

Wahpeton City Council
February 4, 2013

Present: Bertsch, Schmidt (via Skype), Sturdevant, DeVries, Dale, Bajumpaa, and Bohn

Absent: Hansey and Mitskog

Also Present: Huwe, Lies, Nelson, Thorsteinson, Broadland, Priebe, MacIver, Amos, and Gutzmer

Meeting called to order by Mayor Sturdevant.

CONSENT AGENDA ITEMS (presented by the Mayor) Mayor Sturdevant asked if there were any items to be removed from the consent agenda and there were none.

Approval of minutes of regular meeting held January 22, 2013

Approval of minutes of Committee of the Whole meeting held January 22, 2013

Games of Chance Licenses, Site Authorizations & Special Permits

NDSCS Powersports Tech Club Raffle Permit

BW Blades Youth Hockey Raffle Permit

Wahpeton Fire Department Raffle Permit

Wahpeton Fire Department Raffle Permit

Other Games of Chance and/or Special Permits

Presentation/Approval of Reports

Convention & Visitors Bureau Q4 2012 Report

Motion by DeVries, seconded by Bertsch, to approve the Consent Agenda items as presented. Motion Carried.

ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA None.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Life Line Rates & Funding Variables – request referral to Finance Cmt. Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee.

City Hall closed Feb. 18th in observance of President's Day

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report – Priebe requested referral to the Finance, Economic Development & Personnel Committee to rework the Convention & Visitors Bureau ordinance with respect to the make up of its members. Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee.

Priebe said the CDBG funding she reported on at the previous Council meeting to demolish a dilapidated property was reviewed by the Lake Agassiz staff and they have reclassified it as a housing project because in the end a house would be provided for a low-moderate income household. So the application has been changed to reflect the property acquisition at 811 8th Street North from the County, the demolition of the structure on the property, the site preparation, and the new home construction. She said she has to resubmit the pre-application as soon as possible for review. Priebe requested approval once again to send electronic signatures of the Mayor and the Auditor once the pre-application is completed. **Motion by Bohn, seconded by Bajumpaa, to approve authorizing the Mayor and Auditor's signatures on the pre-application form for the CDBG housing grant once it is completed. Motion Carried with all voting 'aye'.**

Priebe announced that a meeting of the Community Enhancement Organization (the restaurant tax committee) would be held Friday, February 8th at 8:00am.

Priebe said she met with Grace Backman and Alanna Rerick with the Eastern Dakota Housing Alliance (EDHA) of Fargo last week to discuss potential housing opportunities in NorthPark and the in-fill areas. She said previously EDHA had approved some HOME funds for the project to move the parsonage to a double lot on the south side and rehab that for a low-moderate income family but this project is no longer being pursued as the cost significantly exceeded break even point and is a higher risk than initially thought, so a different location is being considered which are 3 consecutive parcels in NorthPark for possible twin bi-level development which would be in partnership with EDHA and SENDCAA. She said they are still coming up with ideas for the double lot on the south side.

Priebe reported that she would be attending the North Dakota Housing Conference in Bismarck this week.

Priebe announced that notice was received regarding the Wahpeton Breckenridge Chamber of Commerce Annual meeting which be held February 19th at noon at the NDSCS Student Center with guest speaker Senator John Hoeven. She circulated a sign up sheet for those interested in attending.

PUBLIC WORKS DIRECTOR NELSON

PW Report

Nelson requested referral to PW/PS Committee for **Change Order No. 2 (Final) for Southside Drainage Improvements, Project No. DR12-191**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

Nelson requested referral to PW/PS Committee for **Resolution for Surcharge Rates for High-Strength Waste Water**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

Nelson requested referral to PW/PS Committee for **Permission to Advertise Town Centre Square Plaza Rehabilitation**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

Nelson requested referral to PW/PS Committee for **Approve Engineer's Report for 3rd Avenue North Reconstruction**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

Nelson then gave a brief report on the spring flood outlook. He said the National Weather Service release of January 23rd was the first outlook of this year with the next one being February 21st and their prediction is that the threat for significant snow melt flooding is low. He said right now Wahpeton has a 5% probability of exceeding a given level of 14' with a 2% probability of exceeding 16' which he said were low numbers. Nelson felt the forecast is quite good.

COMMUNICATIONS FROM THE MAYOR & COUNCIL

Bohn requested to suspend the rules for an appointment to the Economic Development Commission. **Motion by Bohn, seconded by Bajumpaa, to suspend the rules to make an appointment to the Economic Development Commission. Motion Carried with all voting 'aye'**. Bohn explained that the EDC currently has an open position following the resignation of Bill Grosz and Laurie Straus has been contacted to fill the vacancy until the term ends in June 2013.

Motion by Bohn, seconded by Bertsch, to approve the appointment of Laurie Straus to the Economic Development Commission to fulfill Bill Grosz's term until 2013. Motion Carried with all voting 'aye'.

REPORTS FROM THE CITY COUNCIL COMMITTEES

Finance, Personnel & Economic Development Committee Report

Bohn said the Finance, Personnel & Economic Development Committee did not meet.

Public Works Public Safety Committee Report

DeVries said the Public Works Public Safety Committee met at noon on January 29th.

Amendments to Policy for Snow Removal & Ice Control – motion to recommend approval of changes as presented – DeVries reviewed some of the proposed significant changes to the Policy for Snow Removal & Ice Control. **Motion by DeVries, seconded by Dale, to approve the Policy for Snow Removal & Ice Control as presented. Motion Carried with all voting 'aye'.**

Authorization to Purchase a Snow Blower from State Contract – discussion

Authorization to Purchase a Tractor from State Contract – discussion

Authorization to Purchase a Vacuum Trailer from State Contract – motion to recommend authorization to purchase vac trailer up to \$110,000. **Motion by DeVries, seconded by Dale, to approve the purchase of a vacuum trailer from Minnesota State contract for an amount not to exceed \$110,000. Roll call vote 6-0. Motion Carried.**

Permission to Advertise for 2013 Patrol Car – motion to recommend advertisement. **Motion by DeVries, seconded by Bohn, to approve advertising for a 2013 Patrol Car. Motion Carried with all voting 'aye'.**

Request for Leased Space on Water Tower No. 1 – proposed negotiations

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee February 11th, 12:00 Noon
- b. Public Works Committee February 13th, 12:00 Noon (note this change to Wednesday)

Because an EDC meeting had also been scheduled for February 13th at noon, it was decided to move the Publics Works Committee meeting to 5:00pm that day.

Motion by Bertsch, seconded by DeVries, to adjourn at 5:22pm.

Mayor Sturdevant

Lynelle Amos, Finance Assistant