

**Wahpeton City Council**

**August 17, 2015**

**5:00 p.m.**

**Present:** Schmidt, Lambrecht, Bertsch, Mitskog, Hansey, DeVries, Dale, Bajumpaa, and Wateland

**Absent:** None

**Also Present:** Huwe, Lies, Miranowski, Thorsteinson, Broadland, Priebe, Guck, Amos, and Cain

Meeting called to order by Mayor Hansey.

**PUBLIC HEARINGS/ETC.**

**Triple G Properties PILOT Application** ó Huwe said a public hearing would be conducted in reference to a request for a Payment in Lieu of Taxes. She said the application was submitted by Triple G Properties LLC, for the construction project that is being conducted north of City Hall at 2000 4<sup>th</sup> Street North. She said two proposed PILOT scenarios prepared by City Assessor Broadland were reviewed. A motion was made proposing a PILOT payment of \$172,335 starting in tax year 2017-2021. Huwe said a letter of opposition was received from the Wahpeton School District. She said no other opposition was received either written, oral or otherwise. She said there was a recommendation from the Finance Committee to proceed with the PILOT by resolution for Triple G Properties LLC.

Council member Wateland offered the following and moved its adoption:

**RESOLUTION NO. 3571**  
**RESOLUTION APPROVING PAYMENTS IN LIEU OF**  
**AD VALOREM TAXES ON BUILDINGS, STRUCTURES,**  
**FIXTURES AND IMPROVEMENTS**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember DeVries. Motion carried with a roll call vote 8-0.

**Appeal Hearing of Notice & Order on 804 2<sup>nd</sup> Ave. N. will be conducted at the end of tonight's Council meeting** ó Lies said a hearing was scheduled for this evening on the Thompson property which Thompson disputes the ownership of claiming they do not own it and their attorney says he did not get notice of the hearing therefore it is not expected to happen. He believed he can get an agreement with the record title owner, with the record title being who shows up at the Courthouse with a deed as Thompsons claim the deed was signed off and the land given back to them after it had been forfeited to the County without their consent and don't want to have an ownership interest. Lies requested the Council allow the Building Official to be allowed to seek quotes on demolishing the garage and felt an agreement could be obtained without going through a hearing with the record title owner, the Thompsons, to agree to take the garage down and put it on the tax bill. He asked for tentative approval to solicit for quotes, and hopefully by next week can have an agreement whereby they agree to taking the garage down. **Motion by Bajumpaa, seconded by Mitskog, to approve authorizing the Building Official to solicit for quotes to demolish the garage at 804 2<sup>nd</sup> Avenue North contingent on an agreement with the record title owner.** Discussion held if the demolition would include the metal shed, which it was answer it would not. **Motion carried with all voting 'aye'.**

**CONSENT AGENDA ITEMS** (presented by the Mayor) ó

**Approval of minutes of regular meeting held August 3, 2015**

**Games of Chance Licenses, Site Authorizations & Special Permits**

Three Rivers Crisis Center ó Raffle Permit

**Other Games of Chance and/or special permits**

St. Francis Healthcare ó Raffle Permit

## **Presentation/Approval of Reports**

July 2015 Financials

July 2015 Bill Pay Report \$865,049.49 ó see below

Code Red Information ó Council Member Lambrecht

Mayor Hansey asked if there were any items to be removed from the consent agenda and there were none. **Motion by Mitskog, seconded by Schmidt, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.**

## **REPORTS FROM CITY OFFICERS AND STAFF**

### **FINANCE DIRECTOR**

**Midcontinent Communications Contract Renewals – request motion to approve** ó Huwe explained that Midcontinent Communications provides the T-1 service at City Hall and telephone service at several City locations. She said the City had a 5 year agreement with Midcontinent and have the ability to cancel the agreement upon adequate notice. She said what they are offering for renewal is an additional 5 years at the same rate. Because it seemed like a good deal, Huwe said she wasn't sure if it should be referred to the Finance Committee or just request a motion for Council approval of the renewal. **Motion by Wateland, seconded by DeVries, to approve the Midcontinent Communication Contract Renewal for City T-1 and telephone services at the same rate for 5 years. Motion carried with a roll call vote of 8-0.**

**Insurance Agent of Record Proposals – request referral to Finance Cmt.** ó Mayor Hansey will refer this item to Finance, Economic Development & Personnel Committee.

