

**WAHPETON COMMUNITY DEVELOPMENT CORPORATION
BOARD OF DIRECTORS
MEETING MINUTES**

**Wednesday, March 16, 2016
12:00 – 1:00 PM
City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Community Development Corporation Board of Directors was held at City Hall on the 16th day of March, 2016 beginning at noon.

MEMBERS PRESENT [X]

<input checked="" type="checkbox"/> Bruce Weeda ('19)	<input checked="" type="checkbox"/> Pat Paulson ('17)	<input checked="" type="checkbox"/> Randy Pope ('18)
<input checked="" type="checkbox"/> Craig Caspers ('19)	<input checked="" type="checkbox"/> Perry Miller ('17)	<input type="checkbox"/> Jon Razink ('18)
<input checked="" type="checkbox"/> Victor Klosterman ('19)	<input checked="" type="checkbox"/> Kurt Wickstrom ('17)	<input type="checkbox"/> Rick Steckler ('18)
<input checked="" type="checkbox"/> Dan Zink ('19)	<input checked="" type="checkbox"/> Joel Sirek ('17)	<input type="checkbox"/> Brad Pauly ('18)
<input type="checkbox"/> Steve Diederick ('19)	<input type="checkbox"/> Brad Odegard ('17)	<input type="checkbox"/> John Richman ('18)

EX-OFFICIO PRESENT [X]:

<input checked="" type="checkbox"/> Darcie Huwe	<input type="checkbox"/> Jane Priebe	<input type="checkbox"/> Nadine Julson
<input type="checkbox"/> Sheila Bohn	<input checked="" type="checkbox"/> Justin Nepl	<input type="checkbox"/> Meryl Hansey

OTHERS PRESENT: Cheryl O'Meara Steve Dale Frank Stanko of the Daily News

OPEN MEETING MINUTES OF March 16, 2016

Pope called the meeting to order at 12:08 p.m.

• **Approval of Minutes**

Minutes from the February 17, 2016 CDC meeting were provided for review.

Motion was made by Zink, seconded by Wickstrom, to approve the minutes. Motion carried with all voting 'aye'.

• **Telos Discussion**

The best way to handle this topic is to refer it back to the Exec Committee and wait for a recommendation from them. We need to verify if the staff can do this work. Miller has started a Request for Proposals (RFP). Miller said the email that everyone received, except him, was full of many misrepresentations. The consensus of the group was to refer it back to the Exec Committee for more research.

• **JC Penney Lease Amendment Agreement**

We received the lease amendment agreement back from JC Penney. It needs to be executed by March 31st. JCP has accepted switching the 6 month to 12 month notice to cancel the lease. The rental amounts were also accepted which will extend the lease for another 5 years to 2021. Lies has given the ok on this agreement.

Motion was made by Caspers, seconded by Sirek, to approve Pope to execute the lease amendment agreement from JC Penney as presented. Motion carried with all voting 'aye'.

• **Other Business**

- **By-laws Amendment** – This is a discussion on who is on the Exec Committee. Zink has been on the Committee and the by-laws do not state that he is on it. Since Lies is not here we will wait on this topic.
- **SBDC Annual Report** – Since the CDC is a supporter of the SBDC, we received the Annual Report for North Dakota. Nepl stated that the SBDC just went through the accreditation process and they have been accredited for the next 5 years. This report is good information for you to review.
- **Economic Impact Committee** – This committee meets tomorrow in Bismarck to discuss the Natural Gas shortages in the State. Priebe has presented to the EDND written testimony of the natural gas shortages and the projects that we have missed. This is an interim committee of the Legislature. Connie Ova of EDND will be presenting on behalf of Wahpeton.
- **Nuveen Dental Office** – The dental office is fighting many Boxelder bugs.
- **Next Board Meeting** - Wednesday, April 20, 2016

• **Adjourn**

Motion by Weeda, seconded by Sirek and carried, to adjourn at 12:25 p.m.

Respectfully submitted by Cheryl O'Meara