

# **CITY OF WAHPETON, NORTH DAKOTA**

## **SPECIAL EVENT LIQUOR PERMIT APPLICATION**

To the Auditor of the City of Wahpeton, North Dakota:

The undersigned, a current liquor license holder, makes application for a Special Liquor License Permit for the sale of Alcoholic Beverages off-premises as authorized by City Ordinance Chapter 22-206 and ND Century Code §5-02-01.1.:

Important note to applicant: A special license cannot be issued until proof of insurance for the off-premises site is filed with the City Auditor

**Proof of insurance received.**      **Date** \_\_\_\_\_      **Auditor's initials** \_\_\_\_\_

Applicant (as appears on current City License) \_\_\_\_\_

Type of License Currently Held \_\_\_\_\_      Phone Number: \_\_\_\_\_

1. Date(s) of the Special Event: **One day** \_\_\_\_\_, 20\_\_.  
**Multiple days** (*maximum of 3*) \_\_\_\_\_, 20\_\_ thru \_\_\_\_\_, 20\_\_.
2. Time> *Open at* \_\_\_\_\_ *m* > *Close at* \_\_\_\_\_ *m* (*Latest closing time is 1:00 a.m. of succeeding day*)
3. Sale will be for consumption (circle one) **"ON"**    **"ON & OFF"**    the location next listed.
4. Location \_\_\_\_\_.
5. Purpose \_\_\_\_\_.
6. Number of person expected to attend \_\_\_\_\_    Number of minors expected to attend \_\_\_\_\_.
7. Name of the person to be in charge at the event \_\_\_\_\_.
8. Type(s) of alcoholic beverages to be sold \_\_\_\_\_.
9. Attach a floor plan of the premises to be utilized for the special permit. Show the area in which liquor will be dispensed. Identify on the plan how minors will be kept out of the sales area.

**City Ordinances require that policing if provided for the event at the applicant's expense. Applicant must contact the Chief of Police and complete proper policing arrangements approved by the Chief.**

Date of Application \_\_\_\_\_ 20\_\_    Signature \_\_\_\_\_

Title \_\_\_\_\_

### **Application Fee \$25.00**

Date Application & Fee received: \_\_\_\_\_, 20\_\_    City Auditor's Signature: \_\_\_\_\_

Date License issued \_\_\_\_\_, 20\_\_    Off Premises License No.: \_\_\_\_\_

Police department notified of event and number of minors.