**Preliminary 2016 Budget – Committee of the Whole Aug. 20<sup>th</sup> at 5:00 p.m.** ó Huwe said the City's Preliminary 2016 Budget is available on the City's website, and requested a Committee of the Whole meeting be scheduled for Thursday, August 20<sup>th</sup> at 5:00 p.m. to discuss the Preliminary 2016 Budget, of which the meeting was acknowledged.

**NDSCS Classes begin Aug. 24<sup>th</sup>**

**City Hall Closed Monday Sept. 7<sup>th</sup> for Labor Day**

### **ASSESSOR/BUILDING CODES**

**Updates on State Equalization Meeting** ó Broadland provided an update, saying the State Board of Equalization met Tuesday, August 11<sup>th</sup> at the State Capitol in Bismarck. The City of Wahpeton had one appeal. They had given written information to the Board and she also had her information available which she provided to the State. She said the State will be sending a representative out to do an inspection of that property and will obtain more information from Broadland and then report back at their meeting in September. Broadland stated both the City's commercial and residential property came in with the indicated change necessary of 7% to get to 100%, so were at 93%. She asked that any questions regarding this be directed to her.

### **ATTORNEY**

Lies said a development agreement has been negotiated and final agreement was confirmed today relating to the apartment complex being proposed in the area replatted north of Walmart for some single family twin home development along with some apartment complexes. He said a development agreement similar to what was done with Walmart is being considered, where the City agreed to do the project but then could special assess it. He said the developer wants to use private development so can move faster and not have to go through the bidding procedures as such, but it still has to follow procedures. In the Ordinance that was recently revised on the City's competitive bids as long as the Council approves the project, the plans and specs have to be approved by the City Engineer, there has to be performance bonds by the City for 2 years, have to obtain at least three private quotes, and have to be within 10% of estimate or has to come back to the Council so will still have approvals to go through before any commitments would be made. This just allows it if they can meet those conditions, of which

they are aware of. They have a copy of the Ordinance and are aware they need to meet these conditions in order to use City special assessment financing to take out their costs which would be supplied to the City upon completion, and would be for streets, sewer, water, storm sewer, sidewalk and street lights, all combined within the infrastructure that would be within the City's right-of-way (17<sup>th</sup> Avenue extended from Commerce Street, and 19<sup>th</sup> Street going north to connect in with 17<sup>th</sup>). He noted no special assessments would be used for their parking lots or internal infrastructure. Lies said he would like to get the agreement approved tonight so can continue with this project. He asked for any questions or concerns. He noted the Bond Council has approved the agreement from his standpoint that he can approve bonds being issued for this project under our current City Home Rule enacted ordinances. He noted the only change in the agreement was a change in name identifying which of their entities was going to be owner of the land, and said we are looking at personal guarantees or performance bonds on guaranteeing the payments of the special assessments ó there has to be at least 2 apartment complexes built of at least 33 units, and a total of at least 75% of the property sold off to non-related people or entities in order for the special assessment guarantees to go away. **Motion by Schmidt, seconded by Bertsch, to suspend the rules. Motion carried with all voting 'aye'. Motion by Dale, seconded by DeVries, to approve the Development Agreement with KLC Holdings LLC as described by City Attorney Lies. Motion carried with all voting 'aye'.**

