motion to schedule a public hearing for the proposed Innovis Health, LLC bond refinancing on Monday, August 20th at 5:00 PM. **Motion by McCann, seconded by Bohn, to approve scheduling a Public Hearing for the Proposed Innovis Health, LLC Bond Refinancing of the Series 2008D & 2008E Bonds for August 20th at 5:00 p.m. Motion carried with all voting ‘aye’.**

John Randall Field Renovations – Joe Schreiner Wahpeton Baseball Association & Wahpeton Park Board – request referral to Finance Cmt. (all council members encouraged to attend) ó Huwe said a representative of the Wahpeton Baseball Association and Wahpeton Park Board has requested an opportunity to provide an overview of planned renovations at John Randall Field to the City Council. The inquiry includes the potential cost participation by the City. She requested referral to the Finance Committee and extended an invitation to all Council members to attend and learn more about the project. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

2019 Preliminary Budget – request referral to both committees ó Huwe said the 2019 Preliminary Budget is available on the City's website with first reading of the budget ordinance scheduled for September 4th and adoption on September 17th. She requested referral to both Committees to address any questions or additional input. Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee and also to the Public Works & Public Safety Committee.

ND League of Cities Annual Conference Sept. 14th-15th

Huwe gave a reminder the 2018 North Dakota League of Cities Annual Conference is meeting in Grand Forks September 14th-15th. The agenda is available at www.ndlc.org. She asked that Council members review the conference agenda and let her know by August 10th if interested in attending.

ASSESSOR/BUILDING CODES

Reminder of State Board of Equalization ó Broadland gave a reminder that State Equalization will be held Tuesday, August 14th at 9:30 a.m. in Bismarck. No one is scheduled to appear under Richland County however residents still have the opportunity to file.

Special Assessment Commission Proceedings ó Broadland requested the appointment of Jeremy Remily to the Special Assessment Commission to fill the vacant position that will expire in 2022.

Motion by Bertsch, seconded by Lambrecht, to approve the appointment of Jeremy Remily to the Special Assessment Commission with term ending in 2022. Motion carried with all voting 'aye'.

Broadland requested a Resolution directing the Special Assessment Commission to levy the 2017 Alley Improvement Project along with the Evergreen West Project.

Council member Lambrecht offered the following and moved its adoption:

RESOLUTION NO. 3703
RESOLUTION DIRECTING ASSESSMENTS TO BE LEVIED FOR:
IMPROVEMENT DISTRICT
(ALLEY RECONSTRUCTION – BLOCK 33 OF BADE'S ADDITION
PROJECT NO. ST17-232)
and
STREET, SANITARY SEWER AND WATER
SPECIAL ASSESSMENT DISTRICT
(EVERGREEN WEST PROJECT NO. STW17-234)

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember McCann. Motion carried with a roll call vote 8-0. Discussion held.

COMMUNITY DEVELOPMENT DIRECTOR

Mini-Match Fund Recapitalization – request referral to Finance Cmt. ó Mayor Dale will refer this item to the Finance, Economic Development & Personnel Committee.

Community Development Report ó DeVries gave an update on the Main Street Initiative. He said it had been discussed about Wahpeton being a Main Street city and having representatives from Commerce visit Wahpeton. DeVries and Justin Neppel held a conference call earlier today with Commissioner Schuler and a couple of representatives from Commerce as well as the Governor's office and have plans in place for the Governor to visit in possibly October. More information will be provided as it is obtained.

LIBRARY DIRECTOR

Library Report ó Bakken reported the library finished its Summer Reading Program on July 27th. A Harry Potter party was held the following Tuesday. Regarding Summer Reading Program participation there were 9 preschoolers, 98 children from kindergarten through 12th grade, 21 teens, and 10 adults for a total of 138 participants. 31 readers finished the program or about 22% which Bakken felt was good in the State of North Dakota. 26 readers earned books, and there were grand prize winners in the children's, teen and adult categories, with a Kindle Fire7 for the children and Bag of Swag for the adults. The library will continue to hold story time for preschoolers. Friday, August 10th is the last day of the summer lunch program. Leach Reads Book Club will begin September 19th. Regarding the Food for Fines program, Bakken reported 164 pounds of food were collected and delivered to the Food Pantry last week and the total amount of fines forgiven was \$102. She announced Chocolate Chocolate Day will be October 11th.

