

Wahpeton City Council

February 3, 2014

5:00 p.m.

Present: Schmidt (via skype), Hansey, Bertsch, Mitskog, Sturdevant, DeVries, Dale, and Bohn

Absent: Bajumpaa

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, Priebe, Guck, Rogahn, Amos, and Johannessen

Meeting called to order by Mayor Sturdevant.

PUBLIC HEARING/CITIZEN CONCERNS/ETC.

Proposed Rezoning – Part of Government Lot 3-33-133-47 (Joint Hearing with the Planning Commission)

ó This public hearing was held jointly with the Planning Commission. Mayor Sturdevant asked Huwe if there were any written protests received of which there were none. Sturdevant then asked if there was anyone present to protest and there was none. Planning Commission Chair DeVillers reconvened their meeting and referred to Priebe for explanation. Priebe reviewed a map of the area proposed to be rezoned to B-2. **Motion by Allen Larson, second by Liz Mumm, to recommend to the City Council the approval of rezoning the parcel of land located north of City Hall from Industrial (I-2) and Highway Business (B-3) to Business (B-2). Motion carried with all voting ‘aye’.** **Motion by Bertsch, seconded by Hansey, to approve rezoning the parcel of land located north of City Hall from Industrial (I-2) and Highway Business (B-3) to Business (B-2). Motion carried with all voting ‘aye’.**

Council member Hansey offered the first reading of the following Ordinance:

ORDINANCE NO. 957

**AN ORDINANCE REZONING FROM
INDUSTRIAL (I-2) AND HIGHWAY BUSINESS (B-3) TO BUSINESS (B-2)
(PART OF GOVERNMENT LOT 3-33-133-47)**

Motion by Allen Larson, second by Daryl Eberhardt, to adjourn the Planning Commission meeting. Motion carried.

CONSENT AGENDA ITEMS (presented by the Mayor) ó Mayor Sturdevant asked if there were any items to be removed from the consent agenda and there were none.

Approval of minutes of regular meeting held January 21, 2014
Games of Chance Licenses, Site Authorizations & Special Permits
Benedictine Living Community of Wahpeton Raffle Permit
Other Games of Chance and/or Special Permits:
Wahpeton FFA Alumni Association Raffle Permit

Presentation/Approval of Reports

125 Ways to Love ND

Motion by Bohn, seconded by DeVries, to approve the Consent Agenda items as presented. Motion carried with all voting ‘aye’.

ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA None.

REPORTS FROM CITY OFFICERS AND STAFF
FINANCE DIRECTOR

Municipal Securities Rulemaking Board – EMMA continuing disclosure Requirements – request referral to Finance Cmt. ó Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee.

City Hall closed February 17th in observation of Presidents’ Day

City/Park Board Election Information ó Huwe said City and Park Board election information is available on the City of Wahpeton website.

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report ó Priebe said a conference call meeting of the Red River Corridor Fund Board, which was established by the SSBCI (State Small Business Credit Initiative) was held last Wednesday. She explained that funding is from the US Treasury and membership includes 36 cities, large and small, overseen by the City of Carrington. Priebe said a report from fund manager Ryan Aasheim was given updating the group on activity, deals, marketing efforts and deal flow. She mentioned that a Wahpeton company, Streamline Inc, is the first recipient of Red River Angel Funds in the amount of \$125,000, which was matched by private investment, and is a medical device manufacturer based out of ComDel. Priebe said the RRCF’s commitment along with that of \$125,000 from private sector partners allowed for a total investment of \$850,000, which met the necessary ratio of 1 to 7 in order to begin manufacturing. She said the money will be used for product development and manufacturing of Streamline’s IV Suspension System (ISS). Priebe noted that \$3.4 million must be leveraged 10:1 over the life of the program, so every \$1 in federal investment will require \$10 in matching investment from the private sector, resulting in \$34 million in private sector capital raised. She said the City of Carrington is the lead community for the consortium of municipalities in central and eastern ND. She said funds are managed by the Red River Corridor Fund, LLC, a company formed by Praxis Strategy Group and Development Capital Networks. Priebe said the two primary lending and investment mechanisms are Collateral Support Program and the Angel Capital Network.