### **ECONOMIC DEVELOPMENT DIRECTOR**

**Economic Development Report** ó Priebe said the Economic Development Commission met late last fall to park some PACE buy down dollars for ComDel Innovations. CDI had developed a proprietary process for powder coating bullets and secured an 8 year contract with Vista Outdoors to automate the process for high volume production of bullets. The operation will include forming and coating of the bullets for sale to Federal Cartridge, a division of Vista Outdoors. ComDel will own the capital equipment for the operation. Priebe said the total estimated project cost is \$2.4 million and this money is used for acquisition and fabrication of automated operation. The proposed completion date on the application was 11/1/15. In order for ComDel to proceed with financing, the EDC approved an ðp toö amount set aside for this project and would bring the request to Council when they were nearing completion. She said the Bank of ND and the lead bank are now ready for permanent financing of the project. By waiting, the community share decreased from \$128,571 to a present value of \$110,956. Job creation is at 24. The Bank of ND share of the buy down is \$258,898 (PV). [This is a program where the interest is bought down. In this case from 5.25% to 1% and on a loan of \$2,400,000 that is a significant savings]. Since the local share of the buy down is being used for equipment and operations, Priebe said this will be paid back at the end of the term of the PACE loan or 5 years whichever comes first. Repayment is at a rate of not less than 1% and amortized no more than 10 years. She said the EDC voted unanimously to set aside up to \$128,571 from Sales Tax for Economic Development Fund for the ComDel Vista Outdoors project. The project requires a present value buy down disbursement of \$110,956 and that would be the recommendation for consideration. **Motion by Mitskog, seconded by Lambrecht, to approve a present value PACE buy down disbursement of \$110,956 from the Sales Tax for Economic Development Fund for the ComDel Innovations Vista Outdoors Project. Motion carried with a roll call vote of 8-0.**

Priebe said at the August 3<sup>rd</sup> EDC meeting, Steve Dale was elected Chairman of the EDC replacing Alisa Mitskog, and Glen Tollefson was re-elected as Vice-Chairman. She said the EDC has seen seven Chairmen since the local option sales tax was passed and a 7-member EDC formed. Mitskog joined the Commission in 2006 and was elected its Chairman March 2009. Priebe said there have been numerous projects proposed and planned, policies amended and reformed, and plenty of business visits made as Chair of the EDC. With Mitskog at the helm, Walk About Wahpeton was renewed, the comprehensive plan updated, PACE buy downs reviewed and approved, natural gas was expanded along Hwy 13, a ½ cent sales tax for flood and infrastructure was passed, housing issues tackled, and the arts were supported. The City's shared use paths are sharing and using and its downtown looks better than ever. Priebe said Mitskog is a facilitator and an idea-maker and these things get done as a team and she publicly thanked Mitskog for her support of economic development efforts and for her 6 years of service as EDC Team Leader. Priebe said, ðThank you and let good things continue under Steve Dale's guidance!ö

Priebe said the Car-Bike Show is scheduled for September 10<sup>th</sup> in downtown Wahpeton. Old Main is also being celebrated at that time, so the two hour event will end with a cruise from Main Street to the new Old Main with the route taking participants around one side of the NDSCS oval. She said corporate sponsors include Dakota Chrysler, Smith Motors and Vision Ford, as well as the City of Wahpeton and CVB. She also noted that KBMW will serve HOPE brats and burgers.

Regarding other upcoming events, Priebe said another meeting on West Briarwood is scheduled for tomorrow, Tuesday, August 18<sup>th</sup> from 11 am ó 2 pm at City Hall. She said the CDC has a monthly meeting scheduled for Wednesday, August 19<sup>th</sup> at noon. The Planning Commission will meet Thursday, August 20<sup>th</sup> at 4:00 pm and will include discussion on redrawing the boundaries for the Renaissance Zone. The EDC, CDC and Council members have been invited to participate, and Priebe asked those who plan to attend to let her know. A public hearing is scheduled for September 8<sup>th</sup> on the redrawing of the RZ boundaries. Priebe also announced that the second Manufacturing Day has been set for Wednesday, October 14<sup>th</sup> for Wahpeton sophomores and juniors, with the focus on food manufacturing. NDSCS and Minn-Dak are on board so far.