POLICE CHIEF

Thorsteinson requested that issues with off street parking in front yards be referred to the Public Works Committee. Mayor Dale will refer this item to the Public Works & Public Safety Committee.

PUBLIC WORKS DIRECTOR

PW Report

ND State Water Commission Aquifer Survey Report – request referral to PW Cmt. ó Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to the Public Works Committee **to consider Opportunities on Dakota Avenue by way of working with the Fargo District DOT on Timing of Signals to Control Traffic.** Mayor Dale will refer this item to the Public Works & Public Safety Committee.

Miranowski was then asked to provide an update regarding vector control.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

McCann said the Finance, Personnel & Economic Development Committee met at noon on July 23rd. **Bond Series R/I 11011 Call Notice – motion** to recommend Resolution No. 3702 to call the bonds ó

Council member McCann offered the following and moved its adoption:

RESOLUTION NO. 3702
AUTHORIZING THE REDEMPTION OF THE CALLABLE MATURITIES OF THE
CITY OF WAHPETON, NORTH DAKOTA
\$1,120,000 REFUNDING AND IMPROVEMENTS BONDS OF 2011
DATED JULY 1, 2011

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Bertsch. Motion carried with a roll call vote 8-0.

Proposal for Private Placement Bonds Small Projects – motion to recommend proceeding with requests for proposals ó Motion by McCann, seconded by Bertsch, to approve proceeding with the Request For Proposals for the Purchase of \$115,000 of Private Placement Bonds, Refunding Improvement Bonds, Series 2018 E. Motion carried with all voting ‘aye’.

South Side Fire Station Roof Replacement Funding – motion to recommend approval of up to \$40,000 from the Real Estate Levy Fund ó Motion by McCann, seconded by Lambrecht, to approve up to \$40,000 from the Real Estate Levy Fund be pledged for the South Side Fire Station Roof Replacement. Discussion held. Motion carried with a roll call vote of 8-0.

Dakota Ave. Vacant Lot Sale - discussion

Public Works Public Safety Committee Report

Lambrecht said the Public Works & Public Safety Committee met at noon on July 24th.

4-Way Stop Sign at 4th St. N. & 2nd Ave. N. – motion to recommend approval ó Motion by Lambrecht, seconded by McNary, to approve the Installation of a 4-Way Stop Sign at the Intersection of 4th Street North & 2nd Avenue North. Motion carried with all voting ‘aye’.

16th Ave. N. & Hwy. 210 Storm Lift Station Reconfiguration – discussion

Eastside Sanitary Sewer Phase II – motion to recommend proceeding with Interstate Engineering Inc. to begin project design ó Motion by Lambrecht, seconded by Bohn, to approve proceeding with Interstate Engineering Inc. as the Engineering Firm for the Eastside Sanitary Sewer Phase II Project. Motion carried with a roll call vote of 8-0.

Chickens Within City Limits – discussion

Revisions to Ordinance Regarding Parking/Licensing of Recreational Vehicles – discussion

Revision of Policy to Disconnect Water & Sewer Service Lines on Demo Buildings

Revisions to Policy for Ownership of Water & Sewer Service Lines from Main to Property Line - discussion

Yard/Clutter Updates – discussion

Building Official Updates – discussion

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee August 13th, 12:00 Noon
- b. Public Works Committee August 14th, 12:00 Noon

Adjournment

Motion by Wateland, seconded by McNary, to adjourn at 5:27 p.m. Motion carried.

Mayor Steve Dale

Lynelle Amos, Finance Assistant