Priebe reported that a quorum has been achieved for the Economic Development Commission (EDC) meeting to be held at noon on Wednesday, February 5th.

400 Block Update – referral to both committees ó Priebe said that by next week the first draft of a new and improved Development Agreement for the 400 Block should be available for each committee to review.

Priebe then announced that the new North Dakota Tax Incentives for Business books from the Office of the State Tax Commissioner are now available.

LIBRARIAN

New Library Director Greta Guck informed and promoted the happenings at the library in February. She said one event is to go on a Blind Date with a book! She encouraged those interested to visit the library and chose a blind date from a stack of wrapped books, which you will read, then rate your date by doing a book review, and enter for a chance to win a pair of movie passes.

PUBLIC WORKS DIRECTOR

PW Report ó Miranowski said last week he received an update from the National Weather Service regarding the flood outlook. He said as of today the snow that has been received is average and a dry snow which is in our favor. Miranowski did say that the soil was wet last fall so still have a lot of moisture. He did think things were looking good as of today with a 50% chance the river will get up to 11.4 feet and a 5% chance that it will get to 15.3 feet. He said the next report will be available February 20th and once that information is received he will provide an update.

COMMUNICATIONS FROM THE MAYOR & COUNCIL

Mayor Sturdevant gave a thank you to those involved in dealing with the natural gas break in Canada that affected our community. He gave a special thanks to Emergency Manager Brett Lambrecht, City Finance Director Darcie Huwe, Council members and City Staff involved, Otter Tail Power representatives, Fire Department representatives, County Commissioners involved, Wahpeton Superintendent Jacobson, and NDSCS representative. He said the outcome was good and service was restored in a timely matter.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Bohn said the Finance, Personnel & Economic Development Committee did not hold a meeting on January 27th. She said in lieu of the meeting performance evaluations of the three City directors were conducted. She said at the next committee meeting **Replacement of the City Hall Server and Pay Study** will be addressed.

Public Works Public Safety Committee Report

Hansey said the Public Works Public Safety Committee met at 5:00pm on January 29th.

Tobacco/E-Cigarettes Ordinance Review – discussion

Review of Agreement with Great Plains Natural Gas pertaining to GIS information – motion to recommend approval of the data license agreement ó Motion by Hansey, seconded by Dale, to approve entering into a data license agreement with Great Plains Natural Gas for GIS data for gas main locations. Motion carried with all voting ‘aye’.

Relocation of the Great Plains Natural Gas Main North of City Hall – unanimous motion made by Council 1-21-14

Land North of City Hall – motion to recommend reconfiguration of the parcel adding approx. 1.1 acres to accommodate existing easements ó Motion by Hansey, seconded by DeVries, to approve reconfiguration of the parcel located North of City Hall adding approximately 1.1 acres to accommodate existing easements. Motion carried with all voting ‘aye’.

Tower #2 Lighting Replacement with LED lights – motion to recommend approval of LED lights as proposed ó Motion by Hansey, seconded by Dale, to approve the change to LED lighting for Tower No. 2 as proposed. Motion carried with a Roll Call vote 6-0. (Schmidt's skype connection was lost)

Street Imp. Dist. No. 10-02-04 Cul-de-Sac Street Improvements – Red River Ct. – discussion

Public Works Equipment Replacement Plan Review – discussion pending

Richland-Wilkin Humane Society – discussion pending

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee February 10th, 12:00 Noon
- b. Public Works Committee February 11th, 12:00 Noon

Motion by Mitskog, seconded by Bertsch, to adjourn at 5:25pm.

Mayor Sturdevant

Lynelle Amos, Finance Assistant