### **LIBRARY DIRECTOR**

**Library Update** ó Guck gave an update on the Summer Reading Program which concluded on July 28<sup>th</sup> with a closing party. She said about 50 kids attended the closing carnival. She reviewed the numbers for the summer program, with participants as follows: pre-readers ó 8, pre-school ó 19, school-age ó 107, teens ó 23, and adults ó 18, for a total of 175 participants. She noted next year's theme is sports.

Regarding the lift, Guck said they have been working on installation for the last couple of weeks, so it is very close to completion and it is functional. She said they are very happy with the work being done by West Central, the lift company.

### **POLICE CHIEF**

**Request for Street Closure Request – Car & Bike Show Thursday, Sept. 10<sup>th</sup>** ó Thorsteinson said he received a request to close Dakota Avenue from 4<sup>th</sup> Street to 6<sup>th</sup> Street on Thursday, September 10<sup>th</sup> from 3 pm to 7 pm for the Car & Bike Show. **Motion by Mitskog, seconded by DeVries, to approve the request to close Dakota Avenue from 4<sup>th</sup> Street to 6<sup>th</sup> Street on Thursday, September 10<sup>th</sup> from 3 pm to 7 pm for the Car & Bike Show. Motion carried with all voting 'aye'.**

### **PUBLIC WORKS DIRECTOR**

**PW Report** ó Miranowski requested referral to Public Works Committee **of a Final Pay Application for the 2015 Dakota Avenue Concrete Repairs.** Mayor Hansey will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to Public Works Committee **for Consideration of Final Pay Application for Well #3 Project.** Mayor Hansey will refer this item to the Public Works & Public Safety Committee.

Miranowski then provided some updates, saying he reported on the problems with the lime silo at the Water Treatment Plant at the previous Council meeting and the pipe work hasn't been delivered yet, and this weekend the lime slaker broke down but were able to take some old parts and make some repairs. He said parts are on order. Miranowski noted asphalt repairs are being done around town. He also noted the Public Works meeting date change to Monday, August 24<sup>th</sup> at 5:00 pm, and that a Flood Committee meeting will be held at 4:30 pm that same day.

### **COMMUNICATIONS FROM THE MAYOR & COUNCIL**

Mayor Hansey gave a reminder that the Council's Committee of the Whole would reconvene its meeting from last Tuesday following tonight's Council meeting.

Dale said he had the opportunity to visit with Nathan Berseth earlier today and they are working toward a Thursday opening of their Cherry Berry store located on the 400 Block of Dakota Avenue.

## **REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS**

### **Finance, Personnel & Economic Development Committee Report**

DeVries said the Finance, Personnel & Economic Development Committee met at noon on August 10<sup>th</sup>. **ComDel Properties Pilot Application – motion** to recommend approval of the PILOT Schedule noting a 2% increase in mills annually with a payment total of \$99,100 for Tax Years 2016-2020 ó It was noted this would be done by resolution, and Lies said specifically in the resolution is a finding by the Council that there is no existing business within the municipality for which the potential project would be a competitor, so there is not a notice or a public hearing that is advertised.

Council member DeVries offered the following and moved its adoption:

### **RESOLUTION NO. 3572** **RESOLUTION APPROVING PAYMENTS IN LIEU OF AD VALOREM TAXES ON BUILDINGS, STRUCTURES, FIXTURES AND IMPROVEMENTS**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Mitskog. Motion carried with a roll call vote 8-0.

**TIF District Amendment – motion** to recommend amendment of the 2006-1 TIF Plan map to amend the description of TID element E ó

**TIF District Amendment – motion** to recommend amendment of the 2006-1 TIF Plan map to exclude parcels zoned R-3 in the area NW of Wal-Mart as revised ó

Council member DeVries offered the following and moved its adoption:

### **RESOLUTION NO. 3573** **RESOLUTION AMENDING TAX INCREMENT FINANCING DISTRICT 2006-1**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Bajumpaa. Motion carried with a roll call vote 8-0.

