

To Attend These Conferences on Your Computer

Web Login:

<https://www.connectmeeting.att.com>

Meeting Number: 888-858-2144

Access Code: 4282324

Follow the Prompts:

Choose WEB participant – Do not select recommended client

Choose Audio Connection: Call me – An automated attendant will call you back. You will then be joined to the meeting.



Small Business Administration
657 2nd Ave. North Rm 218
PO Box 3086
Fargo, ND 58108-3086

Phone: 701-239-5131

E-mail: north.dakota@sba.gov
www.sba.gov/nd

**Preregistration is
Recommended:
Call or Email Your
Request - Include your
name, address and phone
number.**

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Simple Steps for Starting Your Business

Planning and Executing Into Year One

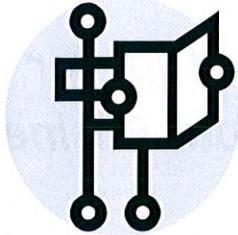
U.S. Small Business Administration



Your Small Business Resource

**A Webinar Series Offered Through
the North Dakota District Office of
the Small Business Administration**

Simple Steps for Starting Your Business



Learn How to Start or Manage Your Business From Your Home or Office

Simple Steps for Starting Your Business is offered through a series of six one-hour webinars. Potential business owners or those who have been in business one year or less will benefit from attending this series. The programs are **free** and availa-

ble to anybody with a computer with access to the internet (for the visual part of the program) and the ability to participate in the audio portion of the program using a computer speaker/microphone or separate speaker phone. Each Webinar will offer a formal program of instruction with a live presenter who can answer questions through phone or on-line chat.

The six subjects will be covered over a six week period. Alternate times and dates will be available to afford flexibility to individuals wishing to attend. The sessions do not have to be completed in any specific order, but it is best to make your first session **Business Planning – Your Great Idea**

DATES AND TIMES

Business Planning – Your Great Idea!

Thursday, May 31st
12:00 pm – 1:00 pm

or

Wednesday, June 6th
8:30 am – 9:30 am

Forms of Business Organization

Thursday, June 7th
12:00 pm – 1:00 pm

or

Wednesday, June 13th
8:30 am – 9:30 am

Recordkeeping

Thursday, June 14th
12:00 pm – 1:00 pm

or

Wednesday, June 20th
8:30 am – 9:30 am

Regulations, Taxes and Insurance

Thursday, June 21st
12:00 pm – 1:00 pm

or

Wednesday, June 27th
8:30 am – 9:30 am

Marketing Your Business

Thursday, June 28th
12:00 pm – 1:00 pm

or

Wednesday, July 11th
8:30 am – 9:30 am

Financing Your Business

Thursday, July 12th
12:00 pm – 1:00 pm

or

Wednesday, July 18th
8:30 am – 9:30 am

Preregistration is encouraged as a participant guide and resource guide will be provided to registered participants. Please allow sufficient time to receive the guides by mail. Additional instructions will also be provided on how to log into the session. Send an email to North.Dakota@sba.gov Include in the subject line, **Registration – Simple Steps for Starting Your Business**. Please include your name, address and phone number. This will assure you receive your guides as well as provide us with a means to contact you if there are program changes.