

Wahpeton City Council
April 7, 2014
5:00 p.m.

Present: Schmidt, Hansey, Bertsch, Mitskog, Sturdevant, DeVries, Dale, Bajumpaa, and Bohn

Absent: None

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Broadland, Priebe, Amos, and Johannessen

Meeting called to order by Mayor Sturdevant.

Welcome NDSCS Students & Assoc. Prof. Jeffrey Hart

PUBLIC HEARINGS/CITIZENS CONCERN/ETC.

Proclamation for Equal Pay Day – American Association of University Women ó On behalf of Mayor Sturdevant, Council Member Bertsch, who is also a member of the AAUW, read the proclamation declaring “Equal Pay Day ó April 8, 2014”, and presented the proclamation to Norma Nosek, President of the Local American Association of University Women. Nosek gave a thank you and announced that their organization would be on the NDSCS campus the following day from 11:00a.m. ó 1:30p.m. to talk about this disparity.

CONSENT AGENDA ITEMS (presented by the Mayor) ó Mayor Sturdevant asked if there were any items to be removed from the consent agenda and there were none.

Approval of minutes of regular meeting held March 17, 2014

Games of Chance Licenses, Site Authorizations & Special Permits

Red River Human Services Foundation ó Gaming Site Authorization

Gilles Girls Relay for Life ó Raffle Permit

Humane Society of Richland-Wilkin Counties ó Raffle Permit

Richland Wilkin Relay for Life ó Raffle Permit

NDSCS Alumni Foundation/Dreams Auction ó Raffle Permit

Sophia Odens Family Benefit ó Raffle Permit

Other Games of Chance and/or Special Permits:

Wahpeton Hockey Association ó Gaming Site Authorization

Presentation/Approval of Reports

Consumer Confidence Report 2013

NDIRF Notice of Annual Meeting May 15, 2014

Oilfield Educational Tour June 3rd-5th

April 2014 Chamber Newsletter

Motion by Bajumpaa, seconded by DeVries, to approve the Consent Agenda items as presented.

Motion carried with all voting ‘aye’.

ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA None.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Election Filing Deadline April 7, 2014 at 4:00p.m. ó Huwe reported that the election filing deadline was today at 4:00p.m., and that there is a full cast of candidates. To recap, Huwe said the filings that were received were: for position of Mayor ó Meryl Hansey and Renelle Bertsch, 1st Ward of City Council ó Councilmember Steve Dale, 3rd Ward of City Council ó Councilmember Tiana Bohn and

citizen Brett Lambrecht, and for the 2 At-Large City Council positions ó Councilmember Martin Schmidt and citizen Lane Wateland. Huwe said for the three At-Large Park Board positions, Park Board Commissioners Steve Craig and Deb Tobias have filed paperwork and there is one position of which no paperwork has been received. Regarding that position, she said there will be write-in candidates at the election and if there are none will go through an appointment process. Huwe said a drawing for names was done to determine the order of appearance for each of the races with more than one candidate, with Mr. Hart from NDSCS participating in the drawing and Mayor Sturdevant as witness. Huwe said this information will be forwarded to the Richland County Auditor to have the ballots prepared as soon as possible. She stated the election will be held June 10th, 2014. She said this election serves as the one and only for the City races and is a Primary Election for the State-wide races and the County Commission.

Franchise Fee Review – request referral to Finance Cmt.

Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee.

NDLC Regional Meeting May 8th in Jamestown ó Huwe said there is a good agenda set up for this meeting with information available on the City's website. Huwe said she will be attending and Alderman Mitskog also serves on the NDLC Executive Board. Huwe will provide more information as we get closer to that date.

City Hall closed on April 18th for Good Friday

ASSESSOR/BUILDING CODES

Reminder of Equalization Meeting Tuesday, April 8th, 2014 at 5:00 p.m.