### **Compensation Study – ad hoc committee update**

#### **Public Works & Public Safety Committee Report**

Bajumpaa said the Public Works & Public Safety Committee met at noon on August 11<sup>th</sup>.

**Water Treatment Plant Consultant Selection – motion** to recommend proceeding to negotiate a contract for professional services with Stantec ó **Motion by Bajumpaa, seconded by Lambrecht, to Approve Proceeding to Negotiate a Contract for Professional Services with Stantec as Water Treatment Plant Consultant.** Discussion held. Mitskog questioned the long-term objective and what the City was looking for the consultant to answer. Miranowski answered they are going to look at not only the items that were identified regarding what the City should be doing as far as creating redundancy at the plant, which they don't have now, and how to achieve that, but also types of situations such as making recommendations as to what process should be used when replacing equipment with the lime, how to replace the influent line into the plant, and also the expansion of the plant. They will also help with options for grants and other funding sources through the State. Mitskog then questioned if we are going to evaluate through a study measures to save costs or if it is long term for replacement and a new water treatment center. She felt uncomfortable that were going down a path where she would have preferred that this could have been a Council of the Whole, maybe budgetary types of discussion at that time, because she felt the ramifications of the study findings are going to affect the budget planning both short-term and long-term. She said it is all going to come out of the water enterprise fund that is now just recovering. She was curious as to what the discussions were and apologized for not being able to attend the PW meeting to ask these questions. Miranowski stated it was budgeted last year when the

Council approved the budget for 2015 ó it was discussed and approved in the 2015 budget to move forward with the study. He said it goes back to the process as discussed at Hughes Shelter to be able to plan for these things and identify what the needs are, and then after those items are identified they are put into the capital improvements program. It doesn't mean a decision will be made in 2016 that all these improvements are going to be made, it's putting the plan together. Dale noted that as reflected in the PW minutes he had voted against on this. He said he had concerns that a local firm who is very familiar with the existing water treatment plant and was described as very capable to do the work did not receive the project, and he felt we need to support our local people whenever we can. Mitskog asked where Stantec was located, which Miranowski answered they have offices in Fargo, Minnesota and across the country. He said it's a national firm. Dale then expressed concern when we get involved with these bigger outfits. He said there is a level of trust with the locals that you don't have with the out of town firms. The scope and cost of the presentation at Hughes Shelter was then discussed. Lambrecht then asked Miranowski to describe why Stantec was chosen over the local firm, which Miranowski said the one thing that stood out from them is they do have experience and they can draw from professionals across the entire nation. They have done water plants from very large cities and they have experts across the nation and specific knowledge that they can draw from, so it was an opportunity to look at having somebody else come in and look at what has been done so far and get a different perspective on things. Bajumpaa commented that he was involved in the interview process as well and said all the firms that were interviewed, as was indicated, are all quite capable of doing the work so the recommendation made to PW was by no means to be meant in a manner that showed disrespect or imply that anybody more local was not capable of doing it. He said it was the consensus of the 4 involved in the interview process, with all 4 choosing Stantec as one of their top 3 selections out of all the different firms interviewed. He said where it goes from here is they are going to identify all kinds of different things that as a City we need to evaluate and consider as it applies to the water treatment facility, and at that time will have to make some decisions with regard to where we feel we need to go as a City with regard to creating redundancy and updating equipment, etc. And at that time will have the opportunity to work with other consultants to address those specific needs. **Motion carried with a roll call vote of 6-2, with Bajumpaa, Wateland, Schmidt, Lambrecht, Bertsch, and DeVries voting 'aye'; and Dale and Mitskog voting 'nay'.**

