

Wahpeton City Council

September 3, 2013

5:00 p.m.

Present: Schmidt, Bertsch, Mitskog, Sturdevant, DeVries, Dale, and Bohn

Absent: Hansey and Bajumpaa

Also Present: Huwe, Lies, Miranowski, Thorsteinson, Priebe, MacIver, Amos, and Gutzmer

Meeting called to order by Mayor Sturdevant.

PUBLIC HEARINGS/ETC.

2014 Preliminary Budget Hearing at 6 PM

CONSENT AGENDA ITEMS (presented by the Mayor) Mayor Sturdevant asked if there were any items to be removed from the consent agenda and there were none.

Approval of minutes of regular meeting held August 19, 2013

Approval of minutes of Committee of the Whole meeting held August 26, 2013

Games of Chance Licenses, Site Authorizations & Special Permits

Red River Area Sportsmen's Club Raffle Permit

Ladies Auxiliary of the VFW Raffle Permit

Cherish Every Breath Silent Auction Raffle Permit

Other Games of Chance and/or Special Permits

Presentation/Approval of Reports

ND Dept. of Commerce – Comment Period on CDBG Flood Disaster Plans

Classy & Classic Car Show IV

Motion by Bertsch, seconded by Schmidt, to approve the Consent Agenda items as presented.

Motion carried with all voting 'aye'.

ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA None.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Retirement of Library Director – request referral to Finance Cmt. Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee.

Golf Club House Building Maintenance Issues – request referral to PW Cmt. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

NDLC Annual Conference in Bismarck Sept. 12-14th

Request first reading of 2014 Budget Ordinance No. 954

Council member DeVries offered the first reading of the following Ordinance:

ORDINANCE NO. 954

AN ORDINANCE MAKING AN APPROPRIATION FOR THE CITY OF WAHPETON, NORTH DAKOTA FOR THE YEAR 2014

ECONOMIC DEVELOPMENT DIRECTOR

Loan Write-Off Notice from ND Dept. of Commerce – request referral to Finance Cmt.

Priebe explained that there has been some action taken by the State on the outstanding balance of the Ro-Banks loan of which the City was a pass-through agent, and asked that it be referred to

Finance and Economic Development Committee. Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee.

Economic Development Report Priebe said the Community Development Corporation Board of Directors met on August 21st and heard the presentation about the school bond issue. She reported that the Board decided to make a contribution of show of support for the new school proposal.

Priebe then shared a listing of a series of webinars which she and Hetland have been sitting in on which deal with cooperative housing. She felt there was an opportunity for it to be implemented in the City of Wahpeton.

POLICE CHIEF

Request for Dakota Ave. Street Closure Thursday Oct. 3rd for the Car Show from 4-8 PM

Police Chief Thorsteinson said the Classy & Classic Car Show IV will be held Thursday, October 3rd between the 400 and 600 blocks of Dakota Avenue and requested the closure of the street between the hours of 3:00pm to 8:00pm. **Motion by Mitskog, seconded by DeVries, to approve the closure of Dakota Avenue from the 400 Block to the 600 Block on Thursday, October 3rd from 3:00pm to 8:00pm for the Classy & Classic Car Show IV event. Motion carried with all voting ‘aye’.**

PUBLIC WORKS DIRECTOR

Miranowski requested referral to PW/PS Committee for **Change Order #1 for the South Side Drainage Project (deduct to the contract)**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

Miranowski requested referral to PW/PS Committee to **review the City’s Present Policy for Hydrant Use throughout the City**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

PW Report – Miranowski gave an update on the status of following City projects: Oakwood Court Cul de Sacs Project, Oakwood Avenue, 6th Street South Shared Use Path, Briarwood Flood Protection, South Side Drainage Project, Town Centre Square Plaza renovation – banners poles, and Commercial Streets Project. Discussion held.

REPORTS FROM THE CITY COUNCIL COMMITTEES & BOARDS

Finance, Personnel & Economic Development Committee Report

Bohn said the Finance, Personnel & Economic Development Committee met at noon on August 26th in conjunction with the Board of Directors at the Circle of Nations School.

Senator Heidi Heitkamp – Funding at Circle of Nations School

Roundtable discussion

Building Official Job Description – (discussion pending Sept. 9th meeting)

Public Works Public Safety Committee Report

DeVries said the Public Works Public Safety Committee met at noon on August 27th.

Proposed Utility Rate Changes – motion to recommend increasing the base rate charge for water by \$3.95 on Jan. 1, 2014. **Motion** to recommend approval of \$438,000 transfer from Sales Tax for Infrastructure to Water & Sewer Enterprise projects

Council member DeVries offered the following and moved its adoption:

RESOLUTION NO. 3528 **RESOLUTION**

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember Dale. Motion carried with a roll call vote 6-0.

Motion by DeVries, seconded by Schmidt, to approve the transfer of up to \$438,000 from Sales Tax for Infrastructure to Water & Sewer Enterprise projects. Mitskog wondered if this would be a loan or permanent funding for those shortfalls from the Sales Tax for Infrastructure Fund. Huwe explained that if approved tonight it would be incorporated into the 2014 budget then would have to see where funds are at the end of the year so this would be an up to amount. She said it may be possible that this could be asked to be done as part of 2013 as a budget amendment going into 2014 but Council action would be needed for that to happen. She said this motion incorporates that action into the plan but doesn't execute it. Further discussion held. **Motion carried with all voting 'aye'.**

Policy for designation of Handicapped Parking Spaces on Public Streets – discussion

Tenco 2 Stage Snow Blower Purchase Request – discussion

Water Tower Mixer Purchase Request – discussion

Yard Waste Disposal Site at 14th Ave. N. – discussion

Building Official Job Description – (discussion pending Sept. 10th meeting)

Disposition of City Owned Lots – ongoing discussion

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee September 9th, 12:00 Noon
- b. Public Works Committee September 10th, 12:00 Noon

Motion by Mitskog, seconded by Bertsch, to adjourn at 5:30pm.

Mayor Sturdevant

Lynelle Amos, Finance Assistant