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report ó Priebe announced the 19th Annual Dreams Auction will be held this Friday, April 11th at the Blikre Activities Center from 5:30 to 10:30p.m. She said online giving is an option for those unable to attend.

The EDC/CDC 2013 Annual Report was distributed and highlights were reviewed by Priebe, which included information regarding housing, store front improvement projects, the newly formed Community Enhancement Organization/restaurant tax, local sales tax fund report, Mini-Match activity, Economic Development office activity, brief explanations of what took place at each EDC/CDC meeting, Renaissance Zone Program activity, and Building Permit activity.

Priebe said BRE (Business Retention & Expansion) surveys are being prepared. She said the focus is on industries and manufacturers and will be face-to-face visits. She said they will set up visitations and anyone interested in sitting in on those visits should let her know.

Priebe reported that the Planning Commission, at their meeting held just prior to this meeting, made a recommendation to schedule a Joint Public Hearing with the City Council for May 5th at 5:00p.m. for the amendment to the Hobby Time Acres PUD (Planned Unit Development) Ordinance. Lies explained that two changes would be made, one to do with the maximum size of the building and the other that if there is a lot split the lot would be added to the same abutting parcel with the County so they can be on the same tax plate within 90 days. He said he will have the ordinance ready for the next Council meeting, but need to schedule a hearing so that notices can be published. **Motion by Mitskog, seconded by Schmidt, to approve scheduling a Joint Public Hearing with the Planning Commission and City Council on May 5th, 2014, at 5:00p.m. for the amendment to the Hobby Time Acres PUD (Planned Unit Development) Ordinance. Motion carried with all voting 'aye'.**

PUBLIC WORKS DIRECTOR

PW Report

Miranowski requested referral to PW/PS Committee of **Water Damage at the Leach Library Proposal from Foss Architects – Fargo**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to PW/PS Committee of **working with Advanced Engineering on the East Side Sanitary Sewer and want to have more long-term planning on infrastructure and facility planning for waste water as well as water treatment facility – for the May 27th Meeting**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee for the May 27th Meeting.

Miranowski reported that the street sweepers are out and are only doing the north side of the streets as sometimes the sun doesn't always reach the south side and may still have some ice. He then reported on the 11 Street Reconstruction Project saying the detour is in place and reviewed a map of the detour route. He also talked about the progress of the project.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Bohn said the Finance, Personnel & Economic Development Committee did not meet on March 24th due to lack of agenda items.

Public Works Public Safety Committee Report

Hansey said the Public Works Public Safety Committee met at 5:00pm on March 25th.

Consumer Confidence Report – motion to recommend approval ó Motion by Hansey, seconded by Schmidt, to approve the Consumer Confidence Report. Motion carried with all voting ‘aye’.

ND Dept. of Health mandated Rule Changes to Acceptable Coliform Levels in Water Systems – discussion

11th St. N. Reconstruction Project Status – discussion

Eastside Sanitary Sewer Project Status – discussion

NDSOS Infrastructure Replacement Master Plan ó discussion

Inquiry on Accessory Structure at 516 2nd St. S. – motion to recommend amendment of Accessory Structure Ordinance to include Code Compliance (Public Hearing is scheduled on this ordinance on April 21st, 2014) ó Motion by Hansey, seconded by Dale, to approve amendment of Accessory Structure Ordinance to include Code Compliance. Motion carried with all voting ‘aye’.

Public Works Equipment Replacement Plan Review – to be reviewed at April 15th mtg.

Composite Site on 14th Ave. N. & 11th St. – to be reviewed at April 15th mtg.

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Board of Equalization (Council) April 8th, 5:00 p.m.
- b. Finance Committee April 14th, 12:00 Noon
- c. Public Works Committee April 15th, 12:00 Noon
- d. Planning Commission April 17th, 4:00 p.m.

Motion by Mitskog, seconded by Bertsch, to adjourn at 5:35pm.

Mayor Sturdevant

Lynelle Amos, Finance Assistant