**Yard Waste Collection – motion** to recommend to pursue request for variance and initiate pre application process ó **Motion by Bajumpaa, seconded by Bertsch, to approve Pursuing Request for Variance and Initiate Pre-application Process for Yard Waste Collection.** Lies explained that if the City is going to have a true compost pile will need to amend our zoning ordinances as don't have anything that allows zoning-wise for a compost pile. He said we have transfer stations and that's how he looked at the former sites that were operating as they were strictly transfer stations where vegetation was dropped off and were then taken to an inert land fill in the ETZ, but the City doesn't have any place to let waste sit for an extended period of time such as a compost pile. He felt the need to have it considered by both the Planning Commission and Council on a rezoning as to what classifications of zoning would be allowed. He didn't think the City should abuse zoning ordinances any more than a citizen, and since we don't have a classification of zoning that permits that type of use either under business or under industrial. Lies said a hearing could be held on September 8<sup>th</sup> and have it adopted by then as it takes two readings of an ordinance, and could offer 1<sup>st</sup> reading tonight to come up with a zoning classification for a composting site. He did not feel had the authority to grant a variance for it. It was noted the variance would be through the ND Dept. of Health not the City. Further discussion held. When asked, Lies said the motion could be offered as is but then offer first reading of an ordinance to permit compost pile upon special exception in an I-2 zone. **Motion carried with all voting 'aye'.**

Council member Wateland offered the first reading of the following Ordinance:

**ORDINANCE NO. 970**  
**AN ORDINANCE AMENDING SECTION 46-191**  
**INDUSTRIAL I-2 DISTRICT TO ALLOW COMPOSTING**  
**AND YARD WASTE STORAGE ABOVE GROUND**  
**BY SPECIAL EXCEPTION BY CITY COUNCIL**

**Motion by Bajumpaa, seconded by Schmidt, to approve scheduling a hearing for September 8<sup>th</sup> at 5:00 p.m. on the Zoning Ordinance to Permit a Compost Site. Motion carried with all voting ‘aye’.**

**Equipment Replacement Plan Update – motion to recommend replacements as listed for 2016**  
**Motion by Bajumpaa, seconded by Mitskog, to approve Equipment Replacements as Listed for 2016. Motion carried with all voting ‘aye’.**

**Richland County Water Resource District Culvert Replacement Request – discussion**

**Land Sale for Parcel No. 17-3309.000 – motion to recommend a survey of the parcel be obtained**  
**Motion by Bajumpaa, seconded by Dale, to Approve Obtaining a Survey of Parcel No. 17-3309.000.** Lies said he found a survey that was done in 1999 by Ackerman as part of the flood project. He said it does not locate the building that’s on the far east side but the pins have been put in and it’s actually a surveyed tract already. There is a question as to access as there’s a 33’ road and Lies reviewed several deeds earlier today and one easement and it shows on the surveys as being an easement but was not sure who the easement is to. He said when going through the deeds it reads it as easement so is not sure who the owner of the 33’ strip is, so is still come confusion. He said before voting to do a survey of there is a survey of may want to have a motion to have Ackerman establish where the pins are to see where the building actually sits that’s on the far east side whether it encroaches onto the Schafer property or not. **Bajumpaa withdrew his motion, and Dale his second.** Lambrecht then asked Johnson if that property would be big enough that a house/building could be developed there, which Johnson answered would be dependent upon the relationship to the dike but could be a possibility.  
**Motion by Bajumpaa, seconded by Dale, to authorize Ackerman to establish where the pins are for the building located on the far east side of Parcel No. 17-3309.000. Motion carried with all voting ‘aye’.**

