

**Wahpeton City Council
January 7, 2013**

Present: Hansey, Bertsch, Schmidt (via Skype), Mitskog, Sturdevant, DeVries, Dale, Bajumpaa, and Bohn

Absent: None

Also Present: Huwe, Lies, Nelson, Broadland, Priebe, MacIver, and Gutzmer

Meeting called to order by Mayor Sturdevant.

PUBLIC HEARINGS/ETC.

Mayor Sturdevant presented Clint Gilbertson and some students of the NDSCS Welding & Technology Department with the Key to the City in appreciation for the work they did constructing Christmas decorations for the City of Wahpeton, including a 30' Christmas tree. Appreciation was shown through applause.

CONSENT AGENDA ITEMS (presented by the Mayor) Mayor Sturdevant asked if there were any items to be removed from the consent agenda and there were none.

Approval of minutes of regular meeting held December 17, 2012
Games of Chance Licenses, Site Authorizations & Special Permits
Breck/Wahp Zonta Club Raffle Permit
Wahpeton Harmony Senior Center Bingo Permit
Other Games of Chance and/or Special Permits

Presentation/Approval of Reports

Bois de Sioux Watershed District Minutes 10-18-12

**Motion by Bajumpaa, seconded by Bohn, to approve the Consent Agenda items as presented.
Motion Carried.**

ITEMS REQUESTED MOVED FROM THE CONSENT AGENDA None.

REPORTS FROM CITY OFFICERS AND STAFF

FINANCE DIRECTOR

Fiscal Year End Transfers – request referral to Finance Cmt. Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee.

2012 Budget Amendments – request referral to Finance Cmt. Mayor Sturdevant will refer this item to Finance, Economic Development & Personnel Committee.

City Hall closed Jan. 21st in observance of Martin Luther King Jr. Day Huwe noted that due to this holiday the next City Council meeting will be held on Tuesday, January 22nd.

ATTORNEY

Ordinance No. 950 regarding liquor license residency requirements – second reading Lies gave an explanation of this ordinance saying it would allow the manager or owner to live within 60 miles of the city limits as opposed to within the city limits, either in North Dakota or Minnesota. Council member Bertsch offered the second reading of the following Ordinance:

ORDINANCE NO. 950
AN ORDINANCE AMENDING
SECTION 22-102 – MINIMUM QUALIFICATIONS FOR LICENSE

The motion for the adoption of the foregoing Ordinance was duly seconded by Councilmember Mitskog. **Roll call vote 8-0. Motion Carried.**

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Report – Priebe said since her last report on the EDC recommendations for the Golf Course budget, City staff held a budget planning meeting and a face-to-face meeting with a local restaurant manager. She said the budget process is still very preliminary, but the face-to-face meeting did show some promise. Priebe said there was still much work to do before a workable budget is finalized and management of the Grill Room is lined up. She said the next meeting of the Bois de Sioux Golf Board will be held Monday, January 14th at 6:30pm.

Priebe said end of the year activities bring annual reports, and Economic Development has had a very successful year and many projects in 2012. She said information will be communicated soon with more details and statistics.

Priebe reported that on January 2nd she and Alderman DeVries attended the annual review of ComDel Innovation to recognize and give appreciation to the company and its personnel on their 5th anniversary in business. She said it is truly remarkable to be such a successful company in such a short period of time and during difficult economic times. Priebe said ComDel stands for “commit and deliver” and said there are many companies in Wahpeton that carry that same motto and have been in business for many years and wanted to recognize them also and show appreciation for their efforts to retain and create jobs in our community.

Priebe then noted that the committee which recommends projects from the 1% restaurant tax that was recently enacted will meet Friday, January 11th at 8:00am. She also reported that on Monday, January 28th the CDC Annual Meeting will be held in the Redwood Room at the NDSCS Student Center.

Priebe reported that the Planning Commission/Renaissance Zone Authority met earlier that day and reviewed an application and made a recommendation. She said Otto’s Holdings, LLC/James Anderson, managing member of the LLC, made an application to the RZA. Priebe said the property formerly owned by Poet’s was purchased by Anderson last fall and there are plans to make improvements to the building to relocate his accounting practice. She said the business is applying for local property tax and state income tax incentives through the RZ program, and the applicant meets the improvement cost requirements. **Motion by Hansey, seconded by Mitskog, to approve the Renaissance Zone application for Otto’s Holdings, LLC at 911 Dakota Avenue as a rehabilitation project for a 100% property tax exemption on the improvements only for five years with contingencies as outlined above. Motion Carried with all voting ‘aye’.**

LIBRARIAN

Library Programs Update MacIver reported that the lift at the Library is up and running again but needs to be used sparingly. She said the possibility of a new lift is being considered but need to find out costs.

MacIver then reported on new programs for the new year, which included Preschool Story Time, Baby/Tot, Library Fun Club, Game Day, Jr. Book Club Story Time, and Mobile Story Time. She also talked about special activities in January which included Preschool Fun Day Movies at the Library, Classic Book Movie Night, and putting together puzzles for National Puzzle month, and in February the Chinese New Year will be celebrated and National Food Month will be recognized with food items being collected for the food pantry. Other activities include E-Reader and Computer Classes. MacIver noted that all of this information can be found on the Library’s website and also on their Facebook page. Regarding income tax forms, MacIver said that they will again be

available at the Library free of charge, however due to Congress' delay in passing new bills, the Federal forms will be delayed until possibly the end of January.

MacIver noted that the Library has received many compliments on the new lights on the west side of the building, and also on the landscaping.

PUBLIC WORKS DIRECTOR NELSON

PW Report

Nelson requested referral to PW/PS Committee for an **Amendment to Professional Services Agreement for 6th Street South Shared Use Path Project No. SW12-185**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

Nelson requested referral to PW/PS Committee for the **2010 Census Adjustment to the Urban Area Boundary**. Mayor Sturdevant will refer this item to the Public Works & Public Safety Committee.

REPORTS FROM THE CITY COUNCIL COMMITTEES

Finance, Personnel & Economic Development Committee Report

Bohn said the Finance, Personnel & Economic Development Committee did not meet.

Public Works Public Safety Committee Report

Hansey said the Publics Works Public Safety Committee did not hold a regular meeting, however they met at 9:00am on January 3rd for a Special Meeting regarding **Snow Removal Operations**.

SCHEDULING OF COMMITTEE MEETINGS

The following Committee Meetings were then scheduled:

- a. Finance Committee January 14th, 12:00 Noon
- b. Public Works Committee January 15th, 12:00 Noon
- c. Planning Commission January 17th, 4:00 PM

Motion by Mitskog, seconded by Bertsch, to adjourn at 5:30pm.

Mayor Sturdevant

Lynelle Amos, Finance Assistant