APPLICATION FOR A LOCAL PERMIT OR CHARITY LOCAL PERMIT

OFFICE OF ATTORNEY GENERAL

SFN 9338 (10/2015)

Application for: ☒ Local Permit *☐ Charity Local Permit (one event per year)

Name of Non-profit Organization	Date(s) of Activity to	For a raffle, provide drawing date(s):	
Person Responsible for the Gaming Operation and Disbursement of Net Income	Title	Business Phone Number	
Business Address	City	State	Zip Code
Mailing Address (if different)	City	State	Zip Code
Name of Site Where Game(s) will be Conducted	Site Address		
City	State / Zip Code	County	

Check the Game(s) to be Conducted: * Poker, Twenty-one, and Paddlewheels may be Conducted only by a Charity Local Permit.

☐ Bingo ☐ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker * ☐ Twenty-one * ☐ Paddlewheels *

DESCRIPTION AND RETAIL VALUE OF PRIZES TO BE AWARDED

Game Type	Description of Prize	Retail Value of Prize

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Total: $ (Limit $12,000 per year)

Intended uses of gaming proceeds: _____

Does the organization presently have a state gaming license? ☐ No ☐ Yes - If "Yes," the organization is not eligible for a local permit or charity local permit and should call the Office of Attorney General at 1-800-326-9240.

Has the organization received a charity local permit from this or another city or county for the fiscal year July 1 through June 30? ☐ No ☐ Yes - If "Yes," the organization does not qualify for a local permit or charity local permit.

Has the organization received a local permit from this or another city or county for the fiscal year July 1 through June 30? ☐ No ☐ Yes - If "Yes," indicate the total value of all prizes previously awarded: $ _____. *This amount is part of the total prize limit of $12,000 per year.*

Signature of Organization's Top Executive Official	Date	Title	Business Phone Number

PRIZE RESTRICTIONS:

A single cash prize cannot exceed $6,000.

The retail value of a merchandise prize cannot exceed $6,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed $12,000 per year.

If the value of the planned cash and merchandise prizes exceeds $12,000, the organization must reduce the prizes to this limit or apply for a state license with the Office of Attorney General.

LOCAL PERMIT AND CHARITY LOCAL PERMIT:

The major differences between a local permit and charity local permit are:

	Local Permit	Charity Local Permit
Number of events per year	Limited by prizes	One
Must file an information report	No	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports pools	Bingo Raffles Sports pools Poker Twenty-one Paddlewheels

Compared to a "Local Permit," an organization with a "Charity Local permit" may conduct 3 more game types, but is restricted to 1 event per year, must file an information report with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code § 53-06.1-11.1(2) and North Dakota Administrative Code § 99-01.3-14-02. Refer to the backside of the "Report on a Charity Local Permit" form for a general list of eligible uses.

For a Charity Local Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed $12,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is not a prize.

INFORMATION REQUIRED TO BE PREPRINTED ON A STANDARD RAFFLE TICKET:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or six thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty dollars, an organization may state the total number of minor prizes and their total retail price;
5. For a licensed organization, print "office of attorney general" and license number. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time of the drawing or drawings and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on a same day of the week or month, print the day and time of the drawing;
8. Location and street address of the drawing;
9. If a merchandise prize requires a title transfer involving the department of transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of minimum age, a statement that a person must be at least "__" years of age to buy a ticket, or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

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Wayne Stenehjem
ATTORNEY GENERAL

RECEIVED
NOV 10 2015
BY:

MEMORANDUM

TO: City & County Auditors

FROM: Deb McDaniel, Director, Gaming Division

RE: Raffle boards

DATE: November 6, 2015

This memo is to clarify the requirements and conduct of a raffle board. The 2015 Legislature authorized a change to North Dakota Century Code § 53-06.1-14(3), effective August 1, 2015, which requires a gaming stamp to be affixed to each raffle board conducted by an organization. Any organization wishing to conduct a raffle board, must have a current and valid state gaming license, local permit, or charity local permit. A raffle board must be purchased from a licensed distributor who shall affix a gaming stamp to the raffle board. The organization must complete the phrases "cost per square", "prizes", and "date of raffle", on the raffle board.

A raffle board may consist of any quantity of numbered squares. Each square must be sold for the same price and may only be sold at the site identified on the local permit or charity local permit on the day of the drawing. For each square sold, an employee of the organization (including volunteers) shall legibly write the player's full name in the square purchased by the player. Duplicate numbers corresponding to the numbered squares on a board must be placed into a receptacle for drawing.

The following is a listing of currently licensed distributors where raffle boards may be purchased:

Borchert Distributing LLC
811 8th Avenue North
Fargo, ND 58102-3616
(701) 799-8401

Central Gaming, Inc.
2204 Hwy 1806 South
Mandan, ND 58554-5132
(701) 667-4550

Charitable Equipment of North Dakota
2100 East Main Avenue, Suite 3
West Fargo, ND 58078
(701) 492-8824

Chuck's Incorporated
203 Main Street
Williston, ND 58801
(701) 572-6254

Dakota Gaming Supply, Inc.
1308 East Avenue F
Bismarck, ND 58501-4230
(701) 224-0514

Northland Gaming
7101 Chrisan Boulevard
Fargo, ND 58104-7303
(701) 388-5831

Mr. Ed's Bingo & Casino Supply
708 38th Street North, Unit B
Fargo, ND 58102
(701) 492-8928

Plains Gaming Distributing
2329 26 ½ Court South
Fargo, ND 58107
(218) 790-2323

FPN Gaming
3317 Fiechtner Drive South
Fargo, ND 58103-2328
(701) 293-9400

Lien Games, Inc.
541 15th Street North
Fargo, ND 58102
(701) 232-7755

Next Generation Gaming LLC
1287 47th Street North, Suite B
Fargo, ND 58102
(701) 532-3111

Western Distributing Company
120 West Sweet Avenue
Bismarck, ND 58504
(701) 223-0154

Please provide a copy of this memo to organizations planning on conducting raffle boards. If there are any questions regarding the conduct of raffle boards, please contact the Gaming Division at 1-800-326-9240 or (701) 328-4848.

Thank you for your assistance.