July 2015 Bill Pay Report

<b>DISBURSEMENTS FUND</b>	<b>ACCOUNTS PAYABLE</b>	<b>PAYROLL &amp; GL</b>	<b>TOTAL</b>
101 GENERAL FUND	\$292,113.21	\$22,729.74	\$314,842.95
201 WATER OPERATING FUND	\$45,157.06	\$35,296.73	\$80,453.79
202 SANITARY SEWER OPERATING FUND	\$31,668.78	\$22,993.08	\$54,661.86
203 WASTE REMOVAL OPERATING FUND	\$21,479.22	\$781.38	\$22,260.60
204 WASTE REDUCTION FUND	\$150.78		\$150.78
205 VECTOR CONTROL FUND	\$5,724.46	\$3,298.90	\$9,023.36
206 STREET LIGHTING	\$11,451.89		\$11,451.89
209 LIBRARY LEVY FUND	\$11,389.13	\$15,431.17	\$26,820.30
213 ADVERTISING LEVY FUND	\$309.76		\$309.76
216 AIRPORT 4-MILL LEVY FUND	\$578.79	\$449.98	\$1,028.77
217 PLANN COMMISSION LEVY FUND	\$3,614.71	\$605.22	\$4,219.93
226 EMPLOYEE SAFETY COMMITTEE	\$51.21		\$51.21
229 CAPITAL IMPROVEMENTS FUND	\$57,475.00		\$57,475.00
233 REAL ESTATE LEVY FUND	\$3,371.60		\$3,371.60
234 SPECIAL STREET MAINT FUND	\$79,366.63		\$79,366.63
236 LEVEE MAINTENANCE	\$8,809.30	\$9,419.97	\$18,229.27
253 METER DEPOSITS TRUST FUND	\$96.76		\$96.76
261 UNEMPLOYMENT COMP RESERVE FUND	\$207.63		\$207.63
271 ECONOMIC DEVEL DEPT FUND	\$2,209.91	\$12,009.64	\$14,219.55
303 MISCELLANEOUS FUND	\$137.28	\$379.00	\$516.28
305 VECTOR CONTROL DIST LEVY FUND		\$760.80	\$760.80
316 1% LODGING TAX (ADDTL 1/1/08)	\$5,750.00		\$5,750.00
318 WEED MAINT LEVY FUND	\$300.00		\$300.00
319 LODGING TAX FUND	\$1,138.84		\$1,138.84
320 SALES TAX OPERATING FUND	\$14,637.50		\$14,637.50
321 SALES TAX RESERVE FUND	\$11,035.84		\$11,035.84
323 SALES TAX DEVELOPERS AGMNT RES	\$2,840.60		\$2,840.60
326 REVOLVING LOAN FUND	\$823.31		\$823.31
340 HANDICAPPED PARKING FINES	\$215.00		\$215.00
365 PD SPEC EQUIP SINKING FUND	\$244.79		\$244.79
390 CLUBHOUSE MAINTENANCE	\$4,052.50		\$4,052.50
393 DOWNTOWN CARE & MTC FUND	\$1,134.07		\$1,134.07
574 5-2-97 (FLOOD PHASE II)	\$11.98		\$11.98
636 16TH AVE. 11TH ST TO HWY 210	\$2,150.00		\$2,150.00
640 WELL #3 RISER REPAIRS/WELLHSE	\$885.90		\$885.90
643 LIBRARY ROOF, WALLS & DOOR	\$32,699.82		\$32,699.82
644 LIFT STATION #1 MANHOLE REPAIR	\$87,610.62		\$87,610.62
<b>TOTAL</b>	<b>\$740,893.88</b>	<b>\$124,155.61</b>	<b>\$865,049.49</b>

## **SCHEDULING OF COMMITTEE MEETINGS**

The following Committee Meetings were then scheduled:

- a. Planning Commission August 20<sup>th</sup>, 4:00 P.M.
- b. Committee of the Whole Preliminary Budget Review August 20<sup>th</sup>, 5:00 P.M.
- c. Finance Cmt. August 24<sup>th</sup>, 12:00 Noon
- d. Public Works Cmt. August 24<sup>th</sup>, 5:00 P.M. **\*NOTE DATE CHANGE\***
- e. Appeal Hearing . Machine Design, Inc. Zoning Matter August 31<sup>st</sup>, 5:30 P.M.

**Motion by Mitskog, seconded by Lambrecht, to adjourn at 6:03 p.m.**

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Mayor Hansey

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Lynelle Amos, Finance Assistant